

# P090000027901

Florida Department of State  
Division of Corporations  
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To:

Division of Corporations  
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**FLORIDA PROFIT/NON PROFIT CORPORATION**

**HOME & OFFICE SECRETARIAL SERVICE, INC.**

Certificate of Status	0
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TALLAHASSEE, FLORIDA

**ARTICLE OF INCORPORATION  
OF**

**Home & Office Secretarial Service Inc.**

**THE UNDERSIGNED, FOR THE PURPOSE OF FORMING A CORPORATION UNDER THE  
FLORIDA GENERAL CORPORATION ACT, DO HEREBY ADOPT THE FOLLOWING  
ARTICLES OF INCORPORATION:**

**ARTICLE ONE**

**THE NAME OF THE CORPORATION: Home & Office Secretarial Service, Inc.**

**ARTICLE TWO**

**THE DURATION OF THE CORPORATION IS PERPETUAL**

**ARTICLE THREE**

**THE GENERAL PURPOSE FOR WHICH THE CORPORATION IS ORGANIZED IS: Secretarial**

- 1. TO ENGAGE IN THE BUSINESS OF ANY AND ALL LAWFULL BUSINESS CONNECTED  
WITH ALL KINDS OF BUSINESS**
- 2. TO TRANSACT ANY OTHER LAWFUL BUSINESS FOR WHICH CORPORATIONS MAY BE  
INCORPORATED UNDER THE FLORIDA GENERAL CORPORATION ACT, AND ENGAGE IN  
ANY OTHER TRADE OR BUSINESS WHICH CAN, BE ADVANTAGEOUSLY CARRIED ON IN  
CONNECTION WITH OR AUXILIARY TO THE FOREGOING BUSINESS.**
- 3. TO DO SUCH THINGS AS ARE INCIDENTAL TO THE FOREGOING OR NECESSARY OR  
DESIRABLE IN ORDER TO ACCOMPLISH THE FOREGOING.**

**ARTICLE FOUR**

**THE AGGREGATE NUMBER OF SHARES WHICH THE CORPORATION IS AUTHORIZED TO  
ISSUE IS 1000 SHARES. SUCH SHARES SHALL BE OF A SINGLE CLASS, AND SHALL HAVE A  
PAR VALUE OF \$1.00**

**ARTICLE FIVE**

**THE STREET ADDRESS OF THE INITIAL REGISTERED AGENT AND PRINCIPAL OFFICE OF THE  
CORPORATION IS: 407 Lincoln Road, Suite 300, Miami Beach, FL 33139  
REGISTERED AGENT AT SUCH ADDRESS IS: Diana Brito**

**ARTICLE SIX**

**THE NUMBER OF DIRECTORS CONSTITUTING THE INITIAL BOARD OF  
DIRECTORS OF THE CORPORATION IS TWO (2) THE NAME AND ADDRESS OF  
EACH PERSON WHO IS TO SERVE AS MEMBER OF THE INITIAL BOARD OF  
DIRECTORS:**

**PRESIDENT: Diana Brito 407 Lincoln Road, Suite 300, Miami Beach, FL 33139**

**VICE PRESIDENT:**  
**TREASURER:**  
**SECRETARY:**

**ARTICLE SEVEN**

THE NAME AND ADDRESS OF THE INCORPORATOR IS AS FOLLOWS: Iliana Brito  
407 Lincoln Road, Suite 300, Miami Beach, FL 33139, IS OF, THE UNDERSIGNED HAS  
MADE AND SUBSCRIBED THESE ARTICLES OF INCORPORATION AT DADE  
COUNTY, FLORIDA THIS 26 DAY OF March 2009

  
\_\_\_\_\_  
INCORPORATOR  
Iliana Brito


STATE OF FLORIDA

*BEFORE ME, A NOTARY PUBLIC AUTHORIZED TO TAKE ACKNOWLEDGEMENTS IN  
THE STATE AND COUNTY SET FORTH ABOVE, PERSONALLY APPEARED:* Iliana Brito  
KNOWN TO BE AND KNOWN BY ME TO BE THE PERSON WHO EXECUTED THE  
FOREGOING ARTICLES OF INCORPORATION, AND HE/SHE ACKNOWLEDGED  
BEFORE ME THAT HE/SHE EXECUTED THOSE ARTICLES OF INCORPORATION  
IN EYEWITNESS WHEREOF, I HAVE SET HAND SEAL IN THE STATE AND  
COUNTY ABOVE, ON 26 DAY OF March 2009.

\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF FLORIDA  
COMMISSION EXPIRES

**ACCEPTANCE BY REGISTERED AGENT**

HAVING BEEN NAMED TO ACCEPT SERVICE OF PROCESS FOR THE ABOVE  
NAMED CORPORATION, AT THE PLACE DESIGNATED IN THESE ARTICLES, I  
HEREBY AGREE TO ACT IN THIS CAPACITY, AND I FURTHER AGREE TO  
COMPLY WITH THE PROVISIONS OF ALL STATUTES RELATIVE TO THE PROPER  
PERFORMANCE OF MY DUTIES.

  
\_\_\_\_\_  
REGISTERED AGENT  
Iliana Brito

STATE OF FLORIDA

BEFORE ME, A NOTARY PUBLIC AUTHORIZED TO TAKE ACKNOWLEDGEMENT  
IN THE STATE AND COUNTY SET FORTH ABOVE PERSONALLY APPEARED  
KNOWN TO BE AND KNOWN BY ME TO EXECUTE THE FOREGOING  
ACCEPTANCE BY REGISTERED AGENT, AND HE ACKNOWLEDGED BEFORE ME  
THAT HE EXECUTED THAT ACCEPTANCE ON 26 DAY OF March 2009.

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