

P99000109986

TRANSMITTAL LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

EFFECTIVE DATE  
12-13-99

SUBJECT: Donna Caplan Paralegal Services, Inc.  
(Proposed corporate name - must include suffix)

900003074449--5  
-12/20/99--01007--010  
\*\*\*\*\*78.75 \*\*\*\*\*78.75

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

☐ \$70.00  
Filing Fee

☒ \$78.75  
Filing Fee  
& Certificate

☐ \$122.50  
Filing Fee  
& Certified Copy

☐ \$131.25  
Filing Fee,  
Certified Copy  
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Perez, Behar; Assoc., PA  
Name (Printed or typed)

14730 NE 10 Ave  
Address

N. Miami, Fl. 33161  
City, State & Zip

305-949-4738

DATE

Daytime Telephone number

Andrea Perez  
AUTHORIZATION BY PHONE TO  
CORRECT Art. V  
DATE 12-21-99  
DOC. EXAM BR

FILED  
1999 DEC 17 AM 8:09  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

NOTE: Please provide the original and one copy of the articles. A. Howell DEC 22 1999

W99000029051

**EFFECTIVE DATE**  
**12-13-99**

**FILED**

1999 DEC 17 AM 8 09

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

**ARTICLES OF INCORPORATION  
OF  
DONNA CAPLAN PARALEGAL SERVICES, INC.**

We, the undersigned, all of whom are of legal age, do hereby associate ourselves for the purpose of becoming a corporation under the laws of the State of Florida authorizing the formation of corporations.

**ARTICLE I**

The name of this corporation shall be:  
**DONNA CAPLAN PARALEGAL SERVICES, INC.**

**ARTICLE II**

The purpose is to engage in any activities or business permitted under the laws of the United States and the State of Florida.

**ARTICLE III**

It shall have the authority to issue 100 shares of stock, all of one class, with \$ 1.00 par value.

**ARTICLE IV**

The corporation shall begin with \$ 100.00 capital.

**ARTICLE V**

The period of its duration is perpetual. The effective date of this corporation shall be 12/13/99.

**ARTICLE VI**

The address of its principal office is:

11037 SW 40th Court  
Davie, Fl. 33328

Prepared by:  
Perez, Behar & Associates, P.A.  
14730 NE 10th Ave.  
N Miami, Fl. 33161  
(305) 949-4738

## **ARTICLE VII**

The number of directors constituting its initial Board of Directors is  
( 1) whose name(s) and address(es) is (are):

Donna Caplan  
11037 SW 40th Court  
Davie, Fl. 33328  
President 100%

## **ARTICLE VIII**

The name and address of the subscriber is:

Donna Caplan  
11037 SW 40th Court  
Davie, Fl. 33328

## **ARTICLE IX**

The registered agent and address for the corporation shall be:

PEREZ, BEHAR & ASSOCIATES, PA.  
14730 N.E. 10TH AVENUE  
N.MIAMI, FL. 33161

## **ARTICLE X**

Shareholders shall be entitled to preemptive rights.

  
Donna Caplan

FILED

1999 DEC 17 AM 8 09

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

CERTIFICATE DESIGNATING PLACE OF BUSINESS OR DOMICILE FOR THE  
SERVICE OF PROCESS WITHIN FLORIDA, NAMING AGENT UPON WHOM  
PROCESS MAY BE SERVED.  
IN COMPLIANCE WITH SECTION 48.091, FLORIDA STATUTES, THE FOLLOWING  
IS SUBMITTED:

FIRST THAT DONNA CAPLAN PARALEGAL SERVICES, INC. DESIRING TO  
ORGANIZE OR QUALIFY UNDER THE LAWS OF THE STATE OF FLORIDA, WITH  
ITS PRINCIPAL PLACE OF BUSINESS AT CITY OF MIAMI, STATE OF FLORIDA  
HAS NAMED PEREZ, BEHAR & ASSOCIATES, PA. AS ITS AGENT TO ACCEPT  
SERVICE OF PROCESS WITHIN FLORIDA.

Signature: Donna Caplan

Title: PRESIDENT

HAVING BEEN NAMED TO ACCEPT SERVICE OF PROCESS FOR THE ABOVE  
STATED CORPORATION, AT THE PLACE DESIGNATED IN THIS CERTIFICATE, I  
HEREBY AGREE TO ACT IN THIS CAPACITY, AND I FURTHER AGREE TO  
COMPLY WITH THE PROVISIONS OF ALL STATUTES RELATIVE TO THE  
PROPER AND COMPLETE PERFORMANCE OF MY DUTIES.

Signature: Ramon Perez  
RAMON PEREZ/ VICE-PRESIDENT  
PEREZ, BEHAR & ASSOCIATES, PA.

Date: 12-8-99