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Office Use Only



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COVER LETTER

Division of Corporations NAME OF CORPORATION: A&NSG Co. DOCUMENT NUMBER: P13000089158 The enclosed Articles of Amendment and fee are submitted for filing. Please return all correspondence concerning this matter to the following: Larisa Mason Name of Contact Person Firm/ Company 1258 Fox Chapel Road Address Pittsburgh, PA 15238 City/ State and Zip Code larisamason@yahoo.com E-mail address: (to be used for future annual report notification) For further information concerning this matter, please call: Scott Sander, CPA Area Code & Daytime Telephone Number Name of Contact Person Enclosed is a check for the following amount made payable to the Florida Department of State: □\$43.75 Filing Fee & □\$52.50 Filing Fee **☑** \$35 Filing Fee **□\$43.75** Filing Fee & Certificate of Status Certified Copy Certificate of Status (Additional copy is Certified Copy enclosed) (Additional Copy is enclosed)

Mailing Address

TO: Amendment Section

Amendment Section Division of Corporations P.O. Box 6327 Tallahassee, FL 32314

Street Address

Amendment Section Division of Corporations Clifton Building 2661 Executive Center Circle Tallahassee, FL 32301

Articles of Amendment to Articles of Incorporation of

FILED

2014 JAN -6 PM 2: 24

| A&NSG Co. | | SECICIONAL OF STATE |
|--|--|-------------------------------------|
| (Name of Corporation as currently | y filed with the Florida Dept. of State) | TALLAHASSEE, FLORIDA |
| P13000089158 | | 2 |
| | of Corporation (if known) | ` |
| · | • | |
| Pursuant to the provisions of section 607.1006, Florts Articles of Incorporation: | rida Statutes, this <i>Florida Profit Corporat</i> i | on adopts the following amendment(s |
| A. If amending name, enter the new name of the | e corporation: | |
| | 77 | The new |
| name must be distinguishable and contain the w "Corp.," "Inc.," or Co.," or the designation "Co vord "chartered." "professional association," or t | orp," "Inc," or "Co". A professional co | |
| 3. Enter new principal office address, if applical | ble: | |
| Principal office address <u>MUST BE A STREET A</u> | DDRESS) | |
| | | |
| | | **** |
| 7 P.A., | | |
| C. Enter new mailing address, if applicable: (Mailing address MAY BE A POST OFFICE I | BOX) | |
| <u> </u> | | |
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|) 18 | Annal office address to Theride season the | of the |
| If amending the registered agent and/or registered agent and/or the new registered | stered office address in riorida, enter the red office address: | e name of the |
| | | |
| Name of New Registered Agent | | |
| | | ··· |
| | (Florida street address) | |
| New Registered Office Address: | , FI | orida |
| | (City) | (Zip Code) |
| | | |
| | | |
| New Registered Agent's Signature, if changing F hereby accept the appointment as registered agen | | ations of the position |
| петеоу иссерь те арропитет из гезылегей идеп | и. Тат јатиш wun ана ассері ine oblig | инонь ој те розшон. |
| | | |
| Signature of | New Registered Agent, if changing | |

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

| Example: X Change | <u>PT</u> | John Doe | |
|-------------------------------|--------------|--------------|----------------------|
| X Remove | <u>v</u> | Mike Jones | |
| _X Add | <u>sv</u> | Sally Smith | |
| Type of Action (Check One) | <u>Title</u> | <u>Name</u> | <u>Addres</u> s |
| 1) Change | VST | Larisa Mason | 1258 Fox Chapel Road |
| ✓ ∧dd | | | Pittsburgh, PA 15238 |
| | | | - W-1535 |
| 2) Change | | | |
| Add | | | |
| Remove | | | |
| 3) Change | | | |
| Add | | | |
| Remove | | | |
| 4) Change | | | |
| Add | | | |
| Remove | | | |
| 5) Change | | | |
| Add | | | |
| Remove | | | |
| о П _п | | | |
| 6) Change | <u>-</u> | | |
| Add | | | |
| Remove | | | |

| If amending or adding additional Artic Attach additional sheets, if necessary). | |
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| provisions for implementing the amer | ange, reclassification, or cancellation of issued shares, and ment if not contained in the amendment itself: |
| (if not applicable, indicate N/A) | |
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| The date of each amendment(s) adoption: | _, if other than the |
|--|----------------------|
| date this document was signed. | |
| Effective date if applicable: | _ |
| (no more than 90 days after amendment file date) | |
| Adoption of Amendment(s) (CHECK ONE) | |
| The amendment(s) was/were adopted by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval. | |
| The amendment(s) was/were approved by the shareholders through voting groups. The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s): | |
| "The number of votes cast for the amendment(s) was/were sufficient for approval | |
| by | |
| (voting group) | |
| The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required. | |
| The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required. | |
| Dated | |
| Signature Cyxox | |
| (By a director, president or other officer – if directors or officers have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary) | _ |
| (Typed or printed name of person signing) | |
| (Typed or printed name of person signing) | |
| President | _ |
| (Title of person signing) | · |

From: Xero Customer Care support@xero.com Subject: RE: Re: Need Help [Xero Support Ticket 972582]

Date: December 30, 2013 at 6:06 PM
To: scott.sandercpa@gmail.com
Cc: leslie.rigqs@xero.com

Xero Customer Care - ticket number 972582

Hi Scott

From your description, it sounds as though you've applied payments to multiple invoices, and then refunded the customer. To fix this, and ensure the invoices revert to being Unpaid, you'll need to take the following steps:

- 1. Firstly, use Remove & Redo to delete the Payment transactions applied to the relevant invoices
 - o To do this, click into each Paid Invoice, then click the blue payment link, then Options, Remove & Redo.
- You'll then also need to delete the Spend Money transaction you created and reconciled to the refund bank statement line
 - o To do this, locate the transaction in the Account Transactions screen, then select Remove & Redo

The effect of both of the above steps will be the original invoice payment statement line, and refund statement line returning to the Reconcile tab of the bank account. You'll then need to:

- Click Find & Match on the original invoice payment
- 2. Click '+ New'
- 3. Receive Money
- 4. Change the Received As drop down menu to 'Overpayment'
- 5. Enter the details of the Overpayment, then Save Transaction
- 6. Click Reconcile
- 7. Go to the Accounts tab, then Sales
- 8. Click Awaiting Payment
- 9. Open the Overpayment transaction that you've just created
- 10. You'll see at the bottom of the Overpayment screen a 'Make a cash refund' strip
- 11. Enter the details of the Cash Refund, then click Add Refund
- 12. Return to the Reconcile tab of the bank account
- 13. On the refund bank statement line, click Find & Match
- 14. Locate the Cash Refund transaction
- 15. Select this and then click Reconcile

The result of this will be the invoices reverting to Awaiting Payment status, and both the received payment and refund bank statement line being reconciled correctly.

| bank statement line being reconciled correctly. | J | • | · | , , | |
|---|---|---|---|-----|--|
| Xero Help Center: | | | | | |

Remove & Redo

Add Overpayment

Refund the Overpayment

Please let me know if you need any more help.

Kind regards

Matt

Hi Scott, I'm ccing Billing for you. Thanks for the good wishes! Happy New Year!

On Dec 30, 2013 12:55 PM, "Scott Sander" < scott.sandercpa@gmail.com > wrote: Hi Leslie.

Consist formula to write a feature and an interest of a situation on all second discount discounts for a six it of the amount of the contract to the contract of the contract

r need your neip' with a transaction, we charged a client's credit card and it went through so i applied it against outstanding invoices by using split.

Subsequently, he called and wanted it refunded so that we can put it on another card at a later date. I now have a spent money amount (the amount i refunded him) that I need to add back to his unpaid invoices. How do I do this?

If I do not hear back from you, wishing you and your family a very healthy and happy new year.

Regards, Scott

Sander & Associates, P.A.

20900 NE 30th Ave. Ste. 800 Aventura, FL 33180 17070 Collins Ave. Ste 254 Sunny Isles Beach, FL 33160 1300 NW 17th Ave. Ste. 164 Delray Beach, FL 33445 T 786-787-0388 F 786-787-0389 E scott@sandercpa.com

Xero Customer Care

Got a question? Try looking in our <u>Help Centre</u> Ticket created on 31/12/2013 12:06:29 p.m.

The information contained in this email is provided for your assistance regarding use of the Xero Software Application and does not constitute specific accounting or taxation advice and should not be relied upon as such.