

P13000001563

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

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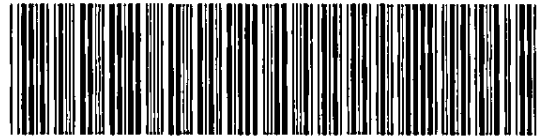
(Business Entity Name)

(Document Number)

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TALLAHASSEE, FLORIDA

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**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** HOW TO MANAGE A SMALL LAW FIRM II, INCORPORATED

**DOCUMENT NUMBER:** P13000001503

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

ELIAS CORREA MENENDEZ, ESQ.

Name of Contact Person

TREMBLY LAW FIRM

Firm/ Company

9700 SOUTH DIXIE HIGHWAY SUITE 680

Address

MIAMI, FLORIDA 33156

City/ State and Zip Code

ELIAS@TREMBLYLAW.COM

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

ELIAS CORREA MENENDEZ, ESQ.

Name of Contact Person

at ( 305 ) 431-5678

Area Code & Daytime Telephone Number

Enclosed is a check for the following amount made payable to the Florida Department of State:

☒ \$35 Filing Fee

☐ \$43.75 Filing Fee &  
Certificate of Status

☐ \$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

☐ \$52.50 Filing Fee  
Certificate of Status  
Certified Copy  
(Additional Copy  
is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

RR

Articles of Amendment  
to  
Articles of Incorporation  
of

HOW TO MANAGE A SMALL LAW FIRM II, INCORPORATED

(Name of Corporation as currently filed with the Florida Dept. of State)

P13000001503

(Document Number of Corporation (if known))

Pursuant to the provisions of section 607.1006, Florida Statutes, this *Florida Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

*The new name must be distinguishable and contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.," or the designation "Corp.," "Inc.," or "Co." A professional corporation name must contain the word "chartered," "professional association," or the abbreviation "P.A."*

B. Enter new principal office address, if applicable:  
(Principal office address **MUST BE A STREET ADDRESS**)

5966 S. DIXIE HWY., SUITE 300

SOUTH MIAMI, FLORIDA 33143

C. Enter new mailing address, if applicable:  
(Mailing address **MAY BE A POST OFFICE BOX**)

5966 S. DIXIE HWY., SUITE 300

SOUTH MIAMI, FLORIDA 33143

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent

TREMBLY LAW FIRM / ATTN. BRETT TREMBLY

9700 SOUTH DIXIE HIGHWAY SUITE 680

(Florida street address)

New Registered Office Address: MIAMI

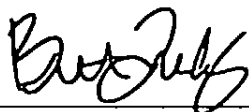
Florida 33156

(City)

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.



Signature of New Registered Agent, if changing

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If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

Example:

X Change                      PT        John Doe

X Remove                     V        Mike Jones

X Add                         SV        Sally Smith

Type of Action (Check One)	Title	Name	Address
1) <u>Change</u>	<u>VP</u>	<u>BRIAN KASKAVALCIYAN</u>	<u>3109 GRAND AVENUE</u>
<u>Add</u>			<u>SUITE 188</u>
<u>X</u> <u>Remove</u>			<u>MIAMI, FL 33133</u>
2) <u>Change</u>	<u>CEOP</u>	<u>RJON ROBINS</u>	<u>5966 SOUTH DIXIE HWY, SUITE 300</u>
<u>X</u> <u>Add</u>			<u>SOUTH MIAMI, FLORIDA 33143</u>
<u>Remove</u>			
3) <u>Change</u>	<u>COOTS</u>	<u>ALEJANDRA PAULA LEIBOVICH</u>	<u>5966 SOUTH DIXIE HWY, SUITE 300</u>
<u>X</u> <u>Add</u>			<u>SOUTH MIAMI, FLORIDA 33143</u>
<u>Remove</u>			
4) <u>Change</u>			
<u>Add</u>			
<u>Remove</u>			
5) <u>Change</u>			
<u>Add</u>			
<u>Remove</u>			
6) <u>Change</u>			
<u>Add</u>			
<u>Remove</u>			

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(Attach *additional sheets, if necessary*). (Be specific)

[illegible]

(if not applicable, indicate N/A)

**Article IV of the Articles of Incorporation is modified as follows:**

**"The number of shares the corporation is authorized to issue is: 100 shares at \$100.00 per value per share."**

[illegible]

The date of each amendment(s) adoption: \_\_\_\_\_, if other than the date this document was signed:

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Adoption of Amendment(s) (CHECK ONE)

☒ The amendment(s) was/were adopted by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.

☐ The amendment(s) was/were approved by the shareholders through voting groups. The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):

"The number of votes cast for the amendment(s) was/were sufficient for approval

by \_\_\_\_\_  
(voting group)

☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.

☐ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Dated OCTOBER 10, 2017

Signature

[Signature]  
(By a director, president or other officer - if directors or officers have not been selected, by an incorporator - if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

BY: RJON ROBINS

(Typed or printed name of person signing)

CEO, President

(Title of person signing)

RJR