

P000000087697

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04 JAN 20 AM 10:41  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

1/21/04  
Amend  
w NIC  
38

**TRANSMITTAL LETTER**

**TO:** Amendment Section  
Division of Corporations

**SUBJECT:** Name and officer change

**DOCUMENT NUMBER:** P00000087697

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Craig A. Capion

(Name of Person)

Done Right Repairs Inc.

(Name of Firm/ Company)

2011 Algeria St

(Address)

Palm Bay, FL 32905

(City/ State/ and Zip Code)

For further information concerning this matter, please call:

Craig A. Capion

(Name of Person)

at ( 321- ) 676-4233

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

☒ \$35 Filing Fee

☐ \$43.75 Filing Fee &  
Certificate of Status

☐ \$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

☐ \$52.50 Filing Fee  
Certificate of Status  
(Additional Copy  
is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
409 E. Gaines Street  
Tallahassee, FL 32399



FLORIDA DEPARTMENT OF STATE

Glenda E. Hood  
Secretary of State

January 10, 2004

Craig A. Capion  
Done Right Repairs, Inc.  
2011 Algeria St.  
Palm Bay, FL 32905

SUBJECT: DONE RIGHT REPAIRS INC.  
Ref. Number: P00000087697

We have received your document for DONE RIGHT REPAIRS INC., however, upon receipt of your document no check was enclosed. Please send a check or money order payable to the Department of State for \$35.00.

Please list appropriate changes in the amendment itself and retain the minutes.

Please return a copy of this letter along with your document to ensure proper handling.

If you have any questions concerning this matter, please either respond in writing or call (850) 245-6901.

Susan Payne  
Senior Section Administrator

Letter Number: 404A00001810

RECEIVED  
04 JAN 20 AM 9:40  
DIVISION OF CORPORATIONS

FILED

04 JAN 20 AM 10:41

**Articles of Amendment to  
Articles of Incorporation of**

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Done Right Repairs Inc.

(Name of corporation as currently filed with the Florida Dept. of State)

P00000087697

(Document number of corporation, if known)

Pursuant to the provisions of section 607.1006, Florida Statutes, this *Florida Profit Corporation* adopts the following amendment(s) to its articles of incorporation:

**NEW CORPORATE NAME (if changing):**

Done Right Contracting Inc.

(must contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.")

**AMENDMENTS ADOPTED-** Indicate Article Number(s) and/or Article Title(s) being amended, added or deleted: **(BE SPECIFIC)**

Article I : Name changed to Done Right Contracting Inc.

Article II : Share holders meeting changed to January 5th of each year.

Article III : Board of director officer changes. See attached Minutes for details.

(Attach additional pages if necessary)

If an amendment provides for exchange, reclassification, or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself: (if not applicable, indicate N/A)

N/A

(continued)

The date of each amendment(s) adoption: January 1st 2004

Effective date, if applicable: January 1st 2004  
(no more than 90 days after amendment file date)

Adoption of Amendment(s) (CHECK ONE)

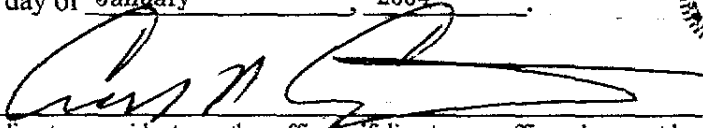
- ☒ The amendment(s) was/were approved by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.
- ☐ The amendment(s) was/were approved by the shareholders through voting groups. The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):

"The number of votes cast for the amendment(s) was/were sufficient for approval by \_\_\_\_\_"  
(voting group)

- ☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.
- ☐ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Signed this 1 day of January, 2004.

Signature

  
(By a director, president or other officer - if directors or officers have not been selected, by an incorporator - if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Craig A. Capion


(Typed or printed name of person signing)

President

(Title of person signing)



Rhonda Drum  
Commission # DD272983  
Expires December 7, 2011  
Bonded Troy Fair Insurance, Inc. 800-365-7011

  
1-6-4

FILING FEE: \$35

MINUTES OF THE SPECIAL MEETING OF DIRECTORS  
OF

All of the directors of Done Right Repairs Inc  
having consented to the time and place of the special meeting of  
the directors, the meeting was held on January 5 2004,  
8:00, A.M. at 2011 Algeria St NE Palm Bay FL 32905

ITEM I

The first item of business that was taken up was the  
waiver of notice. The waiver, having been signed by all of the  
directors, was read aloud by the chairman and was ordered to be  
made a part of the minutes of the meeting.

ITEM II

The chairman stated that the purpose of the meeting was

- Article I - New Corporate name.
- Article II - Shareholder Annual Meeting.
- Article III - Board of Directors officer changes.

Upon motion duly made it was RESOLVED that

- Article I - Corporation name changed to: Done Right Contracting Inc
- Article II - Shareholders Annual meeting changed to January 5
- Article III - See Item III attached.

ITEM III

The third item of business taken up was the appointment of officers of the corporation. A motion was made to appoint the following persons as officers of the corporation:

President: Craig A. Capion  
Vice President: Wendy L. Capion  
Secretary: Wendy L. Capion  
Treasurer: Craig A. Capion

RESOLVED, that the foregoing, named persons shall hold the office of the corporation as stated for a term of one (1) year or until such time as the Board of Directors may determine from the time. The compensation shall be fixed as follows:



President:  
Vice President: N/A  
Secretary:  
Treasurer:

Other items of business taken was as follows:

Leasing of 2000 Dodge 2500 from Craig A Capion  
Special meeting combined with and shall serve  
as Annual meeting.

There being no further business brought before the meeting a motion was made to adjourn, seconded and carried.

DATE: 11/5/04

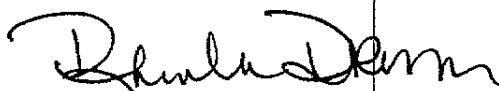
  
CHAIRMAN  
SECRETARY

Attached:

Waiver of Notice



Rhonda Drum  
Commission # DD272983  
Expires December 7, 2007  
Bonded Troy Fair - Insurance, Inc. 800-385-2019

  
1-6-04

SPECIAL MEETING 3



WAIVER OF NOTICE OF SPECIAL MEETING OF  
THE DIRECTORS OF

The undersigned, being all of the directors of  
Dore Right Repairs Inc, consent that the special meeting  
of the directors be held at 2011 Algeria St NE Palm Bay FL 32905  
on  
January 5, 2004, 8:00, A.m.. We waive any further  
notice of the meeting.



Rhonda Drum  
Commission # DD272983  
Expires December 7, 2007  
Bonded Troy Fair - Insurance, Inc. 800-385-7019

*Rhonda Drum*  
1-6-4

*[Signature]*  
x *Wendy J Capron*  
x *[Signature]*