

99000064873

— DAVID H. NEVEL  
555 N.E. 15 ST.  
— VENETIA CENTER - STE 100  
MIAMI, FL 33132

City/State/Zip

Phone #

Office Use Only

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99 JUL 14 AM 8:57  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

**CORPORATION NAME(S) & DOCUMENT NUMBER(S), (if known):**

1. Diversified Secretarial Services, Inc.  
(Corporation Name) (Document #)
2. \_\_\_\_\_  
(Corporation Name) (Document #)
3. \_\_\_\_\_  
(Corporation Name) (Document #)
4. \_\_\_\_\_  
(Corporation Name) (Document #)

☐ Walk in

☐ Pick up time \_\_\_\_\_

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☐ Photocopy

☐ Certificate of Status

NEW FILINGS	
<input type="checkbox"/>	Profit
<input type="checkbox"/>	NonProfit
<input type="checkbox"/>	Limited Liability
<input type="checkbox"/>	Domestication
<input type="checkbox"/>	Other

AMENDMENTS	
<input type="checkbox"/>	Amendment
<input type="checkbox"/>	Resignation of R.A., Officer/ Director
<input type="checkbox"/>	Change of Registered Agent
<input type="checkbox"/>	Dissolution/Withdrawal
<input type="checkbox"/>	Merger

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OTHER FILINGS	
<input type="checkbox"/>	Annual Report
<input type="checkbox"/>	Fictitious Name
<input type="checkbox"/>	Name Reservation

REGISTRATION/ QUALIFICATION	
<input type="checkbox"/>	Foreign
<input type="checkbox"/>	Limited Partnership
<input type="checkbox"/>	Reinstatement
<input type="checkbox"/>	Trademark
<input type="checkbox"/>	Other

Examiner's Initials

**ARTICLES OF INCORPORATION  
OF DIVERSIFIED SECRETARIAL SERVICES, INC.**

**THE UNDERSIGNED** hereby makes, subscribes, acknowledges and files these Articles of Incorporation for the purpose of forming a corporation under the laws of the State of Florida.

1. The name of the corporation shall be Diversified Secretarial Services, Inc.
2. The general nature of the business to be transacted will be secretarial services.
3. The Corporation, by and through its officers and directors shall have the following powers:
  - a. To enter into contracts for the provision of goods and services with any natural or judicial person and to borrow money and contract debts when necessary for the transaction of its business or for the exercise of its corporate rights, privileges or franchises or for any other lawful purpose of its incorporation; to issue bonds, promissory notes, bills of exchange, debentures and other obligations and evidence of indebtedness payable at a specific time or times or payable upon the happening of a specified event or events, secured or unsecured, from time to time, for moneys borrowed or in payment for property acquired, or for any of the other objects and purposes of the corporation or for any of the objects of its business; to secure the same by mortgage or mortgages, or deed or deeds of trust, or pledge other lien upon any or all of the property rights, privileges or franchises of the Corporation wheresoever situated, acquired or to be acquired; and to confer upon the holders of any debentures, bonds or other evidence of indebtedness of the corporation, secured or unsecured, the right to convert the principal thereof into any preferred or common stock of the Corporation, now or hereafter authorized, upon such terms and conditions as shall be fixed by the Board of Directors; to sell, pledge, or otherwise dispose of any or all debentures or other bonds, notes and other obligations in such manner and upon such terms as the Board of Directors may deem advisable.
  - b. To acquire by purchase, subscription, or otherwise and to hold for investment, and to own, hold, sell, vote and handle shares of stock in other corporations.
  - c. To have one or more offices, conduct its business and promote its objects within and without the State of Florida, in other states, the District of Columbia, the territories, possessions and dependencies of the United States, and in foreign countries, without restriction as to place or amount.
  - d. To rent, lease, purchase or trade such real or personal property as is necessary to effectuate the accomplishment of its corporate purposes.
  - e. To do all and everything necessary and proper for the accomplishment of any of the purposes or the attaining of any of the objects or the furtherance of any of the powers enumerated in these Articles of Incorporation or any amendment thereto, necessary or incidental to the protection and benefit of the Corporation as principal, agent, director, trustee or otherwise and, in general, either alone or in association with other corporations, firms or individuals to carry on any objects of the Corporation, whether or not such business is similar in nature to the purposes set forth in these Articles of Incorporation or any amendment thereto.

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f. To perform any other act and to exercise any other power permitted to a corporation under the laws of the State of Florida, without limitation thereupon.

4. The capital stock of this Corporation shall consist of 2,500 shares of common voting stock with a par value of one dollar per share, fully paid and non-assessable. The whole or nay part of the capital stock of the Corporation shall be payable to lawful money of the United States of America, or in property, labor or services at a just valuation to be agreed upon by the Directors. Property or labor may also be purchased with the capital stock of the corporation at such valuation as may be fixed by the Board of Directors.

5. The amount of capital with which this corporation shall begin business shall not be less than Five Hundred Dollars (\$500.00).

6. The Corporation shall have perpetual existence.

7. The principal office of the Corporation shall be located initially at 14172 N.W. 87<sup>th</sup> Court, Miami, FL 33018 and subsequently at such other place as the Board of Directors may choose.

8. The initial number of directors of the Corporation shall be one (1), but that number may increase from time to time.

9. The name and address of the director is Ileana Gonzalez, 14172 N.W. 87<sup>th</sup> Court, Miami, FL 33018.

10. The name and address of the incorporator to these Articles of Incorporation is Ileana Gonzalez, 14172 N.W. 87<sup>th</sup> Court, Miami, FL 33018.

11. The name and address of the initial Registered Agent and Registered Office of the Corporation is Ileana Gonzalez, 14172 N.W. 87<sup>th</sup> Court, Miami, FL 33018.

12. The following additional provisions for the regulation of the business of the Corporation and for the conduct of its affairs are hereby adopted as a part of these Articles of Incorporation.

a. The original subscriber of the Corporation shall have the right upon its organization to assign and deliver his subscription of stock, if any, to any other person or to firms or corporations who may hereafter become subscribers to the capital stock of the Corporation, who upon acceptance of such assignment, shall stand in lieu of the original subscriber and assume and carry out all the rights, liabilities and duties entailed by said subscription, subject to the laws of the State of Florida, and the execution of the necessary instruments of assignment. The original subscriber shall be empowered to execute and issue the initial stock certificates to such persons on behalf of the Corporation and to affix and corporation

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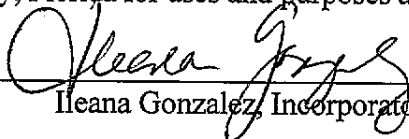
seal thereto.

b. No person shall be required to own, hold or control stock in the Corporation as a condition precedent to holding an office in the Corporation.

c. No contract or other transaction between the Corporation and any other corporation in the absence of fraud shall be affected or invalidated by the fact that one or more of the Directors of the Corporation is a director or officer of such other corporation, or holds an interest in such other corporation; nor by reason of the fact that one or more of the Directors of the Corporation may have an interest in any contract or transaction with the Corporation and each and every such person who may become a Director of the Corporation is hereby relieved from liability which might, otherwise exist from thus contracting with the Corporation for the benefit of himself or any firm, association, or corporation in which he may be otherwise interested. Any Director may vote upon any contract or other transaction between the Corporation and any subsidiary or controlled corporation without regard to the fact that he is also a director of such subsidiary or controlled corporation.

d. The shareholders of the Corporation, by majority vote, shall have the power to amend, alter, change or repeal any provision of these Articles of Incorporation in form or substance at any properly announced meeting of the shareholders.

IN WITNESS THEREOF, the undersigned has made and subscribed these Articles of Incorporation at Miami, Miami-Dade County, Florida for uses and purposes aforesaid this \_\_\_\_ day of July, 1999.

  
Ileana Gonzalez, Incorporator

STATE OF FLORIDA            )ss  
COUNTY OF MIAMI-DADE )

THEN PERSONALLY APPEARED BEFORE ME, an officer duly authorized to administer oaths and accept acknowledgments within the State of Florida, Ileana Gonzalez, who, having produced a current Florida Driver's license as adequate photographic identification, did execute the foregoing Articles of Incorporation before me, did acknowledge such execution as her free act and deed before me and did not take an oath.

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WITNESS MY HAND AND SEAL this 12 day of July, 1999 at Miami, Florida.

  
NAME:

NOTARY PUBLIC, STATE OF FLORIDA AT LARGE

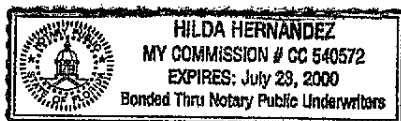
My Commission Expires:

ACCEPTANCE OF APPOINTMENT BY RESIDENT AGENT

The undersigned, Ileana Gonzalez, hereby accepts appointment as the Resident Agent for Diversified Secretarial Services, Inc. and does agree to accept service of process on behalf of the Corporation and to forward same to the appropriate corporate officer. The undersigned is familiar with and accepts the obligations provided for in Florida Statutes Section 607.0505.

WITNESS my hand this \_\_\_\_\_ day of July, 1999.

  
Ileana Gonzalez



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