# POG 000050211

| (Requestor's Name)                      |
|---|
| (Address)                               |
| (Address)                               |
| (City/State/Zip/Phone #)                |
| PICK-UP WAIT MAIL                       |
| (Business Entity Name)                  |
|   |
| (Document Number)                       |
| Certified Copies Certificates of Status |
| Special Instructions to Filing Officer: |
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Office Use Only



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## FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS

#### INSTRUCTIONS FOR A PROFIT CORPORATION

The following are instructions, a cover letter and sample articles of incorporation pursuant to Chapter 607 and 621 Florida Statutes (F.S.).

# NOTE: THIS IS A BASIC FORM MEETING MINIMAL REQUIREMENTS FOR FILING ARTICLES OF INCORPORATION.

The Division of Corporations strongly recommends that corporate documents be reviewed by your legal counsel. The Division is a filing agency and as such does not render any legal, accounting, or tax advice.

This office does not provide you with corporate seals, minute books, or stock certificates. It is the responsibility of the corporation to secure these items once the corporation has been filed with this office.

Questions concerning S Corporations should be directed to the Internal Revenue Service by telephoning 1-800-829-1040. This is an IRS designation, which is not determined by this office.

A preliminary search for name availability can be made on the Internet through the Division's records at www.sunbiz.org. Preliminary name searches and name reservations are no longer available from the Division of Corporations. You are responsible for any name infringement that may result from your corporate name selection.

Pursuant to Chapter 607 or 621 F.S., the articles of incorporation must set forth the following:

Article I: The name of the corporation must include a corporate suffix such as Corporation,

Corp., Incorporated, Inc., Company, or Co.

A Professional Association must contain the word "chartered" or "professional

association" or "P.A.".

Article II: The principal place of business and mailing address of the corporation.

Article III: Specific Purpose for a "Professional Corporation"

Article IV: The number of shares of stock that this corporation is authorized to have must be

stated.

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Article V: The names, address and titles of the Directors/Officers (optional). The names of

officers/directors may be required to apply for a license, open a bank account, etc.

Article VI: The name and Florida Street address (P.O. Box NOT acceptable) of the initial

Registered Agent. The Registered Agent must sign in the space provided and type or

print his/her name accepting the designation as registered agent.

Article VII: The name and address of the Incorporator. The Incorporator must sign in the space

provided and type or print his/her name below signature.

An Effective Date: Add a separate article if applicable or necessary: An effective date may be

added to the Articles of Incorporation, otherwise the date of receipt will be the file date. (An effective date can not be more than five (5) business days prior to the

date of receipt or ninety (90) days after the date of filing).

The fee for filing a profit corporation is:

Filing Fee \$35.00

Designation of Registered Agent \$35.00

Certified Copy (optional) \$ 8.75 (plus \$1 per page for each page over 8, not to exceed a maximum of

\$52.50).

Certificate of Status (optional) \$ 8.75

(Make checks payable to Florida Department of State)

Mailing Address:

Department of State Division of Corporations

P.O. Box 6327

Tallahassee, FL 32314

(850) 245-6052

Street Address:

Department of State
Division of Corporations

Clifton Building

2661 Executive Center Circle

Tallahassee, FL 32301

(850) 245-6052

### **COVER LETTER**

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

| SUBJECT: MAR         | K AND BRENDA WILC<br>PROPOSED CORPORA        | OX INC  | TIME CHIEFTS   | _        |
|----------------------|--|---|--|----------|
|                      | (I ROI OBED COM ONA                          | IE NAME – <u>MOST INC</u>                         | (CDE SUFFIA)   |          |
| Enclosed are an orig | ginal and one (I) copy of the arti           | cles of incorporation an                          | d a check for:   |          |
| S70.00 Filing Fee    | √\$78.75  Filing Fee & Certificate of Status | S78.75 Filing Fee & Certified Copy  ADDITIONAL CO | \$87.50 Filing Fee, Certified Copy & Certificate of Status  PPY REQUIRED |          |
| FROM:                |  | WILCOX  | VO APR   | >        |
| <del></del>          | Name (Printed or typed)                      |   |  | <u> </u> |
|                      | 302 WEST OLD HILLSBORO AVE                   |   |  |          |
|                      | SEFFNE                                       | Address R FL 33584 State & Zip                    | PH 4: 04   | G        |
| -                    | 1/813/2                                      | 245/7826<br>elephone number                       |  |          |

NOTE: Please provide the original and one copy of the articles.

## ARTICLES OF INCORPORATION

In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)

#### ARTICLE I NAME

The name of the corporation shall be:

MARK AND BRENDA WILCOX INC

#### ARTICLE II PRINCIPAL OFFICE

The principal place of business/mailing address is:

302 WEST HILLSBORO AVE SEFFNER FL 33584

#### ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

**CLEANING** 

#### ARTICLE IV SHARES

The number of shares of stock is:

100

#### ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

List name(s), address(es) and specific title(s):

MARK WILCOX (PRESIDENT)

302 WEST HILLSBORO AVE SEFFNER FL 33584

BRENDA WILCOX (VICE PRESIDENT)

302 WEST HILLSBORO AVE SEFFNER FL 33584

#### ARTICLE VI REGISTERED AGENT

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

BRENDA WILCOX (REGISTERED AGENT)

302 WEST HILLSBORO AVE SEFFNER FL 33584

#### ARTICLE VII INCORPORATOR

The name and address of the Incorporator is:

MARK WILCOX

302 WEST HILLSBORO AVE SEFFNER FL 33584

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

| Brendex Wilap              | 3/20/2006 |
|----------------------------|-----------|
| Signature/Registered Agent | Date      |
| Mod L. Wist                | 3/20/2006 |
| Signature/Incorporator     | Date      |

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## ARTICLES OF INCORPORATION In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit) ARTICLE I NAME The name of the corporation shall be: MARK AND BRENDA WILCOX INC ARTICLE II PRINCIPAL OFFICE The principal place of business/mailing address is: 302 WEST HILLSBORO AVE SEFFNER FL 33584 **PURPOSE** ARTICLE III The purpose for which the corporation is organized is: **CLEANING** ARTICLE IV SHARES The number of shares of stock is: 100 INITIAL OFFICERS AND/OR DIRECTORS List name(s), address(es) and specific title(s): MARK WILCOX (PRESIDENT) 302 WEST HILLSBORO AVE SEFFNER FL 33584 BRENDA WILCOX (VICE PRESIDENT) 302 WEST HILLSBORO AVE SEFFNER FL 33584 ARTICLE VI REGISTERED AGENT The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is: BRENDA WILCOX (REGISTERED AGENT) 302 WEST HILLSBORO AVE SEFFNER FL 33584 ARTICLE VII INCORPORATOR The name and address of the Incorporator is: MARK WILCOX 302 WEST HILLSBORO AVE SEFFNER FL 33584 Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

3/20/2006 Date 3/20/2006 Date