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(Requestor's Name)

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(Business Entity Name)

L11-337

(Document Number)

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A. LUNT

MAY -9 2010

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2011 MAY -3 AM 11:10  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

COVER LETTER

TO: Registration Section  
Division of Corporations

SUBJECT: NAPLES BOOKKEEPING, INC.  
Name of Resulting Florida Profit Corporation

The enclosed Certificate of Conversion, Articles of Incorporation, and fees are submitted to convert an "Other Business Entity" into a "Florida Profit Corporation" in accordance with s. 607.1115, F.S.

Please return all correspondence concerning this matter to:

HELENE SPAHLINGER  
Contact Person

Firm/Company

293 MENTOR DRIVE  
Address

NAPLES, FL 34110  
City, State and Zip Code

helene101@comcast.net  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

HELENE SPAHLINGER at (239) 572-1896  
Name of Contact Person Area Code and Daytime Telephone Number

Enclosed is a check for the following amount:

- ☒ \$105.00 Filing Fees  
☐ \$113.75 Filing Fees and Certificate of Status  
☐ \$113.75 Filing Fees and Certified Copy  
☐ \$122.50 Filing Fees, Certified Copy, and Certificate of Status

**STREET ADDRESS:**

Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**MAILING ADDRESS:**

Registration Section  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

STATE OF FLORIDA  
TALLAHASSEE, FLORIDA

2011 MAY -3 AM 11:40

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**Certificate of Conversion**

For

**"Other Business Entity"**

Into

**Florida Profit Corporation**

This Certificate of Conversion **and attached Articles of Incorporation** are submitted to convert the following **"Other Business Entity"** into a **Florida Profit Corporation** in accordance with s. 607.1115, Florida Statutes.

1. The name of the "Other Business Entity" immediately prior to the filing of this Certificate of Conversion is:

NAPLES BOOKKEEPERS, LLC

Enter Name of Other Business Entity

2. The "Other Business Entity" is a LIMITED LIABILITY COMPANY  
(Enter entity type. Example: limited liability company, limited partnership,  
general partnership, common law or business trust, etc.)

first organized, formed or incorporated under the laws of FLORIDA  
(Enter state, or if a non-U.S. entity, the name of the country)

on 1/1/2011  
Enter date "Other Business Entity" was first organized, formed or incorporated

3. If the jurisdiction of the "Other Business Entity" was changed, the state or country under the laws of which it is now organized, formed or incorporated:

4. The name of the Florida Profit Corporation as set forth in the **attached Articles of Incorporation**:

NAPLES BOOKKEEPING, INC.

Enter Name of Florida Profit Corporation

5. If not effective on the date of filing, enter the effective date: \_\_\_\_\_  
(The effective date: 1) cannot be prior to nor more than 90 days after the date this document is filed by the Florida Department of State; **AND** 2) must be the same as the effective date listed in the attached Articles of Incorporation, if an effective date is listed therein.)

6. The conversion is permitted by the applicable law(s) governing the other business entity and the conversion complies with such law(s) and the requirements of s.607.1115, F.S., in effecting the conversion.

7. The "Other Business Entity" currently exists on the official records of the jurisdiction under which it is currently organized, formed or incorporated.

DEPT. OF STATE  
TALLAHASSEE, FLORIDA

2011 MAY -3 AM 11:48

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Signed this 22ND day of APRIL, 2011.

**Required Signature for Florida Profit Corporation:**

Individual signing affirms that the facts stated in this document are true. Any false information constitutes a third degree felony as provided for in s.817.155, F.S.

Signature of Chairman, Vice Chairman, Director, Officer, or, if Directors or Officers have not been selected, an Incorporator: [Signature]

Printed Name: HELENE SPANGLER Title: PRESIDENT

**Required Signature(s) on behalf of Other Business Entity:** Individual(s) signing affirm(s) that the facts stated in this document are true. Any false information constitutes a third degree felony as provided for in s.817.155, F.S. [See below for required signature(s).]

Signature: [Signature]  
Printed Name: Ann Guididas Title: MGR

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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**If Florida General Partnership or Limited Liability Partnership:**

Signature of one General Partner.

**If Florida Limited Partnership or Limited Liability Limited Partnership:**

Signatures of ALL General Partners.

**If Florida Limited Liability Company:**

Signature of a Member or Authorized Representative.

**All others:**

Signature of an authorized person.

**Fees:**

Certificate of Conversion:	\$35.00
Fees for Florida Articles of Incorporation:	\$70.00
Certified Copy:	\$8.75 (Optional)
Certificate of Status:	\$8.75 (Optional)

# ARTICLES OF INCORPORATION

*In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)*

## ARTICLE I

### NAME

The name of the corporation shall be Naples Bookkeeping, Inc.

## ARTICLE II

### PRINCIPAL OFFICE

The principal office of the corporation is 293 Mentor Drive, Naples, FL 34110.

## ARTICLE III

### PURPOSE

The purpose for which the corporation is organized is to engage in any and all lawful business permitted under the laws of the United States and the State of Florida.

## ARTICLE IV

### CAPITAL STOCK

The corporation is authorized to issue One Hundred (100) shares, all of one class, at \$1.00 per value common stock.

## ARTICLE V

### INITIAL OFFICERS AND/OR DIRECTORS

Name and Title: Helene Spahlinger, President

Address: 293 Mentor Drive, Naples, FL 34110

## ARTICLE VI

### REGISTERED AGENT

The name of the Registered Agent is: Helene Spahlinger

Address: 293 Mentor Drive, Naples, FL 34110

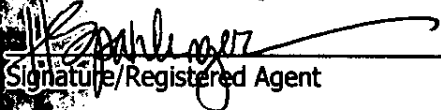
## ARTICLE VII

### INCORPORATOR

The name of the Incorporator is: Helene Spahlinger


Address: 293 Mentor Drive, Naples, FL 34110

*Having been named as Registered Agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as Registered Agent and agree to act in this capacity.*

  
\_\_\_\_\_  
Signature/Registered Agent

4/22/2011  
\_\_\_\_\_  
Date

*I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.*

  
\_\_\_\_\_  
Signature/Incorporator

4/22/2011  
\_\_\_\_\_  
Date

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2011 MAY -3 AM 11:40  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA