

P/6000036257

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

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(Business Entity Name)

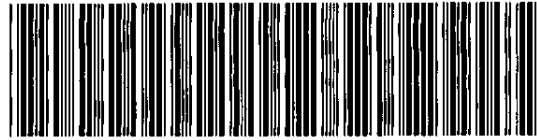
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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA  
EFFECTIVE DATE  
05/01/16  
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AND  
FILED  
TL 04/25/16

## COVER LETTER

Department of State  
New Filing Section  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** Management Etcetera, Inc.

(PROPOSED CORPORATE NAME – MUST INCLUDE SUFFIX)

Enclosed are an original and one (1) copy of the articles of incorporation and a check for:

☐ \$70.00      ☐ \$78.75  
Filing Fee      Filing Fee  
                         & Certificate of Status

☐ \$78.75      ☒ \$87.50  
Filing Fee      Filing Fee,  
& Certified Copy      Certified Copy  
                         & Certificate of  
                         Status

**ADDITIONAL COPY REQUIRED**

**FROM:** Sheila Harris  
\_\_\_\_\_  
Name (Printed or typed)  
  
1400 Village Square Boulevard #3-509  
\_\_\_\_\_  
Address  
  
Tallahassee, Florida 32312  
\_\_\_\_\_  
City, State & Zip  
  
850-545-0292  
\_\_\_\_\_  
Daytime Telephone number  
  
Sheila@ManagementEtcetera.com  
\_\_\_\_\_  
E-mail address: (to be used for future annual report notification)

**NOTE: Please provide the original and one copy of the articles.**

**ARTICLES OF INCORPORATION**  
In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)

**ARTICLE I NAME**

The name of the corporation shall be: Management Etcetera, Inc.

**ARTICLE II PRINCIPAL OFFICE**

Principal street address  
1400 Village Square Boulevard #3-509

Tallahassee, Florida 32312

Mailing address, if different is:

**ARTICLE III PURPOSE**

The purpose for which the corporation is organized is:

- 1) Offer Accounting & Financial Management Services to Homeowner Associations.
- 2) Offer Office Support to Businesses that need short term assistance.
- 3) Future wise, Offer complete Management Services for all types of Associations.

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TALLAHASSEE, FLORIDA

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**ARTICLE IV SHARES**

The number of shares of stock is: 500

**ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS**

Name and Title: Robert May, Sr. - President

Address: 1400 Village Square Boulevard #3-509  
Tallahassee, FL 32312

Name and Title: Dee May - Treasurer

Address: 1400 Village Square Boulevard #3-509  
Tallahassee, FL 32312

Name and Title: Sheila Harris - Vice President

Address: 1400 Village Square Boulevard #3-509  
Tallahassee, FL 32312

Name and Title:

Address:

Name and Title:

Address:

Name and Title:

Address:

Name and Title: \_\_\_\_\_ Name and Title: \_\_\_\_\_  
Address \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ARTICLE VI REGISTERED AGENT**

The **name and Florida street address** (P.O. Box NOT acceptable) of the registered agent is:

Name: Dee May  
Address: 1400 Village Square Boulevard #3-509  
Tallahassee, FL 32312

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TALLAHASSEE, FLORIDA

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**ARTICLE VII INCORPORATOR**

The **name and address** of the Incorporator is:

Name: Sheila Harris  
Address: 1400 Village Square Boulevard #3-509  
Tallahassee, FL 32312

**ARTICLE VIII EFFECTIVE DATE:**

Effective date, if other than the date of filing: May 1, 2016. (OPTIONAL)

(If an effective date is listed, the date must be specific and cannot be more than five business days prior or 90 business days after the filing.)

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

*Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity*

Dee May April 18, 2016  
Required Signature/Registered Agent Date

*I submit this document and affirm that the facts stated herein are true. I am aware that the false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.*

Sheila Harris April 18, 2016  
Required Signature/Incorporator Date