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(Business Entity Name)

(Document Number)

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Certificates of Status \_\_\_\_\_

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10 SEP 13 PM 1:31  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

**COVER LETTER**

**TO:** Registration Section  
Division of Corporations

**SUBJECT:** HARTWICK HEATING AND AIR CONDITIONING INC  
Name of Resulting Florida Profit Corporation

The enclosed Certificate of Conversion, Articles of Incorporation, and fees are submitted to convert an "Other Business Entity" into a "Florida Profit Corporation" in accordance with s. 607.1115, F.S.

Please return all correspondence concerning this matter to:

BENJAMIN W HARTWICK  
Contact Person

HARTWICK HEATING AND AIR CONDITIONING  
Firm/Company

6888 SEA COVE AVE WEST  
Address

ST. AUGUSTINE FLORIDA 32086  
City, State and Zip Code

e3hartwick@yahoo.com  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Ben HARTWICK at (904) 669 6592  
Name of Contact Person Area Code and Daytime Telephone Number

Enclosed is a check for the following amount:

- ☐ \$105.00 Filing Fees ☐ \$113.75 Filing Fees and Certificate of Status ☐ \$113.75 Filing Fees and Certified Copy ☒ \$122.50 Filing Fees, Certified Copy, and Certificate of Status

**STREET ADDRESS:**  
Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**MAILING ADDRESS:**  
Registration Section  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**Certificate of Conversion**  
For  
**"Other Business Entity"**  
Into  
**Florida Profit Corporation**

This Certificate of Conversion **and attached Articles of Incorporation** are submitted to convert the following **"Other Business Entity"** into a **Florida Profit Corporation** in accordance with s. 607.1115, Florida Statutes.

1. The name of the "Other Business Entity" immediately prior to the filing of this Certificate of Conversion is:

HARTWICK HEATING AND AIR CONDITIONING LLC  
Enter Name of Other Business Entity

2. The "Other Business Entity" is a LIMITED LIABILITY COMPANY  
(Enter entity type. Example: limited liability company, limited partnership, general partnership, common law or business trust, etc.)

first organized, formed or incorporated under the laws of FLORIDA  
(Enter state, or if a non-U.S. entity, the name of the country)

on 9/30/2008  
Enter date "Other Business Entity" was first organized, formed or incorporated

3. If the jurisdiction of the "Other Business Entity" was changed, the state or country under the laws of which it is now organized, formed or incorporated:

FLORIDA

4. The name of the Florida Profit Corporation as set forth in the **attached Articles of Incorporation:**

HARTWICK HEATING AND AIR CONDITIONING INC  
Enter Name of Florida Profit Corporation

5. If not effective on the date of filing, enter the effective date: \_\_\_\_\_  
(The effective date: 1) cannot be prior to nor more than 90 days after the date this document is filed by the Florida Department of State; **AND** 2) must be the same as the effective date listed in the attached Articles of Incorporation, if an effective date is listed therein.)

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Signed this 6TH day of SEPTEMBER, 2010.

**Required Signature for Florida Profit Corporation:**

Signature of Chairman, Vice Chairman, Director, Officer, or, if Directors or Officers have not been selected, an Incorporator: [Signature]

Printed Name: BENJAMIN HARTWICK Title: PRESIDENT / TREASURER

**Required Signature(s) on behalf of Other Business Entity:** [See below for required signature(s).]

Signature: [Signature]

Printed Name: BENJAMIN HARTWICK Title: MGRM

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**If Florida General Partnership or Limited Liability Partnership:**

Signature of one General Partner.

**If Florida Limited Partnership or Limited Liability Limited Partnership:**

Signatures of ALL General Partners.

**If Florida Limited Liability Company:**

Signature of a Member or Authorized Representative.

**All others:**

Signature of an authorized person.

**Fees:**

Certificate of Conversion:	\$35.00
Fees for Florida Articles of Incorporation:	\$70.00
Certified Copy:	\$ 8.75 (Optional)
Certificate of Status:	\$ 8.75 (Optional)

## ARTICLES OF INCORPORATION

In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)

### ARTICLE I NAME

The name of the corporation shall be:

HARTWICK HEATING AND AIR CONDITIONING INC

### ARTICLE II PRINCIPAL OFFICE

The principal place of business/mailling address is:

6888 SEA COVE AVE WEST  
ST. AUGUSTINE FL 32086

### ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

TO SERVICE, INSTALL AND REPAIR AIR CONDITIONING AND  
HEATING SYSTEMS.

### ARTICLE IV SHARES

The number of shares of stock is:

1,000 SHARES OF STOCK

### ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

List name(s), address(es) and specific title(s):

- BEN HARTWICK - 6888 SEA COVE AVE W ST AUGUSTINE FL, 32086 - PRESIDENT/TREASURER
- MATTHEW THOMAS - 172 PRINCE PHILLIP DRIVE ST AUGUSTINE FL 32092 - SECRETARY

### ARTICLE VI REGISTERED AGENT

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

BEN HARTWICK  
6888 SEA COVE AVE WEST  
ST. AUGUSTINE FL 32086

### ARTICLE VII INCORPORATOR

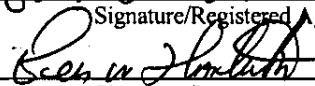
The name and address of the Incorporator is:

BEN HARTWICK  
6888 SEA COVE AVE WEST  
ST. AUGUSTINE FL 32086

\*\*\*\*\*  
Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

  
\_\_\_\_\_  
Signature/Registered Agent

6 SEPT 2010  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature/Incorporator

6 SEPT 2010  
\_\_\_\_\_  
Date