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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

2004 FEB 11 P 7:01

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**TRANSMITTAL LETTER**

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** ANDREWS DOCUMENT SERVICE, INC  
(PROPOSED CORPORATE NAME - **MUST INCLUDE SUFFIX**)

Enclosed are an original and one (1) copy of the articles of incorporation and a check for:

\$70.00  
Filing Fee

\$78.75  
Filing Fee  
& Certificate of Status

\$78.75  
Filing Fee  
& Certified Copy

\$87.50  
Filing Fee,  
Certified Copy  
& Certificate of  
Status

**ADDITIONAL COPY REQUIRED**

**FROM:** JOHN JOSEPH ANDREWS  
Name (Printed or typed)

3196 SNOW DRIVE  
Address

DELTONA, FLORIDA 32738  
City, State & Zip

(386) 748-0115  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**

**STATE OF FLORIDA  
FOR PROFIT CORPORATION  
ARTICLES OF INCORPORATION  
OF  
ANDREWS DOCUMENT SERVICE, INC**

**FILED**

2004 FEB 11 P 7:07

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Executed by the undersigned for the purpose of forming a for profit corporation in compliance with Chapter 607 and/or Chapter 621, F. S. (Profit):

**ARTICLE I**

The name of this corporation is **Andrews Document Service, Inc.** The principal place of business and mailing address of the Corporation is **3196 Snow Drive 3196 Snow Drive Deltona, FL 32738**

**ARTICLE II**

The duration of the Corporation shall be perpetual.

**ARTICLE III**

The purposes for which the Corporation is formed is to provide business and legal services and specifically (1) **to provide legal support services to attorneys and the general public, to provide computer support services which may include software programming, computer hardware support, office automation as well as general engineering support.** and (2) to acquire by gift, legacy, bequest, purchase, or lease; hold and manage; and/or mortgage, sell, convey, or otherwise dispose of real estate and personal property in any lawful manner that may seem proper and best to provide and maintain such place of business.

**ARTICLE IV**

The Corporation shall have members. The number of members, members' qualifications, and other matters pertaining to members shall be as provided in the bylaws. The Corporation shall have stock with a limit of seventy five (75) shareholders and a maximum limit of **10,000** shares of stock outstanding.

**ARTICLE V**

**A.** The number of directors shall be **two**. The name and addresses of the initial director(s) :

**John Joseph Andrews  
3196 Snow Drive Deltona, FL 32738**

**Anita Mary Andrews  
3196 Snow Drive Deltona, FL 32738**

**B.** Directors' qualifications, the manner of electing directors, and other matters pertaining to directors shall be as provided in the bylaws.

C. To the extent permitted by law, no director, officer, or member of the Corporation shall be personally liable for any debts, liabilities, or obligations of the Corporation.

#### ARTICLE VI

The address of the initial Registered Office of the Corporation and the name of the initial Registered Agent at that address is:

**John Joseph Andrews**  
**3196 Snow Drive Deltona, FL 32738**

#### ARTICLE VII

The name and address of the Incorporator is:

**John Joseph Andrews**  
**3196 Snow Drive Deltona, FL 32738**

  
\_\_\_\_\_  
John Joseph Andrews, Incorporator

Friday, February 06, 2004  
Date

Having been named as Registered Agent to accept service of process for the above stated Corporation at the place designated in these Articles of Incorporation, I hereby accept the appointment as Registered Agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and am familiar with and accept the obligations of my position as Registered Agent.

  
\_\_\_\_\_  
John Joseph Andrews, Registered Agent

Friday, February 06, 2004  
Date

**FILED**  
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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA