

PO3000046778

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

☐ MAIL

(Business Entity Name)

(Document Number)

Certified Copies \_\_\_\_\_ Certificates of Status \_\_\_\_\_

Special Instructions to Filing Officer:

Office Use Only



100016113171

04/18/03--01076--008 \*\*78.75

FILED

03 APR 28 PM 12:28

SECURITY OF STATE  
TALLAHASSEE, FLORIDA

W-11387

Am 4/28

## TRANSMITTAL LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: C.E.P. BOOKKEEPING SERVICES, INC.  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

☐ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee  
& Certificate of Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate of  
Status

**ADDITIONAL COPY REQUIRED**

FROM:

CLARA E. PELAEZ  
Name (Printed or typed)

15001 S.W. 148th AVENUE  
Address

MIAMI, FL 33196  
City, State & Zip

(305) 252-1896  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**



FLORIDA DEPARTMENT OF STATE

Glenda E. Hood  
Secretary of State

April 22, 2003

CLARA E PELAEZ  
15001 SW 148TH AVENUE  
MIAMI, FL 33196

SUBJECT: C.E.P. BOOKKEEPING SERVICES, INC.  
Ref. Number: W03000011387

We have received your document for C.E.P. BOOKKEEPING SERVICES, INC. and your check(s) totaling \$78.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

PLEASE COMPLETE ARTICLE 1. ALSO, PLEASE REMOVE THE PERCENT SIGN IN ARTICLE IV. WE ONLY NEED THE TOTAL NUMBER OF SHARES.,

A corporation may not serve as its own registered agent. Please designate an individual or another active entity filed or registered with this office, having a Florida street address.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6931.

Becky McKnight  
Document Specialist  
New Filings Section

Letter Number: 203A00024180

RECEIVED  
03 APR 28 AM 10:41  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

**ARTICLES OF INCORPORATION**

In compliance with Chapter 607 and/or Chapter 621, F.S. (Profit)

**ARTICLE I NAME**

The name of the corporation shall be:

C.E.P. BOOKKEEPING SERVICES, INC.

**ARTICLE II PRINCIPAL OFFICE**

The principal place of business/mailling address is:

15001 S.W. 148th AVENUE  
MIAMI, FL 33196

**ARTICLE III PURPOSE**

The purpose for which the corporation is organized is:

PROFESSIONAL CORPORATION  
BOOKKEEPING SERVICES

**ARTICLE IV SHARES**

The number of shares of stock is: 100

**ARTICLE V INITIAL OFFICERS/DIRECTORS (optional)**

The name(s), address(es) and title(s):

CLARA E. PELAEZ PRESIDENT  
FERNANDO PELAEZ VICE-PRESIDENT  
RICHARD LINEBERGER SECRETARY  
CLARA E. PELAEZ TREASURER

**ARTICLE VI REGISTERED AGENT**

The name and Florida street address of the registered agent is:

CLARA E. PELAEZ  
15001 S.W. 148th AVENUE  
MIAMI, FL 33196

**ARTICLE VII INCORPORATOR**

The name and address of the Incorporator is:

CLARA E. PELAEZ  
15001 S.W. 148th AVENUE  
MIAMI, FL 33196

\*\*\*\*\*

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

*CLARA*

Signature/Registered Agent

Date

4-15-03

*CLARA*

Signature/Incorporator

Date

4-15-03

FILED  
03 APR 28 PM 12:28  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA