

TRANSMITTAL LETTER

P98000081345

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

FILED  
98 SEP 17 AM 11:14  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

SUBJECT: OFFICE ADMINISTRATION SUPPORT SERVICES, Inc.  
(Proposed corporate name - must include suffix)

900002641929--2  
-09/17/98--01048--001  
\*\*\*\*\*70.00 \*\*\*\*\*70.00

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

☒ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee  
& Certificate

☐ \$122.50  
Filing Fee  
& Certified Copy

☐ \$131.25  
Filing Fee,  
Certified Copy  
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Juley A. Coons-Andersen  
Name (Printed or typed)

944 Southridge Trail,  
Address

Altamonte Springs, FL 32714  
City, State & Zip

(407) 925-3707  
Daytime Telephone number

F. CHESSEY SEP 21 1998

NOTE: Please provide the original and one copy of the articles.

## ARTICLES OF INCORPORATION

The undersigned incorporator, for the purpose of forming a corporation under the Florida Business Corporation Act, hereby adopts the following Articles of Incorporation.

### ARTICLE I NAME

The name of the corporation shall be:

OFFICE ADMINISTRATION Support Services, Inc.

### ARTICLE II PRINCIPAL OFFICE

The principal place of business and mailing address of this corporation shall be:

944 Southridge Trail  
Altamonte Springs, FL 32714

### ARTICLE III SHARES

The number of shares of stock that this corporation is authorized to have outstanding at any one time is:

1000 Shares of Common Stock @ \$1 par value

### ARTICLE IV INITIAL REGISTERED AGENT AND STREET ADDRESS

The name and Florida street address of the initial registered agent are:

Juley A. Coons-Andersen  
944 Southridge Trail  
Altamonte Springs, FL - 32714

### ARTICLE V INCORPORATOR

The name and address of the incorporator to these Articles of Incorporation are:

Juley A. Coons-Andersen  
944 Southridge Trail  
Altamonte Springs, FL 32714

Juley A Coons-Andersen

Signature/Incorporator

9-14-98

Date

(An additional article must be added if an effective date is requested.)

Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent

Juley A Coons-Andersen

Signature/Registered Agent

9-14-98

Date

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