# P04000008829

Linda Hatcher (Requestor's Name)
7404 Cardlewood Lone (Address)
(Address)
2011. H. 30312 (City/State/Zip/Phone #)
PICK-UP WAIT MAIL
Document Scanning Serilices, In (Business Entity Name)
(Document Number)
Certified Copies Certificates of Status
Special Instructions to Filing Officer:
Call when ready
224-7332

Office Use Only



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## ARTICLES OF INCORPORATION OF DOCUMENT SCANNING SERVICES, INC.

The undersigned, acting as incorporator of a corporation pursuant to Chapter 607, Florida Statutes, hereby adopts the following Articles of Incorporation:

#### **ARTICLE 1.: NAME**

The name of the corporation is Document Scanning Services, Inc.

#### **ARTICLE 2.: PRINCIPAL OFFICE/MAILING ADDRESS**

The principal office and mailing address of the corporation is 7404 Candlewood Lane, Tallahassee, Florida 32312.

#### **ARTICLE 3.: PURPOSE**

The purpose of the corporation is to do any and all lawful business for which corporations may be incorporated under the laws of Florida.

#### **ARTICLE 4.: SHARES**

The corporation is authorized to issue 100 shares of stock, which is the maximum number of shares which may be outstanding at any time. Such stock shall be of a single class.

#### ARTICLE 5.: DIRECTORS/OFFICERS

The names, address and titles of the Directors/Officers are as follows:

Crawfordville, Florida 32327

Rita Davis

433 Beaver Lake Road

Tallahassee, Florida 32312

Linda Hatcher

7404 Candlewood Lane

Tallahassee, Florida 32312

Diana Sutton

67 Evalee Road

Director

#### ARTICLE 6.: REGISTERED AGENT AND REGISTERED OFFICE

The name and address of the registered agent of the corporation is:

Diana Sutton 67 Evalee Road Crawfordville, Florida 32327

#### **ARTICLE 7: INCORPORATOR**

The name and address of the incorporator is:

Rita Davis 433 Beaver Lake Road Tallahassee, Florida 32312

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

IN WITNESS WHEREOF, the undersigned incorporator does hereby execute these Articles of Incorporation on the Audit day of January, 2004.

Signature/Registered Agent

Signature/Incorporator

### CERTIFICATE OF DESIGNATION REGISTERED AGENT/REGISTERED OFFICE

Pursuant to the provisions of sections 607.0501 or 617.0501, Florida Statutes, the undersigned corporation, organized under the laws of the State of Florida, submits the following statement in designating the registered office/registered agent, in the State of Florida.

- 1. The name of the corporation is: **Document Scanning Services, Inc.**
- 2. The name of the registered agent and the address of the registered office are:

Diana Sutton 67 Evalee Road Crawfordville, Florida 32327

HAVING BEEN NAMED AS REGISTERED AGENT AND TO ACCEPT SERVICE OF PROCESS FOR THE ABOVE STATED CORPORATION AT THE PLACE DESIGNATED IN THIS CERTIFICATE, I HEREBY ACCEPT THE APPOINTMENT AS REGISTERED AGENT AND AGREE TO ACT IN THIS CAPACITY. I FURTHER AGREE TO COMPLY WITH THE PROVISIONS OF ALL STATUTES RELATING TO THE PROPER AND COMPLETE PERFORMANCE OF MY DUTIES, AND I AM FAMILIAR WITH AND ACCEPT THE OBLIGATIONS OF MY POSITION AS REGISTERED AGENT.

SIGNATURE

DATE:

Diana Sutton