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P9500044/6
EFFECTIVE DATE
5/25/95

May 25, 1995

Department of State
Division of Corporations
P.O. Box 6327
Tallahassee, Florida 32314

100001508461
-06/01/95--01066--009
*****70.00 *****70.00

Greetings:

Please file Articles of Incorporation for O. T. SYSTEMS, INC.

An original and a copy of the Articles are enclosed along with an Acceptance of Appointment as Registered Agent and a check in the amount of \$70.00. The check represents payment of the following fees:

Filing Fee	\$ 35.00
Registered Agent Appointment	35.00
Total	<u>\$ 70.00</u>

Please send the date-stamped copy of the Articles to me at the address set forth above.

Feel free to telephone me should you have any questions.

Thank you.

Sincerely,



Andrew L. Graham



ARTICLES OF INCORPORATION
OF
O. T. SYSTEMS, INC.

EFFECTIVE DATE
5/25/95

The undersigned incorporator hereby forms a corporation under the laws of the State of Florida.

ARTICLE I NAME

The name of this corporation is O. T. SYSTEMS, INC.

ARTICLE II ADDRESS

The corporation's address is 512 Cleveland Street #278, Clearwater, Florida 34615

ARTICLE III COMMENCEMENT OF CORPORATE EXISTENCE

The corporation's existence will commence May 25, 1995; provided however, that such date is within five business days prior to the date these Articles of Incorporation are filed by the Department of State of the State of Florida. If such date is not within five business days of the date of filing, then the corporation's existence will commence on the date these Articles of Incorporation are filed by the Department of State of the State of Florida.

ARTICLE IV BUSINESS AND POWERS

The corporation may engage in any activity or business not prohibited by the laws of the United States or the State of Florida and will have the power and authority to do everything necessary, proper, advisable or convenient to accomplish its purposes and to do all other things incidental thereto or connected therewith which are not prohibited by law or these Articles of Incorporation.

ARTICLE V AUTHORIZED SHARES

The corporation is authorized to issue 200 shares of \$0.01 par value common stock, each of which will confer the same rights and privileges as conferred by all the other common shares of the corporation. Shareholders of the corporation will not have preemptive rights.

ARTICLE VI INITIAL REGISTERED OFFICE AND REGISTERED AGENT

The street address of the initial registered office of the corporation is 512 Cleveland Street #278, Clearwater, Florida 34615 and the initial registered agent at that same address is Margaret M. Mitchell.

ARTICLE VII INITIAL DIRECTORS

The following individuals will be the initial directors of the corporation:

Margaret M. Mitchell
Karen E. Mitchell

The initial directors will hold office for the first year of the corporation's existence and until their successors are duly elected and qualified, subject to their earlier resignation, or their removal from office by the shareholders of the corporation at any time with or without cause.

ARTICLE VIII INCORPORATOR

The name and address of the incorporator is Margaret M. Mitchell, 512 Cleveland Street #278, Clearwater, Florida.

The undersigned incorporator has executed these Articles of Incorporation this 25th day of May, 1995.

Margaret M. Mitchell
Margaret M. Mitchell, Incorporator

ACCEPTANCE OF APPOINTMENT AS REGISTERED AGENT

I hereby accept appointment as registered agent of the corporation set forth below. I am familiar with and accept the obligations of this position.

1. The name of the corporation is O. T. SYSTEMS, INC.
2. The name and address of the registered agent is:

Margaret M. Mitchell
512 Cleveland Street #278
Clearwater, Florida 34615

Margaret M. Mitchell
Margaret M. Mitchell

Date: May 25, 1995

P95000044416

Peggy Mitchell
4950 Bayshore Bd. #18
Tampa, FL 33611

City/State/Zip

Phone #

400002001224--0
-02/07/97--01036--001
*****35.00 *****35.00

Office Use Only

CORPORATION NAME(S) & DOCUMENT NUMBER(S), (if known):

1. _____
(Corporation Name) (Document #)
2. _____
(Corporation Name) (Document #)
3. _____
(Corporation Name) (Document #)
4. _____
(Corporation Name) (Document #)

☐ Walk in

☐ Pick up time _____

☐ Certified Copy

☐ Mail out

☐ Will wait

☐ Photocopy

☐ Certificate of Status

NEW FILINGS	
<input type="checkbox"/>	Profit
<input type="checkbox"/>	NonProfit
<input type="checkbox"/>	Limited Liability
<input type="checkbox"/>	Domestication
<input type="checkbox"/>	Other

AMENDMENTS	
<input checked="" type="checkbox"/>	Amendment NC
<input type="checkbox"/>	Resignation of R.A., Officer/ Director
<input type="checkbox"/>	Change of Registered Agent
<input type="checkbox"/>	Dissolution/Withdrawal
<input type="checkbox"/>	Merger

OTHER FILINGS	
<input type="checkbox"/>	Annual Report
<input type="checkbox"/>	Fictitious Name
<input type="checkbox"/>	Name Reservation

REGISTRATION/ QUALIFICATION	
<input type="checkbox"/>	Foreign
<input type="checkbox"/>	Limited Partnership
<input type="checkbox"/>	Reinstatement
<input type="checkbox"/>	Trademark
<input type="checkbox"/>	Other

FILED
97 FEB -7 PM 1:30
TALLAHASSEE, FLORIDA
SH 2/12

**ARTICLES OF AMENDMENT
TO
ARTICLES OF INCORPORATION
OF**

O. T. Systems, Inc.

(present name)

Pursuant to the provisions of section 607.1006, Florida Statutes, this Florida profit corporation adopts the following articles of amendment to its articles of incorporation:

FIRST: Amendment(s) adopted: *(indicate article number(s) being amended, added or deleted)*

ARTICLE I NAME

The name of this corporation is OnTime Systems, Inc.

ARTICLE II ADDRESS

The corporation's address is 4950 Bayshore Bd. #18, Tampa, FL 33611.

FILED
FEB - 7 PM 1:30
TAMPA, FLORIDA

SECOND: If an amendment provides for an exchange, reclassification or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself, are as follows:

THIRD: The date of each amendment's adoption: February 3, 1997

FOURTH: Adoption of Amendment(s) (CHECK ONE)

- ☐ The amendment(s) was/were approved by the shareholders. The number of votes cast for the amendment(s) was/were sufficient for approval.
- ☐ The amendment(s) was/were approved by the shareholders through voting groups. *The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):*

"The number of votes cast for the amendment(s) was/were sufficient for approval by _____ voting group."

- ☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.
- ☒ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Signed this day 3rd of February, 19 97

Signature

Margaret M. Mitchell

(By the Chairman or Vice Chairman of the Board of Directors, President or other officer if adopted by the shareholders)

OR

(By a director if adopted by the directors)

OR

(By an incorporator if adopted by the incorporators)

Margaret M. Mitchell

Typed or printed name

Vice President / Incorporator

Title