P04000052194

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COVER LETTER

TO: Amendment Section Division of Corporations

Tallahassee, FL 32314

NAME OF CORPO	DRATION: Trauner & Associa	tes, Inc	
	1BER:		
The enclosed Article	s of Amendment and fee are su	bmitted for filing.	
Please return all corr	espondence concerning this ma	tter to the following:	
	Deborah Trauner		
		Name of Contact Persor)
	Trauner & Assocaites, Inc		
		Firm/ Company	
	709 Beltrees St		
	-	Address	
	Dunedin, FL 34698		
		City/ State and Zip Code	<u> </u>
	I		
	dtrauner@gmail.com	100	
	n-man address: (to be us	ed for future annual report	notification)
For further informati	on concerning this matter, pleas	se call:	
Deborah Trauner		at (669-7311
Name	e of Contact Person	Area Coo	de & Daytime Telephone Number
Enclosed is a check t	for the following amount made	payable to the Florida Depa	artment of State:
□ \$35 Filing Fee	☐ \$43.75 Filing Fee & Certificate of Status	S43.75 Filing Fee & Certified Copy (Additional copy is enclosed)	S52.50 Filing Fee Certificate of Status Certified Copy (Additional Copy is enclosed)
An Di	ailing Address nendment Section vision of Corporations D. Box 6327	Amend Divisio	Address ment Section n of Corporations entre of Tallahassee

2415 N. Monroe Street. Suite 810

Tallahassee, FL 32303

Articles of Amendment to Articles of Incorporation of

Trauner & Associates, Inc. (Name of Corporation as currently filed with the Florida Dept. of State) P04000052194 (Document Number of Corporation (if known) Pursuant to the provisions of section 607,1006, Florida Statutes, this Florida Profit Corporation adopts the following amendment(s) to its Articles of Incorporation: A. If amending name, enter the new name of the corporation: On Demand Office Services, Inc. name must be distinguishable and contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp., " "Inc.," or Co.," or the designation "Corp.," "Inc.," or "Co". A professional corporation name must contain the word "chartered," "professional association," or the abbreviation "P.A. NA B. Enter new principal office address, if applicable: (Principal office address MUST BE A STREET ADDRESS) C. Enter new mailing address, if applicable: NA (Mailing address MAY BE A POST OFFICE BOX) D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address: Name of New Registered Agent (Florida street address) , Florida New Registered Office Address: New Registered Agent's Signature, if changing Registered Agent: I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position, Signature of New Registered Agent, if changing

Check if applicable

[☐] The amendment(s) is/are being filed pursuant to s. 607.0120 (11) (e), F.S.

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Example:

Please note the officer/director title by the first letter of the office title:

P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

<u>X</u> Change	<u>PT</u> <u>Jo</u>	ohn Doe			
X Remove	<u>V</u> <u>N</u>	fike Jones			
X Add	<u>SV</u> <u>S</u>	ally Smith			
Type of Action (Check One)	<u>Title</u>	<u>Name</u>		<u>Addres</u> s	
1) Change					
Add					
Remove					
2) Change					
Add					
Remove 3) Change					
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Remove					
4) Change			-		
Add					
Remove					
5) Change					
Add					
Remove					
6) Change					
Add					
Remove					

E. <u>II amenuing</u> (Attach <i>addit</i>	or adding additional A ional sheets, if necessary	rticies, enter chang :} (Be specific)	e(s) nere:		
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F. <u>If an amend</u>	lment provides for an e	xchange, reclassific	ation, or cancellation	of issued shares,	
provisions (if not a	for implementing the a applicable, indicate N/A	imengment ii not co)	ntained in the amen	ament <u>usen:</u>	
NA					
					

The date of each amendment(s):	adoption:, if other t
date this document was signed.	
Effective date if applicable:	01/2020
Effective date in application.	(no more than 90 days after umendment file date)
Note: If the date inserted in this document's effective date on the D	block does not meet the applicable statutory filing requirements, this date will not be listed bepartment of State's records.
Adoption of Amendment(s)	(CHECK ONE)
■ The amendment(s) was/were adaction was not required.	dopted by the incorporators, or board of directors without shareholder action and shareholder
☐ The amendment(s) was/were ad by the shareholders was/were s	dopted by the shareholders. The number of votes east for the amendment(s) sufficient for approval.
☐ The amendment(s) was/were ap	oproved by the shareholders through voting groups. The following statement
must he separately provided fo	r each voting group entitled to vote separately on the amendment(s): t for the amendment(s) was/were sufficient for approval
must he separately provided fo	r each voting group entitled to vote separately on the amendment(s): t for the amendment(s) was/were sufficient for approval
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must he separately provided for "The number of votes case by	t for the amendment(s) was/were sufficient for approval (voting group)
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must be separately provided for "The number of votes case by	t for the amendment(s) was/were sufficient for approval (voting group) director, president or other officer – if directors or officers have not been ed, by an incorporator – if in the hands of a receiver, trustee, or other court
must be separately provided for "The number of votes case by	t for the amendment(s) was/were sufficient for approval (voting group) director, president or other officer – if directors or officers have not been ed, by an incorporator – if in the hands of a receiver, trustee, or other court need fiduciary by that fiduciary)