

**Electronic Articles of Incorporation
For**

P13000037752
FILED
April 26, 2013
Sec. Of State
jshivers

OFFICE ASSISTANT SERVICES, INC.

The undersigned incorporator, for the purpose of forming a Florida profit corporation, hereby adopts the following Articles of Incorporation:

Article I

The name of the corporation is:

OFFICE ASSISTANT SERVICES, INC.

Article II

The principal place of business address:

230 MANOR BLVD
NAPLES, FL. 34104

The mailing address of the corporation is:

PO BOX 9083
NAPLES, FL. 34101

Article III

The purpose for which this corporation is organized is:

ANY AND ALL LAWFUL BUSINESS.

Article IV

The number of shares the corporation is authorized to issue is:

100

Article V

The name and Florida street address of the registered agent is:

LISA K SWARTZ
230 MANOR BLVD
NAPLES, FL. 34104

I certify that I am familiar with and accept the responsibilities of registered agent.

Registered Agent Signature: LISA K. SWARTZ

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Article VI

The name and address of the incorporator is:

LISA K. SWARTZ
PO BOX 9083

NAPLES, FL 34101

Electronic Signature of Incorporator: LISA K. SWARTZ

I am the incorporator submitting these Articles of Incorporation and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of this corporation and every year thereafter to maintain "active" status.

Article VII

The initial officer(s) and/or director(s) of the corporation is/are:

Title: P
LISA K SWARTZ
PO BOX 9083
NAPLES, FL. 34101

Article VIII

The effective date for this corporation shall be:

05/15/2013