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TRANSMITTAL LETTER

JULY 30, 2002

VIAFEDERAL EXPRESS

TO:

New Filing Section

Division of Corporations

800006860168--3 -08/01/02--01060--015 ******78.75 *****78.75

SUBJECT: SECURE DOCUMENT DESTRUCTION, INC.

Dear Sir or Madam:

Dear Sir or Madam:

Enclosed please find a check in the amount of \$78.75 (\$35.00 filing fee, \$35.00 registered agent fee and \$8.75 for return of a certified copy of the Articles of Organization) are submitted for the above referenced corporation to transact business in the State of Florida.

Please return all correspondence concerning this matter to the following:

Hal F. Wotitzky, Jr., Esq. Wotitzky, Wotitzky, Ross & Goldman, P.A. 223 Taylor Street Punta Gorda, FL 33950-4427

Should you need to call someone concerning this matter, please call:

Hal F. Wotitzky, Esquire at (941) 639-2171

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SECRETARY OF STATE
ANALYSEE FI OR 10 A

COURIER ADDRESS:

MAILING ADDRESS:

Department of State Division of Corporations 409 E. Gaines St. Tallahassee, FL 32399 Department of State Division of Corporations P.O. Box 6327 Tallahassee, FL 32314

ESTABLISHED 1940

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<u>ARTICLES OF INCORPORATION</u> <u>OF</u> SECURE DOCUMENT DESTRUCTION, INC.

The undersigned subscriber to these Articles of Incorporation, a natural person competent to contract, does hereby sign and direct these Articles to be delivered to the Department of State, State of Florida, for the purpose of forming a corporation under the laws of the State of Florida.

Article 1 - Name and Mailing Address

The name of this corporation is Secure Document Destruction, Inc., and its mailing address shall be: 360 Madrid Boulevard, Punta Gorda, Florida 33950.

Article 2 - Duration of Corporate Existence

This corporation shall exist perpetually.

Article 3 - Purposes

The general purposes for which this corporation is organized include the transaction of any or all lawful business for which corporations may be incorporated under the provisions of Chapter 607. Florida Statutes, as the same now exists or as it may hereafter be changed.

Article 4 - Capital Stock

The aggregate number of shares of stock this corporation is authorized to have outstanding at any time is 100 shares of common stock. There shall be no other type or class of stock.

Article 5 - Address and Registered Agent

The street address of the initial registered office of this corporation shall be Wotitzky, Wotitzky, Ross & Goldman, P.A., 223 Taylor Street, Punta Gorda, FL 33950. The name of the initial registered agent at such address is HAL F. WOTITZKY.

Article 6 - Directors

The corporation shall have two directors initially. The number of directors may be increased or decreased from time to time by Bylaws adopted by the shareholders, but shall never be less than one nor more than three.

Article 7 - Initial Directors

The names and post office addresses of the initial directors are:

<u>Name</u>	<u>Address</u>	. =
Carol D. Brown	360 Madrid Bouleva	rd, Punta Gorda, FL 33950
William V. Brown	360 Madrid Bouleva	rd, Punta Gorda, FL 33950

Article 8 - Incorporators

The name and post office address of the incorporators of this corporation is:

<u>Name</u>	<u>Address</u>	
Carol D. Brown	360 Madrid Boulevard, Punta Gorda, FL	33950
William V. Brown	360 Madrid Boulevard, Punta Gorda, FL	33950

Article 9 - Preemptive Rights

Each shareholder of the corporation shall have the right to purchase, subscribe for, or receive a right or rights to purchase or subscribe for, at the price for which it is offered to others, that shareholder's pro rata portion of the following:

- A. Any stock of any class that the corporation may issue or sell, whether or not exchangeable for any stock of the corporation of any class or classes, and whether or not of unissued shares authorized by the Articles of Incorporation as originally filed or by any amendment thereof or out of shares of stock of the corporation acquired by it after the issuance thereof, and whether issued for cash or other consideration; or
- B. Any obligation that the corporation may issue or sell which is convertible into or exchangeable for any stock of the corporation of any class or classes, or to which is attached or pertinent any warrant or warrants or other instruments conferring on the holder the right to subscribe for or purchase from the corporation any shares of its stock of any class or classes.

This right shall be deemed waived by any shareholder who does not exercise it and pay for the shares preempted within thirty (30) days after receipt of written notice from the corporation stating the price, terms and conditions of the issue of shares and inviting the shareholder to exercise this preemptive right. This right may also be waived by a written waiver signed by the shareholder.

Article 10 - Indemnification

The corporation shall indemnify any person who was or is a party or is threatened to be made a party, to any threatened, pending, or completed action, suit, or proceeding whether civil, criminal, administrative, or investigative, by reason of the fact that he or she is or was a director or officer of the corporation, or is or was serving at the request of the corporation as a director or officer of any other corporation, partnership, joint venture, trust, or other enterprise against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlements, actually and reasonably incurred by him; or her in connection with such action, suit, or proceeding, including any appeal thereof, if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed

to the best interest of the corporation and, with respect to any criminal action or proceeding, had no reasonable cause to believe such conduct was unlawful. However, no indemnification shall be provided in any action or suit by or in the right of the corporation to procure a judgment in its favor, with respect to any claim, issue or matter as to which such person is adjudged to be liable for negligence or misconduct in the performance of his or her duty to the corporation. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or on a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not meet the applicable standard of conduct. Indemnification hereunder shall continue to a person who has ceased to be a director or officer, and shall inure to the benefit of the heirs, executors, and administrators of such person.

Article 11 - Amendment

These Articles of Incorporation may be amended in the manner provided by law. Every amendment shall be approved by the Board of Directors, proposed by them to the stockholders and approved at a stockholders' meeting by a majority of the stock entitled to vote thereon, unless all the directors and all the stockholders sign a written statement manifesting their intention that a certain amendment to these Articles of Incorporation be made.

> MARY JUDITH IMRE MY COMMISSION # CC 797765 EXPIRES: 12/17/2002

(SEAL)

ACCEPTANCE OF APPOINTMENT AS REGISTERED AGENT

Having been named as statutory registered agent for Secure Document Destruction, Inc., a Florida corporation, in the foregoing Articles of Organization, I hereby agree to act in that capacity, and, on behalf of the corporation, to accept service of process for the corporation and to comply with any and all statutes relative to the complete and proper performance of the duties of registered agent.

Hal F. Wotitzky

02 AÚG -1 AM 10: 43 SECRETARY OF STATE