

(SAMPLE LETTER OF TRANSMITTAL)

P98000076372

DATE August 27, 1998

Florida Department of State  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

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-08/31/98--01051--013  
\*\*\*\*122.50 \*\*\*\*122.50

Re: Tommy's Professional Window Cleaning, Inc.  
(Name of Corporation), Inc.

Gentlemen:

Enclosed please find the original and one copy of the Articles of Incorporation, together with my check in the amount of \$122.50.

This represents the cost of the Filing Fees, Certified Copy of Articles of Incorporation and Fee for Registered Agent Designation for the above named corporation.

Very truly yours.

*Tommy R. Odom*  
Tommy R. Odom  
(Individual's Name)

FILED  
98 AUG 31 AM 8:38  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Tommy's Professional Window Cleaning, Inc.  
(Name of Corporation)

MAILING ADDRESS OF CORPORATION		
7581 118th Terrace N.		
Largo, FL 33773		
PHONE		
(727)	530-4247	
Area Code	Number	Ext.

TA-9/2/98

# ARTICLES OF INCORPORATION

of

Tommy's Professional Window Cleaning, Inc.

(name of corporation)

The undersigned acting as the incorporators of a corporation under the Florida Business Corporation Act, adopt(s) the following articles of incorporation for such corporation:

## ARTICLE I - CORPORATE NAME

The name of the corporation is:

Tommy's Professional Window Cleaning, Inc.

## ARTICLE II - DURATION

This corporation shall exist perpetually unless dissolved according to Florida law.

## ARTICLE III - PURPOSE

The corporation is organized for the purpose of engaging in any activities or business permitted under the laws of the United States and the State of Florida.

## ARTICLE IV - CAPITAL STOCK

The corporation is authorized to issue 1,000 shares of common stock, par value \$ 1.00 per share.

## ARTICLE V - INITIAL PRINCIPAL OFFICE

The street address of the initial principal office and, if different, the mailing address is:

STREET ADDRESS	7581 118th Terrace N.		
CITY	Largo	FLORIDA	ZIP 33773

Mailing address, if different

STREET ADDRESS	7581 118th Terrace N.		
CITY	Largo	FLORIDA	ZIP 33773

## ARTICLE VI - INITIAL REGISTERED OFFICE AND AGENT

The street address of the initial registered office and the name of the initial registered agent at the office is:

NAME	Tommy R. Odom		
ADDRESS	7581 118th Terrace N.		
CITY	Largo	FLORIDA	ZIP 33773

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### ARTICLE VII - INITIAL BOARD OF DIRECTORS

This corporation shall have two (2) directors initially. The number of directors may be either increased or diminished from time to time by the By-Laws, but shall never be less than one (1). The names and addresses of the initial director(s) of the corporation are as follows:


NAME	Tommy R. Odom		
ADDRESS	7581 118th Terrace N.		
CITY	Largo	STATE	Florida ZIP 33773
NAME	Susan B. Odom		
ADDRESS	7581 118th Terrace N.		
CITY	Largo	STATE	Florida ZIP 33773
NAME			
ADDRESS			
CITY		STATE	ZIP

### ARTICLE VIII - INCORPORATORS

The names and addresses of the incorporators signing these Articles of Incorporation are as follows:

NAME	Tommy R. Odom		
ADDRESS	7581 118th Terrace N.		
CITY	Largo	STATE	Florida ZIP 33773
NAME	Susan B. Odom		
ADDRESS	7581 118th Terrace N.		
CITY	Largo	STATE	Florida ZIP 33773
NAME			
ADDRESS			
CITY		STATE	ZIP

The undersigned incorporator(s) have executed these Articles of Incorporation this 27th day of August, 1998.

 (Signature)

 (Signature)

\_\_\_\_ (Signature)

CERTIFICATE OF DESIGNATION  
REGISTERED AGENT/ REGISTERED OFFICE

FILED

98 AUG 31 AM 8:38

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Tommy's Professional Window Cleaning, Inc.

(name of corporation)

Pursuant to Florida Statutes Sections 48.091 and 607.0501, the following is submitted:

The above corporation, organized under the laws of the State of Florida with its registered office as indicated in the Articles of Incorporation

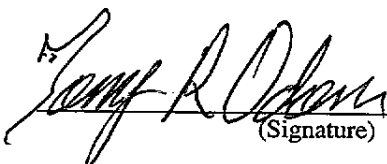
at 7581 118th Terrace N.

Largo, FL 33773

has named Tommy R. Odom

located at the aforesaid address, as its registered agent to accept service of process within this state.

Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

  
(Signature)

8-27-98  
(Date)