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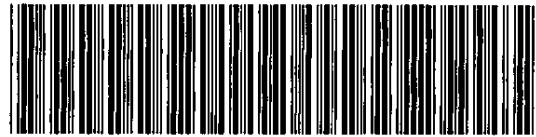
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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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1013  
507

## COVER LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: \_\_\_\_\_

SISO, Inc.  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed are an original and one (1) copy of the articles of incorporation and a check for:

☐ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee  
& Certificate of Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☒ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate of  
Status

**ADDITIONAL COPY REQUIRED**

FROM: Wendy L. Richmond  
Name (Printed or typed)

P.O. Box 2609  
Address

Oneco FL 34264  
City, State & Zip

941.735.7355  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**

## **Article I – Name**

### **Section 1**

The name of the organization is SISO, Inc. The effective date of incorporation is June 12, 2006.

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TALLAHASSEE, FLORIDA

## **Article II – Place of Business**

### **Section 1**

For startup purposes, and until a suitable facility is located, the place of business will be 216 Vermont Ave E, Bradenton, FL 34208. The mailing address will be P.O. Box 2609 Oneco, FL 34264.

## **Article III – Purpose of Business**

### **Section 1**

This corporation is organized exclusively for purposes relating to printing, website design & hosting, graphic design, signage and other marketing tools. This corporation shall exist in perpetuity unless dissolved.

Such purposes include, but are not limited to:

- a) Sale of business cards, forms, letterhead and other printed items
- b) Design of graphics, branding, logos, jingles, stand alone kiosks
- c) Editorial services for printed materials and website text
- d) Public Relations for business, promotional items
- e) Website hosting and design
- f) Signage, vehicle lettering

As well as any other activity not prohibited to corporations under the Florida For Profit Corporation Act.

### **Limitations**

The company shall not participate in any unlicensed service prohibited per Florida Law. Consultants in these areas may be employed as applicable and deemed suitable for future projects.

## **Article IV – Number of Shares of Stock**

Total shares of stock to be issued = 100

(33.3 shares to Bertie "Lynn" Clark and 33.3 shares to Wendy Lee Richmond and 33.3 shares to Abygaël Carlin)

The board is responsible for setting policy and governing the organization and holds the power to conduct business and to delegate that power as needed to the President/Chairman of the Board. Upon registration of the Corporation there will be three Presidents, Wendy L. Richmond, Abygael J. Carlin, and Bertie Lynn Clark.

#### **Article V – Officers of the Board – Names, Addresses, Title of Directors**

President	Wendy L. Richmond	941-735-7355
Indefinite Term	216 Vermont Ave E	
33.3 Shares Stock	Bradenton, FL 34208	

##### **Marketing Director**

President	Bertie “Lynn” Clark	941-518-9441
Indefinite Term	2412 Vermont Ave E	
33.3 Shares Stock	Bradenton, FL 34208	

##### **Design Director**

President	Abygael J. Carlin	941-812-3639
Indefinite Term	16032 Winburn Drive	
33.3 Shares Stock	Sarasota, FL 34240	

##### **Sales Director**

Future officers may also be added to include specialized areas of budget and finance, and programs.

#### **Section 1      Duties and responsibilities: President**

Presides at board meetings, appoints committee chairpersons, works closely with executive director to guide the organization, and acts as public spokesperson for the organization (but may also assign this responsibility to the executive director.) The president also ensures that proper records are maintained and filed as necessary. When this title is shared, unanimous agreement must be documented in writing for any and all expenditure decisions. Joint agreement is necessary to conduct business fairly. All bank accounts, supplier accounts established, loans, liens, real estate purchases require all President Signatures to be valid. A power of attorney supersedes this requirement.

It is also necessary for both approval signatures to add or remove anyone from employment, or appointment within the company.

#### **Section 2      Duties and Responsibilities: Secretary, Treasurer**

**Secretary** – Maintain the organization’s records, records board meeting minutes, and distributes minutes and announcements of upcoming meetings to board members. This person also ensures that necessary reports and filings to the state and federal authorities are made in a timely manner.

Treasurer – Oversees the organization's financial aspects, makes regular financial reports to the board, and serves as chairperson of the board finance committee. The treasurer is involved in preparing the organizational budget and may have hands-on responsibility of keeping books and preparing checks.

All records subject to "open-book" policy to any and all officers of the corporation to ensure checks and balances of accounting practices, that the financial decisions are based on the agreed upon goals of the company, and to accurately report taxes and employment data.

No pay increases or dividends to be issued to any officer or employee without written consent of all officers. No leases, liens or other loans, lines of credit or other indebtedness to be entered into without written consent of all officers.

A back up copy of all data shall be made once a week to be stored off-site at an agreed upon destination.

#### Article VI – Registered Agent

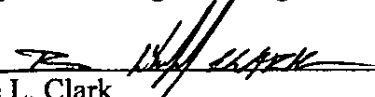
The name and Florida Street address of the initial Registered Agent is:

Wendy L. Richmond  
216 Vermont Ave E  
Bradenton, FL 34208

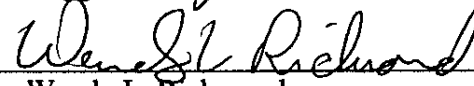
Bertie L. Clark  
2412 Vermont Ave E  
Bradenton, FL 34208

Abygael J. Carlin  
16032 Winburn Drive  
Sarasota, FL 34240

I accept responsibility as the designated Registered Agent,

Signature:  Date: 6/7/06  
Bertie L. Clark

Signature:  Date: 6-7-06  
Abygael J. Carlin

Signature:  Date: 6-7-06  
Wendy L. Richmond

*Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.*

The Effective Date of Incorporation: June 12, 2006

### Article VII – Incorporator

The name and Florida Street address of the Incorporator is:

Wendy L. Richmond  
216 Vermont Ave E  
Bradenton, FL 34208

Mailing Address:  
P.O. Box 2609  
Oneco, FL 34264

I accept responsibility as the designated Incorporator,

Signature: \_\_\_\_\_

Wendy L. Richmond  
Wendy L. Richmond

Date: 6-7-06

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TALLAHASSEE, FLORIDA