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JO CLAIRE SPEAR, P.A.

877 EXECUTIVE CENTER DRIVE W., SUITE 303 St. Petersburg, Florida 33702 Phone (813) 578-0454 • Fax (813) 579-1202 98 JUL - I AH 7: 45
DIVISION OF CORPORATIONS
TALLAHASSEE, FLORIDA

June 29, 1998

VIA UPS 2-DAY OVERNIGHT MAIL TRACKING # S923 8514 01 6

Department of State Division of Corporations 409 E. Gaines Street Tallahassee, Florida 32399 800002577798--0 -07/01/98--01079--001 ****140.00 *****70.00

Re: Filing Articles of Incorporation for-Office & Transcription Services, Inc. Drozdog Enterprises, Inc.

Dear Clerk:

Enclosed are the original and one (1) copy of the executed Articles of Incorporation for each of the above-referenced corporations. Please endorse your approval of the Articles on the duplicate copy provided and return same to me in the enclosed postage-paid envelopes.

Your attention is directed to Article II of the Articles which state a specific commencement date for the corporations to be July 1, 1998. Please make sure your records indicate the correct effective date.

A check in the amount \$140.00 is enclosed to cover the filing fees of \$70.00 (\$35.00 x 2), and the Registered Agent fees of \$70.00 (\$35.00 x 2).

If you find any problems with the enclosed documents, or require additional information, please contact the undersigned by telephone rather than returning any documents. Thank you for your assistance.

Sincerely,

Enclosures

Jo ¢laire Spear

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ARTICLES OF INCORPORATION

OF

OFFICE & TRANSCRIPTION SERVICES, INC.



ARTICLE I CORPORATE NAME AND INITIAL PRINCIPAL OFFICE

The name of this Corporation is Office & Transcription Services, Inc. The address of the Corporation is 4517 40th Avenue North, St. Petersburg, Florida 33714.

ARTICLE II

DURATION

This Corporation shall have perpetual existence, commencing as of July 1, 1998.

ARTICLE III

NATURE OF BUSINESS

This Corporation is being formed for the following purposes:

To conduct any and all business activities permitted by the laws of the State of Florida.

To generally have and exercise all powers, rights and privileges necessary, suitable, convenient or proper for the accomplishment of any of the purposes or the attainment of any or all of the objects hereinbefore enumerated or incidental to the purposes and powers herein named or for the enhancement of the value of any property of the corporation or which at any time appear conducive thereto or expedient.

ARTICLE IV

TERM OF EXISTENCE

This Corporation shall have perpetual existence unless sooner dissolved in accordance with the laws of the State of Florida. The date on which corporate existence shall begin is the date on which these Articles of Incorporation are filed with the Secretary of State of the State of Florida.

ARTICLE V

CAPITAL STOCK

This Corporation is authorized to issue 500 shares of common voting stock with a par value of \$.01 per share.

ARTICLE VI

INITIAL REGISTERED AGENT AND OFFICE

The name of the initial registered agent of this Corporation is Jo Claire Spear, Esquire and the street address of the initial registered office of the Corporation is 877 Executive Center Drive West, Suite #303, St. Petersburg, Florida 33702.

ARTICLE VII

INITIAL BOARD OF DIRECTORS

This Corporation shall have one (1) director initially. The number of directors may be either increased or diminished from time to time by the Bylaws, but shall never be less than one (1) nor more than five (5). The name and address of the initial member of the Board of Directors of this Corporation is:

Janice Planamenta

4517 40th Avenue North St. Petersburg, Florida 33714

ARTICLE VIII

AMENDMENTS TO ARTICLES OF INCORPORATION AND BYLAWS

This Corporation reserves the right to amend or repeal any provisions contained in these Articles of Incorporation or any amendments hereto and any right conferred upon the shareholders is subject to this reservation. Further, the power to adopt, alter, amend or repeal Bylaws shall be vested in the Board of Directors and the shareholders of this Corporation.

ARTICLE IX

POWERS

This Corporation shall have all of the corporate powers enumerated in the Florida Business Corporation Act.

ARTICLE X

INCORPORATOR

The name and address of the person signing these Articles are:

Janice Planamenta 4517 40th Avenue North St. Petersburg, Florida 33714

IN WITNESS WHEREOF, the undersigned subscriber has executed these Articles of Incorporation.

Dated: Nune 26, 1998

JANICE PLANAMENTA

ACKNOWLEDGMENT

STATE OF FLORIDA

COUNTY OF PINELLAS

BEFORE ME, a Notary Public authorized to take acknowledgments in the State and County set forth above, personally appeared JANICE PLANAMENTA, known to me and known by me to be the person who executed the foregoing Articles of Incorporation, and she acknowledged before me that she executed those Articles of Incorporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, in the State and County aforesaid, this 264 day of A.D., 1998.

JO CLAIRE SPEAR , My Commission CC411773 Expires Oct. 06, 1998 Bonded by HAI 800-422-1555 JO CLAIRE SPEAR, NOTARY PUBLIC STATE OF FLORIDA AT LARGE Serial No.: <u>CC4//7/3</u>

My commission expires:

(Notary Seal)

CERTIFICATE OF REGISTERED AGENT

Having been named as registered agent and to accept service of process for the above stated Corporation at the place designated in the foregoing Articles of Incorporation, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

REGISTERED AGENT

Date: Sunl 26, 1998

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DIVIJON OF SORE, FLORIDA