

**Electronic Articles of Incorporation  
For**

P09000094741  
FILED  
November 18, 2009  
Sec. Of State  
rdunlap

PERSONAL OFFICE ASSISTANT, CORP

The undersigned incorporator, for the purpose of forming a Florida profit corporation, hereby adopts the following Articles of Incorporation:

**Article I**

The name of the corporation is:

PERSONAL OFFICE ASSISTANT, CORP

**Article II**

The principal place of business address:

2450 NE 135TH STREET  
NORTH MIAMI BEACH, FL. US 33181

The mailing address of the corporation is:

2450 NE 135TH STREET  
NORTH MIAMI BEACH, FL. US 33181

**Article III**

The purpose for which this corporation is organized is:

ANY AND ALL LAWFUL BUSINESS.

**Article IV**

The number of shares the corporation is authorized to issue is:

100

**Article V**

The name and Florida street address of the registered agent is:

VALERIA SANTANA  
2450 NE 135TH STREET  
NORTH MIAMI BEACH, FL. 33181

I certify that I am familiar with and accept the responsibilities of registered agent.

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Registered Agent Signature: VALERIA SANTANA

### **Article VI**

The name and address of the incorporator is:

VALERIA SANTANA  
2450 NE 135TH STREET

NORTH MIAMI BEACH FL 33181

Incorporator Signature: VALERIA SANTANA

### **Article VII**

The initial officer(s) and/or director(s) of the corporation is/are:

Title: P  
VALERIA SANTANA  
2450 NE 135TH STREET  
NORTH MIAMI BEACH, FL. 33181 US

Title: VP  
ZELIR MACHADO  
2450 NE 135TH STREET  
NORTH MIAMI BEACH, FL. 33181 US

Title: S  
GUILHERME S BARBARESCO  
2450 NE 135TH STREET  
NORTH MIAMI BEACH, FL. 33181 US

### **Article VIII**

The effective date for this corporation shall be:

11/18/2009