Ms. Rusty Ellis (941)360-0360 Administrative Concepts Corporat 1748 Independence Blvd. Sarasota, FL 34234 City/State/Zip Phone # Office Use Only CORPORATION NAME(S) & DOCUMENT NUMBER(S), (if known): (Corporation Name) (Document #) (Corporation Name) (Document #) (Corporation Name) (Document #) (Corporation Name) (Document #) ☐ Certified Copy ☐ Walk in Pick up time ☐ Mail out Photocopy Certificate of Status ☐ Will wait **NEW FILINGS** AMENDMENTS Amendment Profit Resignation of R.A., Officer/Director Not for Profit Change of Registered Agent Limited Liability Dissolution/Withdrawal Domestication Merger Other REGISTRATION/QUALIFICATION OTHER FILINGS Annual Report ☐ Foreign Limited Partnership Fictitious Name Reinstatement Trademark Other

CR2E031(7/97)

Examiner's Initials

9/12/01

ARTICLES OF INCORPORATION

FILED

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OF

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SECRETARY DE STATE ADMINISTRATIVE CONCEPTS 2000 CORPORATION ALL AHASSEE FLORIDA

The undersigned, being an individual, does hereby act as incorporator in adopting the following Articles of Incorporation for the purpose of organizing a corporation for profit, pursuant to the provisions of the Florida Business Corporation Act.

First:

The corporate name for the corporation (hereinafter called the "corporation") is Administrative Concepts 2000 Corporation.

Second:

The address of the principle office of the Corporation is 1748

Independence Blvd. Ste. G-1, Sarasota, FL 34234.

Third:

The mailing address of the Corporation is 1748 Independence Blvd. Ste.

G-1, Sarasota, FL 34234.

Fourth:

The number of shares that the Corporation is authorized to issue is 1,000, all of which are of a par value of \$.01 dollars each and are of the same

class and are to be common shares.

Fifth:

The street address of the initial registered office of the Corporation in the State of Florida is 1748 Independence Blvd. Ste G-1, Sarasota, FL 34234.

The name of the initial registered agent of the Corporation at the said registered office is Sarah M. Peel.

The written acceptance of the said initial registered agent, as required in Section 607.0501(3) of the Florida Business Corporation Act, is set forth following the signature of the incorporator and is made a part of these Articles of Incorporation.

Sixth:

The name and the address of the incorporator are:

Name

Address

Kimberly Higgins

C/O Administrative Concepts 2000 Corp.

1748 Independence Blvd. Ste. G-1

Sarasota, FL 34234

Seventh:

No holder of any of the shares of any class of the Corporation shall be entitled as of right to subscribe for, purchase, or otherwise acquire any shares of any class of the Corporation which the Corporation proposes to

issue or any rights or options which the Corporation proposes to grant for the purchase of shares of any class of the Corporation or for the purchase of any shares, bonds, securities, or obligations of the Corporation which are convertible into or exchangeable for, or which carry any rights to subscribe for, purchase, or otherwise acquire shares of any class of the Corporation; and any and all of such shares, bonds, securities, or obligations of the Corporation, whether now or hereafter authorized or created, may be issued, or may be reissued if the same have been reacquired and if their reissue is not prohibited, and any and all of such rights and options may be granted by the Board of Directors to such individuals and entities, and for such lawful consideration, and on such terms, as the Board of Directors in its discretion may determine, without first offering the same, or any thereof, to any said holder.

Eighth:

The purposes for which the Corporation is organized are to engage in any lawful business for which corporations may be organized under the Florida Business Corporation Act and the Corporation shall have all of the general powers granted to corporations organized under the Florida Business Corporation Act, whether granted by specific statutory authority or by construction of law.

Ninth:

The duration of the Corporation shall be perpetual.

Tenth:

The Corporation shall, to the fullest extent permitted by the provisions of the Florida Business Corporation Act, as the same may be amended and supplemented, indemnify under said provisions from and against any and all of the expenses, liabilities, or other matters referred to in or covered by said provisions, and the indemnification provided for herein shall not be deemed exclusive of any other rights to which those indemnified may be entitled under any By-law, vote of shareholders or disinterested directors, or otherwise, both as to action in his official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be a director, officer, employee, or agent and shall inure to the benefit of the heirs, executors, and administrators of such a person.

Eleventh:

The initial board of directors of the corporation shall consist of one (1) members. The name and address of the first board of directors are:

Name: Sarah M. Peel, President/Vice-Pres/Chairman/Secretary/Treasurer Address: 1748 Independence Blvd. Ste. G-1 Sarasota, FL 34234

Signed on July 16, 2001.

By Limberly Higgins Incorporator

Having been named as registered agent and to accept service of process for the abovenamed Corporation at the place designated in these Articles of Incorporation, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Dated: July 16, 2001

By: Sarah M. Peel

LUANNE M. ELLIS

Notary Public, State of Florida My comm. expires Nov. 21, 2003 Comm. No. CC889434

Bonded Thru Service Insurance Company, Inc

Lwanne M. Elles