Page 2

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FLORIDA PROFIT/NON PROFIT CORPORATION TOTAL OFFICE SOLUTIONS HOLDINGS, INC.

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Fax Audit No. H10000278065 3

ARTICLES OF INCORPORATION

OF

TOTAL OFFICE SOLUTIONS HOLDINGS, INC.

The undersigned, for the purpose of forming a corporation for profit under the large of Florida, adopts the following Articles of Incorporation.

ARTICLE 1 NAME AND ADDRESS

- Name. The name of the corporation is TOTAL OFFICE SOLUTIONS Section 1.1 HOLDINGS, INC.
- Address of Principal Office. The address of the principal office of the Section 1.2 corporation is 4301 Emerson Street, Jacksonville, FL 32207.
- Section 1.3 Mailing Address. The mailing address of the corporation is 4301 Emerson Street, Jacksonville, FL 32207.

ARTICLE 2 DURATION

Section 2.1 <u>Duration</u>. This corporation shall exist perpetually. Corporate existence shall commence on the date these Articles are executed, except that if they are not filed by the Department of State of Florida within five business days after they are executed, corporate existence shall commence upon filing by the Department of State.

ARTICLE 3 PURPOSES

Section 3.1 Purposes. This corporation is organized for the purposes of transacting any or all lawful business permitted under the laws of the United States and of the State of Florida.

ARTICLE 4 CAPITAL

Authorized Capital. The maximum number of shares of stock which this corporation is authorized to have outstanding at any one time is 10,000 shares of voting common stock having a par value of \$0.01 per share.

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Hodge, Valerie R.

Foley & Lardner LLP.

Page 4

Fax Audit No. H10000278065.3

ARTICLE 5 INITIAL REGISTERED OFFICE AND AGENT

Section 5.1 Name and Address. The street address of the initial registered office of this corporation is 4301 Emerson Street, Jacksonville, FL 32207, and the name of the initial registered agent of this corporation at that address is Mark Chappell.

ARTICLE 6 BYLAWS

Section 6.1 <u>Bylaws</u>. The initial bylaws of this corporation shall be adopted by the board of directors. Bylaws may be amended or repealed from time to time by either the board of directors or the shareholders, but the board of directors shall not alter, amend or repeal any bylaw adopted by the shareholders if the shareholders specifically provide that such bylaw is not subject to amendment or repeal by the board of directors.

ARTICLE 7 INCORPORATOR

Section 7.1 Name and Address. The name and street address of the incorporator of this corporation are:

NAME

ADDRESS

Mark Chappell

4301 Emerson Street Jacksonville, FL 32207

ARTICLE 8 INDEMNIFICATION

Section 8.1 <u>Indemnification</u>. The board of directors is hereby specifically authorized to make provision for indemnification of directors, officers, employees and agents to the full extent permitted by law.

ARTICLE 9 AMENDMENT

Section 9.1 <u>Amendment.</u> This corporation reserves the right to amend or repeal any provision contained in these Articles of Incorporation, and any right conferred upon the shareholders is subject to this reservation.

IN WITNESS WHEREOF, the incorporator has executed these Articles on December 28, 2010.

Mark Chappell, incorporator

Page 5

Fax Audit No. H10000278065 3

ACCEPTANCE BY REGISTERED AGENT

Having been named to accept service of process for the above stated corporation, at the place designated in the above Articles of Incorporation, I hereby agree to act in this capacity, and I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties. I am familiar with and I accept the obligations of a registered agent.

Mark Chappell

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