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2007 JAN 19 PM 4:12
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

N.C.

C. Coullatte JAN 19 2007

COVER LETTER

TO: Amendment Section
Division of Corporations

SUBJECT: INSTITUTE FOR SMALL BUSINESS MANAGEMENT
(Name of Corporation)

DOCUMENT NUMBER: P04000038202

The enclosed Amendment and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

ROBERT A. NORMAND
(Name of Contact Person)

INSTITUTE FOR SMALL BUSINESS MANAGEMENT
(Firm/Company)

3751 Almeria Avenue, #A4
(Address)

SARASOTA, FL 34239
(City/State and Zip Code)

For further information concerning this matter, please call:

Bob NORMAND at (941) 356-8260
(Name of Contact Person) (Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

☐

\$35.00 Filing Fee

☒

\$43.75 Filing Fee &
Certificate of Status

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\$43.75 Filing Fee &
Certified Copy
(Additional copy is
enclosed)

☐

\$52.50 Filing Fee,
Certificate of Status &
Certified Copy
(Additional copy is
enclosed)

Mailing Address:

Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address:

Amendment Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301



Institute for Small Business Management

"Real Management Guidance for Small Business"

QuickStart Management Guides® ~ Mentorships ~ Training ~ Consulting

January 2, 2007

Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Ladies & Gentlemen:

Please find attached an amendment to the Articles of Incorporation for the Institute for Small Business Management, DOCUMENT NUMBER P04000038202.

Please note that only the word "*Small*" has been changed to "*Smart*" in the Corporate Name.

You may reach me at my cell phone, 941/356-8260, if there are questions.

Thank you.

Sincerely,

Robert A. Normand, President and Executive Director
Institute for Small Business Management
Cell: 941/356-8260
Personal Email: bob@bobnormand.com

Institute for Small Business Management

3751 Almeria Avenue, Suite A4, Sarasota, FL 34239 Phone: 941/330-0889 Fax: 941/870-3328
Websites: www.bobnormand.com, www.isbminc.com, www.entrepreneur.com



FLORIDA DEPARTMENT OF STATE
Division of Corporations

January 11, 2007

ROBERT A. NORMAND
INSTITUTE FOR SMALL BUSINESS MANAGEMENT
3751 ALMERIA AVE. #A4
SARASOTA, FL 34239

SUBJECT: INSTITUTE FOR SMALL BUSINESS MANAGEMENT, INC.
Ref. Number: P04000038202

We have received your document for INSTITUTE FOR SMALL BUSINESS MANAGEMENT, INC. and check(s) totaling \$43.75. However, the enclosed document has not been filed and is being returned to you for the following reason(s):

You have used an application for a Foreign corporation, you have a Florida corporation. Please complete the attached form and return to me with a copy of this letter.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6903.

Cheryl Coulliette
Document Specialist

Letter Number: 507A00002547

RECEIVED

07 JAN 19 AM 8:00

DIVISION OF CORPORATIONS

COVER LETTER

TO: Amendment Section
Division of Corporations

NAME OF CORPORATION: INSTITUTE FOR SMALL BUSINESS MANAGEMENT

DOCUMENT NUMBER: P04000038202

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

ROBERT A. NORMAND

(Name of Contact Person)

INSTITUTE FOR SMALL BUSINESS MANAGEMENT

(Firm/ Company)

3751 Almeria Ave. #A4

(Address)

SARASOTA, FL 34239

(City/ State and Zip Code)

For further information concerning this matter, please call:

Bob Normand

(Name of Contact Person)

at (941) 356-8260

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

☐ \$35 Filing Fee

☒ \$43.75 Filing Fee &
Certificate of Status

☐ \$43.75 Filing Fee &
Certified Copy
(Additional copy is
enclosed)

☐ \$52.50 Filing Fee
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(Additional Copy
is enclosed)

Mailing Address

Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address

Amendment Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

Check was written and enclosed with previous letter
and retained by State.

Articles of Amendment
to
Articles of Incorporation
of

INSTITUTE FOR SMALL BUSINESS MANAGEMENT, INC.
(Name of corporation as currently filed with the Florida Dept. of State)

P04000038202

(Document number of corporation (if known))

Pursuant to the provisions of section 607.1006, Florida Statutes, this *Florida Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

NEW CORPORATE NAME (if changing):

INSTITUTE FOR SMART BUSINESS MANAGEMENT, INC.

(Must contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.")
(A professional corporation must contain the word "chartered", "professional association," or the abbreviation "P.A.")

AMENDMENTS ADOPTED- (OTHER THAN NAME CHANGE) Indicate Article Number(s) and/or Article Title(s) being amended, added or deleted: **(BE SPECIFIC)**

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SECRETARY OF STATE
TALLAHASSEE, FLORIDA

(Attach additional pages if necessary)

If an amendment provides for exchange, reclassification, or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself: (if not applicable, indicate N/A)

(continued)

The date of each amendment(s) adoption: 1/2/2007

Effective date if applicable: _____
(no more than 90 days after amendment file date)

Adoption of Amendment(s) **(CHECK ONE)**

- ☒ The amendment(s) was/were approved by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.
- ☐ The amendment(s) was/were approved by the shareholders through voting groups. *The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):*

"The number of votes cast for the amendment(s) was/were sufficient for approval by

(voting group)"

- ☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.
- ☐ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Signature

Robert A. Normand

(By a director, president or other officer - if directors or officers have not been selected, by an incorporator - if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

ROBERT A. NORMAND

(Typed or printed name of person signing)

PRESIDENT & EXECUTIVE DIRECTOR

(Title of person signing)

FILING FEE: \$35