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COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: Rae's Virtual Assistance, Inc.

(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed are an original and one (1) copy of the articles of incorporation and a check for:

☐ \$70.00
Filing Fee

☐ \$78.75
Filing Fee
& Certificate of Status

☒ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate of
Status

ADDITIONAL COPY REQUIRED

FROM: Rae L. Slattery

Name (Printed or typed)

P. O. Box 421073

Address

Summerland Key, FL 33042-1073

City, State & Zip

305-904-5532

Daytime Telephone number

NOTE: Please provide the original and one copy of the articles.

ARTICLES OF INCORPORATION

In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)

ARTICLE I NAME

The name of the corporation shall be:

Rae's Virtual Assistance, Inc.

ARTICLE II PRINCIPAL OFFICE

The principal street address and mailing address, if different is:

principal address: 22952 Hawkins Lane, Cudjoe Key, FL 33042

mailing address: P. O. Box 421073, Summerland Key, FL 33042-1073

ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

Word processing services.

ARTICLE IV SHARES

The number of shares of stock is:

500

ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

List name(s), address(es) and specific title(s):

Rae L. Slattery, President

Sandy M. Golding, Vice President

P. O. Box 421073

Summerland Key, FL 33042-1073

ARTICLE VI REGISTERED AGENT

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

Rae L. Slattery

22952 Hawkins Lane

Cudjoe Key, FL 33042

ARTICLE VII INCORPORATOR

The name and address of the Incorporator is:

Rae L. Slattery

P. O. Box 421073

Summerland Key, FL 33042-1073

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

Rae L. Slattery

Signature/Registered Agent

10/7/08

Date

Rae L. Slattery

Signature/Incorporator

10/7/08

Date

FILED
08 OCT 13 AM 1:59
SECRETARY OF STATE
TALLAHASSEE, FLORIDA