

P96000073868

\_\_\_\_\_  
(Requestor's Name)

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(Address)

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(Address)

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(City/State/Zip/Phone #)

☐

PICK-UP

☐

WAIT

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MAIL

\_\_\_\_\_  
(Business Entity Name)

\_\_\_\_\_  
(Document Number)

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SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
11 DEC -1 PM 3:52

Name chg  
cc/cys  
12/1/11

**COVER LETTER**

TO: Amendment Section  
Division of Corporations

NAME OF CORPORATION: Florida Litigation Support Services, Inc.  
DOCUMENT NUMBER: P96000073868

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

William Thomas, Jr.  
Name of Contact Person  
Florida Litigation Support Services, Inc.  
Firm/ Company  
1901 West Cass Street  
Address  
Tampa, FL 33606  
City/ State and Zip Code  
Sthomas@servelegalprocess.com  
E-mail address: (to be used for future annual report notification)  
berhardt@servelegalprocess.com

For further information concerning this matter, please call:

William Thomas, Jr. at ( 813 ) 254-8762 (x7001)  
Name of Contact Person Area Code & Daytime Telephone Number

Enclosed is a check for the following amount made payable to the Florida Department of State:

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is<br>enclosed) | <input checked="" type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy<br>is enclosed) |
|--|--|---|---|

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Florida Litigation Support Services, Inc.  
1901 West Cass Street  
Tampa, Florida 33606  
813.254.8762

November 29, 2011

Irene Albritton  
Regulatory Specialist II  
Florida Department of State  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, Florida 32301

Ref. Number: P96000073868  
and Letter Number: 211A00026477

Dear Ms. Albritton,

Your records are correct. I am the same owner of a Limited Liability Corporation, Serve Legal Process, LLC. Sorry for the confusion. Also, my father died years ago, so I do use "Jr." very much, but since our original corporation documents, filed in 1996, have "Jr" after my name, I used it here. I am the same person.

Please find enclosed the documents to be resubmitted for changing the name of Florida Litigation Support Services, Inc. to Serve Legal Process, Inc. Also, since my check for the filing fee, certification and certified copies is missing (\$52.50), I assume you do not need another one.

Please also note my phone number on your cover letter, as you requested, with my personal extension. If you need anything, please call me at **813-254-8762 ext.7001** or email me at **sthomas@servelegalprocess.com**.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. Thomas', with a stylized flourish at the end.

William Thomas,  
President/CEO



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

November 23, 2011

WILLIAM THOMAS, JR.  
FLORIDA LITIGATION SUPPORT SERVICES, INC  
1901 WEST CASS STREET  
TAMPA, FL 33606

SUBJECT: FLORIDA LITIGATION SUPPORT SERVICES, INC.  
Ref. Number: P96000073868

We have received your document for FLORIDA LITIGATION SUPPORT SERVICES, INC. and your check(s) totaling \$52.50. However, the enclosed document has not been filed and is being returned for the following correction(s):

We regret that we were unable to contact you by phone. Please return the corrected document with a letter providing us with a telephone number where you can be reached during working hours.

Our records reflect a Limited Liability corporation with the name you wish to use. If you are the same owner of this corporation, please resubmit your document along with a letter stating such.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6964.

Irene Albritton  
Regulatory Specialist II

Letter Number: 211A00026477

RECEIVED  
11 DEC -1 AM 8:47  
TALLAHASSEE, FLORIDA

Articles of Amendment  
to  
Articles of Incorporation  
of

Florida Litigation Support Services, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

P96000073868

(Document Number of Corporation (if known))

Pursuant to the provisions of section 607.1006, Florida Statutes, this *Florida Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

Serve Legal Process Inc.

The new name must be distinguishable and contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.," or the designation "Corp.," "Inc.," or "Co.". A professional corporation name must contain the word "chartered," "professional association," or the abbreviation "P.A."

**B. Enter new principal office address, if applicable:**

(Principal office address MUST BE A STREET ADDRESS)

same

**C. Enter new mailing address, if applicable:**

(Mailing address MAY BE A POST OFFICE BOX)

same

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent: same

(Florida street address)

New Registered Office Address: \_\_\_\_\_, Florida \_\_\_\_\_  
(City) (Zip Code)

**New Registered Agent's Signature, if changing Registered Agent:**

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.

N/A

Signature of New Registered Agent, if changing

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SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
11 DEC - 1 PM 3:52

**If AMENDING the Officers and/or Directors, please list all officers/directors of the corporation as you now want the record to be. Please indicate the title(s), name and address for each officer/director.**

*(Our database can index up to 6 officers/directors. If you have more than 6 officers/directors, please list them on an additional sheet.)*

<u>Title(s)</u>	<u>Name</u>	<u>Address</u>
1) _____	<u>Same</u>	_____ _____ _____
2) _____	_____	_____ _____ _____
3) _____	_____	_____ _____ _____
4) _____	_____	_____ _____ _____
5) _____	_____	_____ _____ _____
6) _____	_____	_____ _____ _____

**If REMOVING an officer and/or director, please list the title(s) and name of the officer/director to be removed:**

<u>Title(s)</u>	<u>Name</u>	<u>Title(s)</u>	<u>Name</u>
1) _____	<u>None</u>	4) _____	_____
2) _____	_____	5) _____	_____
3) _____	_____	6) _____	_____

**E. If amending or adding additional Articles, enter change(s) here:**  
(attach additional sheets, if necessary). (Be specific)

None

F. **If an amendment provides for an exchange, reclassification, or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself:**

(if not applicable, indicate N/A)

N/A

The date of each amendment(s) adoption: November 21, 2011

Effective date **if applicable:** November 21, 2011  
(no more than 90 days after amendment file date)

**Adoption of Amendment(s) (CHECK ONE)**

☒ The amendment(s) was/were adopted by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.

☐ The amendment(s) was/were approved by the shareholders through voting groups. *The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):*

"The number of votes cast for the amendment(s) was/were sufficient for approval


by \_\_\_\_\_."  
(voting group)

☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.

☐ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Dated November 21, 2011

Signature

  
(By a director, president or other officer – if directors or officers have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

William K. Thomas, Jr.  
(Typed or printed name of person signing)

President  
(Title of person signing)