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LINCOLN A. SMILEY

2205 Hollywood Blvd. Suite #11, Hollywood, FL 33020

3/18, 2000

Department of State  
Corporate Records  
Division of Corporations  
P.O. Box 6327  
Tallahassee, Florida 32314

FILED  
00 MAR 23 PM 1:47  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

**RE: INCORPORATION OF OFFSITE SECRETARIAL SERVICES, INC.**

Dear Secretary of State:

Enclosed find one original and a copy of the Articles of Corporation of **OFFSITE SECRETARIAL SERVICES, INC.**, and our check made payable to the Secretary of State which includes the statutory filing fee. Your assistance in establishing this corporation is appreciated.

Upon validation kindly mail the Articles to:

**Paralegal Associates  
2205 Hollywood Blvd Suite#36  
Hollywood, Florida 33020.**

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-03/23/00--01097--015  
\*\*\*\*\*70.00 \*\*\*\*\*70.00

Kindly phone at 1-954-922-1816 and speak with Mr. Hussain if there is a question or problem.

Respectfully,

  
LINCOLN A. SMILEY

F. CHAMBERLAIN MAR 2 9 2000

# Articles of Incorporation of OFFSITE SECRETARIAL SERVICES, INC.

## ARTICLE ONE

The name of the corporation is **OFFSITE SECRETARIAL SERVICES, INC.** The principal address of the corporation is: 7832 W. Tropicana St., Miramar, FL 33023

## ARTICLE TWO

The period of its duration is perpetual.

## ARTICLE THREE

The purpose for which the corporation is organized is the transaction of any or all lawful business for which corporations maybe incorporated under the Florida Corporation Act.

## ARTICLE FOUR

The aggregate number of shares which the corporation shall have authority to issue is **100**, at **\$1.00** par value.

## ARTICLE FIVE

The corporation will not commence business until it has received for the issuance of shares consideration of the value of \$1,000.00 consisting of money, labor done or property actually received.

## ARTICLE SIX

The street address of its initial registered office is 7832 W. Tropicana St., Miramar, FL 33023, and the name of its initial registered agent at such address is **LINCOLN A. SMILEY**.

I hereby am familiar with and accept the duties and responsibilities as registered agent for said corporation.

  
\_\_\_\_\_  
**LINCOLN A. SMILEY**

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## ARTICLE SEVEN

The number of directors constituting the initial board of directors is **two (2)**, and the name and address of the person or persons who are to serve as directors until the first annual meeting of the shareholders or until their successors are elected and qualified are:

Name	Mailing Address
<b>LINCOLN A. SMILEY</b>	<b>7832 W. Tropicana St., Miramar, FL 33023</b>
<b>BEVERLY J. SMILEY</b>	<b>7832 W. Tropicana St., Miramar, FL 33023</b>

## ARTICLE EIGHT


The Board of Directors is empowered to make, alter or repeal the Bylaws of the corporation without restriction of their powers conferred by statute.

## ARTICLE NINE

The name and address of each incorporator is:

Name	Mailing Address
<b>LINCOLN A. SMILEY</b>	<b>7832 W. Tropicana St., Miramar, FL 33023</b>

(signed)

  
\_\_\_\_\_  
Incorporator

## ARTICLE TEN

The powers of the incorporators cease upon filing of the Articles of Incorporation.

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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