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M. D. PURCELL, JR.  
ATTORNEY AT LAW

August 7, 1996

Secretary of State  
Division of Corporations  
P.O. Box 6327  
Tallahassee, Florida 32314

Subscribed on  
Filed on

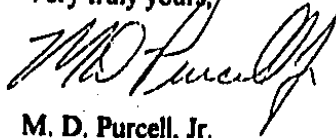
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\*\*\*\*122.50 \*\*\*\*122.50

RE: Downtown Doc. Prep. Inc. filing

Dear Sir/Madam:

Enclosed is a check in the amount of \$122.50 for the filing fee. Please return to my office a certified copy of the Articles of Incorporation of Downtown Doc. Prep., Inc. Thank you for your time and attention to this matter.

Very truly yours,



M. D. Purcell, Jr.

MDP/mjh

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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APPLICATION FOR RESERVATION OF CORPORATE NAME

To: Division of Corporations  
Florida Department of State  
P.O. Box 6327  
Tallahassee, Florida 32314

The person listed below does hereby apply for reservation of the following corporate name:

Requested Name: Downtown Doc. Prep., Inc.

State of Incorporation: Florida

Name of Reserving Agent: Tina L. McKinney

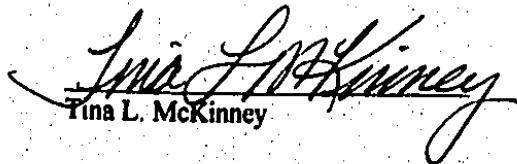
Address of Reserving Agent: 601 North Lois Av., Tampa, Florida 33609.

County of Incorporation: Hillsborough

Number of days requested to reserve name: 60

The incorporator does hereby apply for reservation of the above corporate name for a period of 60 days following the issuance of a certificate of reservation.

Dated: August 7, 1996

  
Tina L. McKinney

CERTIFICATE AND ARTICLES OF INCORPORATION  
OF  
DOWNTOWN DOC. PREP., INC.

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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The undersigned person, having the age of eighteen (18) years or more, has associated for the purpose of forming a corporation under the laws of the State of Florida and does hereby adopt the following Certificate and Articles of Incorporation.

1. **Name.** The name of this corporation is Downtown Doc. Prep., Inc.
2. **Purpose and Powers.** This corporation is organized for the transaction of any and all lawful business for which corporations may be incorporated under the laws of the State of Florida, as they may be amended from time to time, and specifically but not limited thereof, the purpose of: Real estate document preparation.

This corporation shall have the broad general powers set forth by regulation and statute in this state.

3. **Duration.** The duration of this corporation shall be for inperpetuity.
4. **Statutory Agent.** The corporation appoints Tina L. McKinney who is a bona fide resident of Florida. This appointment may be revoked at any time in accordance with the rules of the State of Florida.

5. **Registered Place of Business.** The initial registered place of business shall be:

Street Address: 601 North Lois Av., Tampa, Florida 33609.

Mailing Address: 601 North Lois Av., Tampa, Florida 33609.

Copies of all corporate records shall be kept at the registered place of business.

The registered address and the principal address are the same.

6. **Board of Directors.** The number of directors of the corporation shall be fixed and may be altered from time to time as may be provided in the bylaws. In case of any increase in the number of directors, the additional directors shall be elected by the shareholders at an annual or special meeting, as shall be provided in the bylaws.

The initial Board of Directors shall consist of one person, who shall serve until her successors are qualified according to the bylaws, and whose name and address is:

Tina L. McKinney, 601 North Lois Av., Tampa, Florida 33609.

7. **Amendment of Bylaws.** Both the shareholders and the board of directors shall have the power to amend the bylaws as provided in the bylaws.

8. **Incorporators.** The name and address of the undersigned incorporator is:

Tina L. McKinney, 601 North Lois Av., Tampa, Florida 33609.

All powers, duties and responsibilities of the incorporator shall cease at the time of delivery of this Certificate and Articles of Incorporation to the person or department with whom the Articles are filed.

9. **Commencing Business.** The minimum amount of capital with which the corporation shall commence business is zero (\$0.00) dollars.

10. **Capital Stock.** The authorized capital stock of the corporation shall be as follows:

The number of Class "A" shares of common voting stock shall be five-thousand (5,000) shares with a par value of one dollar (\$1.00) per share.

The shareholders of the corporation at any duly constituted meeting may, by resolution having

unanimous approval of all holders of stock outstanding and issued and recorded in writing in the minutes of a meeting, places such restrictions upon the transfer or encumbrance of the capital stock of the corporation as they deem advisable, so long as such restriction is reasonable and not an undue restraint or alienation of stock. At such meeting the shareholders may determine the method by which the restrictions upon transfer or encumbrance of the capital stock of the corporation may thereafter be rescinded or modified, and in the absence of such a determination, such restrictions shall be rescinded or modified, only by unanimous approval of all the shareholders at a meeting called for such purpose. All such restrictions on the transfer or encumbrance of a stock of this corporation shall be recorded on all certificates of stock in every shareholder, his heirs, assigns and personal representatives.

11. **Preemptive Rights.** Any preemptive rights that are to be granted to the stockholders are as follows:

All stock of the corporation shall be subject to these restrictions and have endorsed thereon the appropriate notice contained in this paragraph.

Other preemptive rights adopted by this corporation are as follows: None.

No other preemptive rights will be amended into the Certificate and Articles of Incorporation without 51% vote of the stockholders.

12. **Other Provisions.** There are no other provisions.

13. **Additional Articles.** The corporation adopts the following additional articles, as required by the laws of this state:

None.

14. **Statutory/ Registered Agent Verification.** Having been designated to act as Statutory/ Registered Agent, I hereby consent to act in that capacity until removed or until my resignation is

submitted in accordance with the laws of this state.

The Statutory/ Registered Agent can be reached at the following address:

Tina L. McKinney, 561 North Lois Av., Tampa, Florida 33609.

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Dated: 8/7/96



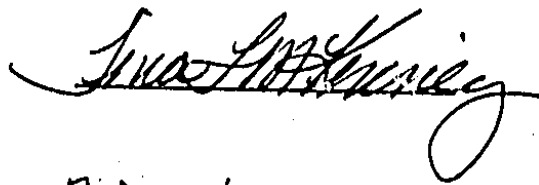
Signature of Statutory/ Registered Agent

IN WITNESS WHEREOF, the following incorporator has signed these Articles of Incorporation, intending that they become effective as of this date: August 7, 1996.

Printed Name

Signature

Tina L. McKinney



THE AFORESIGNED, Tina L. McKinney, having shown Fla. Driver's License as proof of identification, has SWORN TO AND SUBSCRIBED before me, this 7 day of August, 1996.

Molly Lane Dunphy  
NOTARY PUBLIC  
STATE OF FLORIDA

My Commission Expires:

