

P98000079857

TRANSMITTAL LETTER

DEPARTMENT OF STATE
DIVISION OF CORPORATIONS
P.O. BOX 6327
TALLAHASSEE, FL 32314

SUBJECT: A1 SECRETARIAL-PARALEGAL SERVICES, INC.

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for:

_____	\$70.00
	Filing Fee
<u> X </u>	\$78.75
	Filing Fee & Certificate
_____	\$122.50
	Filing Fee & Certificate Copy
_____	\$131.25
	Filing Fee, Certified Copy & Certificate

FROM:

Nitza Santiago

Nitza Santiago
415 S. Orlando Drive
Winter Park, FL 32789
(407) 302-3993

800002636108--1
-09/10/98-01047-014
*****78.75 *****78.75

FILED
98 SEP 10 AM 9:22
DIVISION OF CORPORATIONS
TALLAHASSEE, FLORIDA

NOTE: Please provide the original and one copy of the articles.

CB
9-16-98
H

ARTICLES OF INCORPORATION

The undersigned incorporator(s), for the purpose of forming a corporation under the Florida Business Corporation Act, hereby adopt(s) the following Articles of Incorporation.

ARTICLE I - NAME

The name of the corporation shall be A1 SECRETARIAL - PARALEGAL SERVICES, INC.

ARTICLE II - PRINCIPAL OFFICE

The principal place of business and mailing address of this corporation shall be:

415 S. Orlando Drive
Winter Park, FL 32789

ARTICLE III - SHARES

The number of stock that this corporation is authorized to have outstanding at any one time is 1000 shares (Common Stock), \$1.00 par value per share. Nitza Santiago will own 500 shares and Jose Marengo will own 500 shares of the corporation.

ARTICLE IV - INITIAL REGISTERED AGENT AND STREET ADDRESS

The name and address of the initial registered agent is:

Nitza Santiago
415 S. Orlando Drive
Winter Park, FL 32789

ARTICLE V - TERM OF EXISTENCE

This corporation is to exist perpetually.

ARTICLE VI - DIRECTORS

All corporate powers shall be exercised by or under the authority of, and the business and affairs of the corporation managed under the direction of its Board of Directors, subject to any limitation set forth in these Articles of Incorporation. This corporation shall have two Directors. The name and address of the initial members of the Board of Director are:

Nitza Santiago, Pres./Secretary
415 S. Orlando Drive

Jose Marengo, Vice-Pres./Treas.
415 S. Orlando Drive

FILED
98 SEP 10 AM 9:22
DIVISION OF CORPORATIONS
TALLAHASSEE, FLORIDA

Winter Park, FL 32789

Winter Park, FL 32789

ARTICLE VII – OFFICERS

The name and address of the initial officer of the corporation who shall hold office for the first year of the corporation or until their successor is elected or appointed is:

Nitza Santiago
415 S. Orlando Drive
Winter Park, FL 32789

ARTICLE VIII – PREEMPTIVE RIGHTS

The corporation elects to have preemptive rights.

ARTICLE IX – INCORPORATOR (S)

The name and street address of the incorporators to these Articles of Incorporation is:

Nitza Santiago
President/Secretary
415 S. Orlando Drive
Winter Park, FL 32789

Jose Marengo
Vice-President/Treasurer
415 S. Orlando Drive
Winter Park, FL 32789

The undersigned incorporator(s) has (have) executed these Articles of Incorporation this 8th day of September, 1998.

(An additional article must be added if an effective date is requested.)

Signature:


NITZA SANTIAGO

Signature:


JOSE MARENGO

Notarization is not required

NOTE: Affixing an officer title after a signature of an incorporator does not constitute the designation of officers.

**CERTIFICATE OF DESIGNATION OF REGISTERED AGENT/REGISTERED
OFFICE**

PURSUANT TO THE PROVISIONS OF SECTION 607.0501, FLORIDA STATUTES,
THE UNDERSIGNED CORPORATION, ORGANIZED UNDER THE LAW OF THE
STATE OF FLORIDA, SUBMITS THE FOLLOWING STATEMENT IN
DESIGNATING THE REGISTERED OFFICER/REGISTERED AGENT, IN THE
STATE OF FLORIDA.

1. Name of the corporation is:

A1 SECRETARIAL-PARALEGAL SERVICES, INC.
2. The name and address of the registered agent office is:
Nitza Santiago
415 S. Orlando Drive
Winter Park, FL 32789

Having been named as registered agent and to accept service of process for the above
state corporation at the place designated in this certificate, I hereby accept the
appointment as registered agent and agree to act in this capacity. I further agree to
comply with the provisions of all statutes relating to the proper and complete
performance of my duties, and am familiar with and accept the obligations of my position
as registered agent.

Nitza Santiago 9-8-98
Signature Date

FILED
98 SEP 10 AM 9:22
DIVISION OF CORPORATIONS
TALLAHASSEE, FLORIDA