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Chart Number Only

FILE-CIB Mark R.

Mark Rutecki
Requester's Name
100 S.E. 22nd St #3350
Address
Miami, FL 33131
City State Zip Phone
#347-4030

VALIDATION ONLY

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****122.50 ****122.50

CORPORATION(S) NAME

Choice Secretarial Services, Inc.

FILED
96 SEP 17 PM 2:08
TALLAHASSEE, FLORIDA
SECRETARY OF STATE

Empire Toll Free: 1-800-432-3028

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| <input checked="" type="checkbox"/> Profit | <input type="checkbox"/> Amendment | <input type="checkbox"/> Merge |
| <input type="checkbox"/> NonProfit | <input type="checkbox"/> Foreign | <input type="checkbox"/> Mark |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Annual Report | <input type="checkbox"/> Other, |
| <input type="checkbox"/> Reinstatement | <input type="checkbox"/> Dissolution | <input type="checkbox"/> Change of Registered Agent |
| <input type="checkbox"/> Reservation | <input type="checkbox"/> Photo Copies | <input type="checkbox"/> Certificate Under Seal |
| <input checked="" type="checkbox"/> Certified Copy | <input type="checkbox"/> Call When Ready | <input type="checkbox"/> After 4:30 |
| <input type="checkbox"/> Call If Problem | <input type="checkbox"/> Will Wait | <input type="checkbox"/> Mail Out |
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Examiner	
Updater	
Verifier	
Acknowledgment	
W.P. Verifier	

CERTIFIED COPY

LAW OFFICES OF MARK C. RUTECKI, P.A.

Telephone

International Place, Suite 3150
100 Southeast 2nd Street
Miami, Florida 33131

(305) 347-4001
Facsimile

September 16, 1996

Secretary of State
STATE OF FLORIDA
Division of Corporations
Tallahassee, Florida 32314

RE: CHOICE SECRETARIAL SERVICES, INC.

Clerk:

Enclosed please find original Articles of Incorporation for Choice Secretarial Services, Inc. plus two copies and a check for \$122.50. Please return the certified copy to the above referenced address. Thank you.

Sincerely Yours,



Mark C. Rutecki, Esq.

**ARTICLES OF INCORPORATION
of
CHOICE SECRETARIAL SERVICES, INC.**

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SECRETARY OF STATE
TALLAHASSEE, FLORIDA

The undersigned incorporator, for the purpose of forming a corporation under the laws of the State of Florida, hereby adopts the following Articles of Incorporation.

**ARTICLE I
CORPORATE NAME**

The name of this corporation is: Choice Secretarial Services, Inc.

**ARTICLE II
CORPORATE AND MAILING ADDRESS**

2791 Northwest 211 Street
Miami, Florida 33056

**ARTICLE III
NATURE OF BUSINESS**

The nature of the business will be to own and operate a secretarial services business. The nature of business includes, and is not limited to, doing all and everything necessary and proper for the successful operation of this corporation and for the protection and benefit of this corporation.

**ARTICLE IV
CAPITAL STOCK**

The maximum number of shares this corporation is authorized to have outstanding at any one time is One Thousand (1000) shares of common stock, all of the same class, having no par value. The maximum number of shares authorized may be changed by amendment to these Articles of Incorporation according to the amendment procedure as outlined below.

**ARTICLE V
INITIAL CAPITAL**

The amount of capital with which this corporation will begin business is One Hundred Dollars (\$100.00).

**ARTICLE VI
TERMS OF EXISTENCE**

This corporation shall have perpetual existence commencing upon the date of the filing of these Articles of Incorporation.

**ARTICLE VII
INITIAL REGISTERED AGENT AND OFFICE**

Mark C. Rutecki, Esq.
International Place, Suite 3350
100 Southeast 2nd Street
Miami, Florida 33131
(305)347-4030

The Board of Directors from time to time may move the Registered Agent of this corporation to any other office in the State of Florida or change the registered agent by filing the change with the secretary of the state of Florida.

**ARTICLE VIII
BOARD OF DIRECTORS**

This corporation shall have one (1) director initially. The number of directors may be increased or diminished from time to time by the Bylaws of this corporation, but shall never be less than one.

**ARTICLE IX
INITIAL DIRECTOR NAMES AND ADDRESSES**

Irma Day
2791 Northwest 211 Street
Miami, Florida 33056

The initial director shall hold office for the first year of existence of this corporation or until his successors are elected or appointed.

ARTICLE X INCORPORATOR

The name and address of the person signing these Articles of Incorporation as the Incorporator is:

Irma Day
2791 Northwest 211 Street
Miami, Florida 33056

ARTICLE XI AMENDMENTS

These Articles of Incorporation may be amended in the manner provided by law. Every amendment shall be approved by the Board of Directors, proposed by them to the stockholders and approved at a stockholders meeting by at least a majority of the stock entitled to vote, unless all of the directors and all of the stockholders sign a written statement manifesting their intention that a certain amendment to these Articles of Incorporation be made without the formalities of meetings by the Board of Directors and stockholders.

ARTICLE XII MANAGEMENT

All corporate powers shall be exercised by, and the business and affairs of this corporation shall be managed by, the Board of Directors of this corporation.

ARTICLE XIII VOTING FOR DIRECTORS

The stockholders shall vote for the Directors and be entitled to as many votes as shall equal the number of shares of stock held.

**ARTICLE XIV
REMOVAL OF DIRECTORS**

Any Director of this corporation may be removed at any annual or special meeting of the stockholders by the same vote as that required to elect a Director.

IN WITNESS WHEREOF, the undersigned, as Incorporator has executed the foregoing Articles of Incorporation on this 16th day of September, 1996.

Irma Day

Irma Day, Incorporator

STATE OF FLORIDA
COUNTY OF DADE:

BEFORE ME, the undersigned authority, personally appeared IRMA DAY, known to me to be the person of Incorporation and acknowledged before me that she subscribed to these Articles of Incorporation on this 16th day of September, 1996.

Marlene Roncew

Notary Public, State of Florida
My Commission Expires:



Personally Known ☒ Produced Identification ☒
Type of Identification Produced: *PK*

**CERTIFICATE DESIGNATING PLACE OF BUSINESS
OR DOMICILE FOR THE SERVICE OF PROCESS WITHIN THIS
STATE, NAMING AGENT UPON WHOM PROCESS MAY BE SERVED**

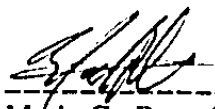
In compliance with §§ 48.091, 607.0501, and 607.0202(1)(g) Florida Statutes, the following is submitted:

That Choice Secretarial Services, Inc. desiring to organize under the laws of the State of Florida, with its corporate mailing address, as indicated in the Articles of Incorporation at City of Miami, County of Dade, State of Florida has named as its Registered Agent to accept service of process in the State of Florida:

Mark C. Rutecki, Esq.
International Place, Suite 3350
100 Southeast 2nd Street
Miami, Florida 33131
(305)347-4030

ACKNOWLEDGMENT

Having been named as Registered Agent and to accept service of process for the above named corporation, at the place designated in this Certificate, the undersigned agrees to comply with the provisions of Florida law relative to keeping the designated office open.



Mark C. Rutecki, Esq.
Registered Agent

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SECRETARY OF STATE
TALLAHASSEE, FLORIDA