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06 NOV 13 PM 1:47
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

CP. 11-14

COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: DOCUMENT PROCESSING SERVICES, INC.
(PROPOSED CORPORATE NAME - **MUST INCLUDE SUFFIX**)

Enclosed are an original and one (1) copy of the articles of incorporation and a check for:

☐ \$70.00
Filing Fee

☐ \$78.75
Filing Fee
& Certificate of Status

☒ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate of
Status

ADDITIONAL COPY REQUIRED

FROM: CAROL P. HUTTO
Name (Printed or typed)
1959 Sandhill Crane Drive
Address
Jacksonville, Florida 32224
City, State & Zip
904-238-2462
Daytime Telephone number

NOTE: Please provide the original and one copy of the articles.

**ARTICLES OF INCORPORATION
OF
DOCUMENT PROCESSING SERVICES, INC.**

FILED
06 NOV 13 PM 1:47
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

The undersigned subscriber to these Articles of Incorporation, a natural person competent to contract, hereby forms a corporation under the laws of the State of Florida.

ARTICLE I. CORPORATE NAME

The name of this corporation shall be:

DOCUMENT PROCESSING SERVICES, INC.

The principal place of business of the corporation shall be:

**1959 Sandhill Crane Drive
Jacksonville, Florida 32224**

ARTICLE II. DURATION

This corporation shall have perpetual existence commencing on the date of the filing of these Articles of Incorporation with the Department of State of Florida.

ARTICLE III. NATURE OF BUSINESS

This corporation may engage or transact in any or all lawful activities or business permitted under the law of the United States, the State of Florida or any other state, county territory or nation.

ARTICLE IV. CAPITAL STOCK

This corporation is authorized to issue 7,500 share of \$1.00 par value common stock.

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This corporation is authorized to issue 7,500 share of \$1.00 par value common stock.

ARTICLE V. REGISTERED OFFICE AND REGISTERED AGENT

The street address of the registered office of this corporation is 1959 Sandhill Crane Drive, Jacksonville, Florida 32224, and the name of the registered agent of this corporation at such address is Carol P. Hutto.

ARTICLE VI. BOARD OF DIRECTORS

This corporation shall have one director initially. The number of directors may be increased or diminished from time to time in the manner provided in the ByLaws but shall never be less than one. The name and address of the initial director of the corporation is as follows:

Carol P. Hutto, 1959 Sandhill Crane Drive, Jacksonville, FL 32224

ARTICLE VII. OFFICERS

The names and addressed of the initial officers of the corporation who shall hold office for the first year of the corporation, or until their successors are elected or appointed are:

President: Carol P. Hutto
1959 Sandhill Crane Drive
Jacksonville, FL 32224

Vice-President, Secretary and Treasurer:

Donna H. Messler
1959 Sandhill Crane Drive
Jacksonville, FL 32224

ARTICLE VIII. INCORPORATORS


The name and address of the corporation's incorporator is:

Carol P. Hutto, 1959 Sandhill Crane Drive, Jacksonville, FL 32224

ARTICLE IX. INDEMNIFICATION

This corporation shall indemnify its officers, directors and authorized agents from all liabilities incurred directly, indirectly or incidentally to services performed for the corporation, to the fullest extent permitted under Florida law existing now or hereinafter enacted.

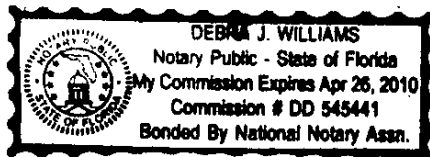
IN WITNESS WHEREOF, the undersigned has hereunto set her hand and seal on this 8 day of November, 2006.



CAROL P. HUTTO
INCORPORATOR

STATE OF FLORIDA
COUNTY OF DUVAL

BEFORE ME, a notary public, personally appeared CAROL P. HUTTO, to me known to be the person described as incorporator, and acknowledged before me that she subscribed to these Articles of Incorporation on the 8 day of November, 2006, who produced a Florida Drivers License as identification.





Notary Public, State of Florida at Large

My Commission Expires:

CERTIFICATE

In compliance with Florida Statutes the following is submitted:

That DOCUMENT PROCESSING SERVICES, INC., desiring to organize under the laws of the State of Florida with its principal office as indicated in the Articles of Incorporation at 1959 Sandhill Crane Drive, Jacksonville, FL 32224, County of Duval, State of Florida, has named Carol P. Hutto, located at 1959 Sandhill Crane Drive, Jacksonville, FL 32224, County of Duval, State of Florida, agent to accept service of process within the state.

ACKNOWLEDGMENT

Having been named to accept service of process for the above-named corporation, the undersigned agrees to act in this capacity and agrees to comply with the provisions of Florida law relative to keeping the designated office open. The registered agent will be Carol P. Hutto.



CAROL P. HUTTO

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TALLAHASSEE, FLORIDA