TRANSMITTAL LETTER

Department of State **Division of Corporations** P o Box 6327 Tallahassee, FL 32314

SUBJECT: Articles of Incorporation for "Step Ahead Business Services, Inc."

Enclosed is an original and one (1) copy of the articles of incorporation and a check for \$78.75 to pay for the filing fee and a certified copy.

From: Nancy R. Gooch

13245 Atlantic Blvd., Suite 4 #343

Jacksonville, FL 32225

(904) 220-3593

*****78.75 *****78.75



FLORIDA DEPARTMENT OF STATE Katherine Harris Secretary of State

April 23, 2002

NANCY R. GOOCH 13245 ATLANTIC BLVD, STE 4 #343 JACKSONVILLE, FL 32225

SUBJECT: STEP AHEAD BUSINESS SERVICES

Ref. Number: W02000011593

We have received your document for STEP AHEAD BUSINESS SERVICES and your check(s) totaling \$78.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

We regret that we were unable to contact you by phone. Please return the corrected document with a letter providing us with an address and telephone number where you can be reached during working hours.

The corporate name must contain a suffix that will clearly indicate that it is a corporation. Such suffixes include: CORPORATION, CORP., COMPANY, CO., INC., and INCORPORATED.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6933.

Dale White Document Specialist New Filings Section

Letter Number: 202A00024432

ARTICLES OF INCORPORATION

1. The name of the corporation shall be "Step Ahead Business Services, Inc.".

2. The principal place of business address of the corporation is "2377 Companion of Cir W, Jacksonville FL 32224".

- 3. The mailing address of the corporation is "13245 Atlantic Blvd., Suite 4 #343 Jacksonville, FL 32225".
- 4. The corporation shall have the authority to issue 1 share of stock.
- 5. The registered agent of the corporation is "Nancy R. Gooch" and the registered street address is "2377 Companion Cir. W., Jacksonville FL 32224. (904) 220-3593."
- 6. The initial Board of Directors shall have 1 member whose name and address is as follows "Nancy R. Gooch, 2377 Companion Cir. W., Jacksonville FL 32224." The number of directors may be raised or lowered by amendment of the bylaws of the corporation but shall in no case be less than one.
- 7. The incorporator of this corporation is "Nancy R. Gooch" whose street address is "2377 Companion Cir. W. Jacksonville FL 32224."

DATED 5/2/02

INCORPORATOR

Having been named as registered agent and to accept service of process of the above stated corporation at the place designated in the certification, I herby accept the appointment as registered agent and agree to act in this capacity. I further agree to performance of my duties, and am familiar with and accept the obligations of my position as registered agent.

DATED 5/2/02=

REGISTERED AGENT