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# TRANSMITTAL LETTER

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314

SUBJECT:	YPRESS ADMIN PROPOSED CORPORATE	ISTRATIVE.	Services,.	INC.		
	(PROPOSED CORPORA)	TE NAME – <u>MUST INCLU</u>	DE SUFFIX)			
Enclosed are an orig	inal and one (1) copy of the artic	eles of incorporation and	a check for:			
□ \$70.00 Filing Fee	☐ \$78.75 Filing Fee & Certificate of Status	□ \$78.75 Filing Fee & Certified Copy	\$87.50 Filing Fee, Certified Copy			
	& Certificate of Status	ADDITIONAL CO	& Certificate of Status	-		
				i		
FROM:	LAWRENCE	w. Heil			,	
FROM: LAWRENCE W. Heil Name (Printed or typed)						
795 GLENDORA ROAD						
	A	Address				
	Poinciana, FL 34759 City, State & Zip				FILED	
863-427-4850						
863-427-4850 STATE 55  Daytime Telephone number						

NOTE: Please provide the original and one copy of the articles.

# ARTICLES OF INCORPORATION

#### OF

#### CYPRESS ADMINISTRATIVE SERVICES, INC.

### KNOW ALL MEN BY THESE PRESENTS:

That the undersigned, Lawrence W. Heil, hereby forms a corporation under the laws of the State of Florida.

#### ARTICLE

The Corporation hereby proposed and organized shall be named, designed and known as

#### CYPRESS ADMINISTRATIVE SERVICES, INC.

by which name it may contract, be contracted with, sue and be sued, adopt a corporate seal and do any and all other lawful things necessary and proper in the conduct of its business.

#### **ARTICLE II**

The principal place of business and mailing address of the corporation is: 795 Glendora Road, Poinciana, Florida 34759.

#### **ARTICLE III**

The nature and purpose of this Corporation shall be the transaction of any and all lawful business for which corporations may be incorporated under the laws of the Statutes of the State of Florida.

#### ARTICLE IV

The authorized number of shares of the Corporation shall be 1000 shares, all of which shall be classified as common shares, without par value.

#### ARTICLE V

The name of the directors to be elected at the first meeting of the shareholders shall not be less than one nor more than five. The names and addresses of the initial Board of Directors are: Lawrence W. Heil, President & Treasurer, 795 Glendora Road, Poinciana, Florida 34759, and Helen B. Heil, Secretary, 795 Glendora Road, Poinciana, Florida 34759.

## ARTICLE VI

The name of the initial registered agent is: Helen B. Heil.

The address of its registered office is: 795 Glendora Road, Poinciana, Florida 34759.

## ARTICLE VII

The name and mailing address of the Incorporator is: Lawrence W. Heil, 795 Glendora Road, Poinciana, Florida 34759.

## ARTICLE VIII

In furtherance, and not in limitation of the powers conferred by Statute, the Board of Directors is especially authorized to make by-laws not inconsistent with law, subject to the power of the shareholders to change and repeal the same, and to authorize and to cause to be executed, mortgages and liens upon the real and personal property of the Corporation.

## ARTICLE IX

The private property of the shareholders shall not be subject to payment of the debts of the corporation.

## ARTICLE X

The Corporation reserves the right to amend, alter, change or repeal any provisions contained in these Articles of Incorporation, in the manner now or hereafter prescribed by Statute, and all rights conferred upon shareholders herein are granted subject to this reservation.

IN WITNESS WHEREOF, the undersigned has hereunto subscribed his name this 7th day of January 2005.

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

Signature/ Helen B. Heil, Registered Agent

Date 1,2005