ADMINISTRATIVE SOLUTIONS, INC.

SUSAN F. MANN 3113 Giuliano Avenue Lake Worth, Florida 33461 95 HAR 24 AHII: 41
SECRETARY OF STATE
TALLAHASSEE, FLORIS

March 20, 1995

Secretary of State Division of Corporations Post Office Box 6327 Tallahassee, FL 32314

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RE: Administrative Solutions, Inc.

3113 Giuliano Avenue Lake Worth, Fl 33461

Gentlemen:

Enclosed are the original and one copy of the Articles of Incorporation, together with a check in the amount of \$70.00 (Seventy Dollars). I have also enclosed a copy of the Affidavit Under Fictitious Name Statute which was duly advertised and recorded with the Palm Beach County Circuit Court. I was told that I could not incorporate under the name Administrative Solutions but since I have this advertisement and recording I do not understand why not.

This represents the cost of the Filing Fee, Certified Copy of the Articles of Incorporation, and Fee for the Registered Agent Designation for the above referenced corporation.

Sincerely,

Susan Mann

Enclosures

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ARTICLES OF INCORPORATION OF

Administrative Solutions, Inc.

SEGIMBEL MILLY The undersigned incorporator, for the purpose of forming a corporation under the Fig. Business Corporation Act, hereby adopts the following Articles of Incorporation.

ARTICLE I - NAME

The name of the corporation shall be: Administrative Solutions, Inc.

ARTICLE II - PRINCIPAL OFFICE

The principal place of business and mailing address of this corporation shall be:

Administrative Solutions, Inc. 3113 Giuliano Avenue Lake Worth, FL 33461

ARTICLE III - CAPITAL STOCK

The number of shares of stock that this corporation is authorized to have outstanding at any one time is: 1,000 (One Thousand) of \$1.00 (One Dollar) per share par value Common Stock, which shall be designated "Common Shares".

ARTICLE IV - INITIAL REGISTERED AGENT AND ADDRESS

The name and address of the initial registered agent is:

Susait F. Mann 3113 Giuliano Avenue Lake Worth, FL 33461

ARTICLE V - TERM OF EXISTENCE

The corporation shall exist perpetually unless dissolved according to Florida law.

ARTICLE VI - PURPOSE

The corporation is organized for the purpose of rendering professional secretarial, bookkeeping, and administrative support services to the general public in accordance with the laws of the state **ARTICLE VII - NUMBER OF DIRECTORS**

The corporation shall have one (1) Director initially. The number of Directors may be increased or diminished from time to time by the By-Laws, but shall never be less than one (1).

ARTICLE VIII - INCORPORATOR

The name and address of the incorporator to these Articles of Incorporation is:

Susan F. Mann 3113 Giuliano Avenue Lake Worth, FL 33461

The undersigned has executed these Articles of Incorporation this 20th day of March 1995

Susan F. Mann, Director and President

Administrative Solutions, Inc.

STATE OF FLORIDA

COUNTY OF PALM BEACH

Before me, a Notary Public authorized to take acknowledgments in the State and County set forth above, personally appeared Susan F. Mann known to me and known to be the person who executed the foregoing Articles of Incorporation, and who acknowledged before me that he executed these Articles of Incorporation.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal, in the State and County aforesaid, this 2/ st day of Attach

(Notary Public, State of Florida at Large)

Notary Seal/My Commission expires:



CERTIFICATE AND ACKNOWLEDGMENT OF REGISTERED AGENT



CERTIFICATE OF REGISTERED AGENT OF

Administrative Solutions, Inc.

Pursuant to Florida Statutes Section 48.091 and 607.034 th following is submitted:

The above corporation desiring to organize under the laws of the State of Florida with it registered office as indicated in the Articles of Incorporation, at 3113 Giuliano Avenue, Lake Worth, FL 33461 has named Susan F. Mann located at the aforesaid address, as its Registered Agent to accept service of process within this state.

ACKNOWLEDGMENT

Having been named to accept service of process for the above stated corporation at the place designated in this certificate, I hereby accept to act in this capacity and agree to comply with the provisions of Florida Law keeping open said office.

Susan F. Mann, Registered Agent