

P08000012371

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

PICK-UP     WAIT     MAIL

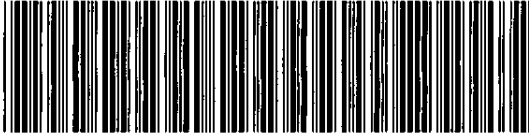
(Business Entity Name)

(Document Number)

Certified Copies \_\_\_\_\_ Certificates of Status \_\_\_\_\_

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SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
08 FEB - 1 PM 4: 10

CP 2/4/08

**COVER LETTER**

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: Clerical Innovations Inc.  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed are an original and one (1) copy of the articles of incorporation and a check for:

\$70.00  
Filing Fee

\$78.75  
Filing Fee  
& Certificate of Status

\$78.75  
Filing Fee  
& Certified Copy

\$87.50  
Filing Fee,  
Certified Copy  
& Certificate of  
Status

**ADDITIONAL COPY REQUIRED**

FROM: Melissa Garcia  
Name (Printed or typed)

7933 NW 161 terrace  
Address

Miami, FL 33016  
City, State & Zip

(305) 528-1872  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**

**ARTICLES OF INCORPORATION**

In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)

**ARTICLE I NAME**

The name of the corporation shall be:

Clerical Innovations Inc.

**ARTICLE II PRINCIPAL OFFICE**

The principal place of business/ mailing address is:

7933 NW 161 Terrace  
Miami, FL 33016

**ARTICLE III PURPOSE**

The purpose for which the corporation is organized is:

To provide clerical assistance to other businesses

**ARTICLE IV SHARES**

The number of shares of stock is:

500

**ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS**

List name(s), address(es) and specific title(s):

Melissa Garcia  
7933 NW 161 Terr.  
Miami, FL 33016.  
(President)

Michelle Garcia.  
7933 NW 161 Terr.  
Miami, FL 33016.  
(Vice President).

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**ARTICLE VI REGISTERED AGENT**

The **name and Florida street address** (P.O. Box NOT acceptable) of the registered agent is:

Melissa Garcia.  
7933 NW 161 Terr.  
Miami, FL 33016.

**ARTICLE VII INCORPORATOR**

The **name and address** of the Incorporator is:

Melissa Garcia.  
7933 NW 161 Terr.  
Miami, FL 33016.

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\*\*\*\*\*  
*Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity*

Melissa Garcia  
Signature/Registered Agent

1/29/08.  
Date

Melissa Garcia  
Signature/Incorporator

1/29/08.  
Date