

NP9000002972

TRANSMITTAL LETTER

300002855963-78
-04/29/99-01034-015
*****78.75 *****78.75

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: UNITED PENTECOSTAL CHURCH, INC.
(Proposed corporate name - must include suffix)
OF THE TREASURE COAST

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

☐ \$70.00
Filing Fee

☒ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

SECRETARY OF STATE
TALLAHASSEE, FLORIDA

99 MAY 13 AM 10:56

FILED

FROM:

Fred Koithaus

(Reg. Agent)

Name (Printed or typed)

5805 PARAYA DR

Address

FT Pierce FL 34982

City, State & Zip

561-460-8055

Daytime Telephone number

NOTE: Please provide the original and one copy of the articles.

~~1109-10393~~
RMC
5/4/99

~~2557,611~~



FLORIDA DEPARTMENT OF STATE
Katherine Harris
Secretary of State

May 4, 1999

FRED KOTTHAUS
5805 PAPAYA DRIVE
FORT PIERCE, FL 34982

SUBJECT: UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE
COAST
Ref. Number: W99000010393

We have received your document for UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE COAST and your check(s) totaling \$78.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

The document must contain written acceptance by the registered agent, (i.e. "I hereby am familiar with and accept the duties and responsibilities as Registered Agent.")

The registered agent must sign accepting the designation.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 487-6923.

Doris McDuffie
Corporate Specialist Supervisor

Letter Number: 699A00024045

**UNITED PENTECOSTAL CHURCH, INC.
OF THE TREASURE COAST
ARTICLES OF INCORPORATION
&
CHURCH BY-LAWS**

FILED
99 MAY 13 AM 10:56
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

PREAMBLE

In order to establish our work on a more efficient and permanent basis, we the members of the local **UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE COAST**, with our office located at **5805 Papaya Dr. Ft Pierce, Fla. 34982**, affirm our belief that God's people should be scrupulously set in order, and that it is needful for them to be efficiently organized to successfully carry on the gospel work and properly handle their business affairs

PURPOSE

A house divided against itself cannot stand. The main purpose of this constitution is to provide rules to govern the assembly, according to the scriptures, so that we may advance in the will of God. (Titus 1:5, 1 Cor 12:28)

ARTICLE I
THE ASSEMBLY

Section 1. The Name

1. The name of the assembly shall be known as **UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE COAST** and was initially established in the year 1999

Section 2. The Purpose

1. To establish and maintain a place of worship
2. To unite a people of like faith in the bonds of brotherly love and fellowship. (Heb 13:1)
3. To meet together to truly worship God in spirit and in truth, and to receive spiritual teaching. (St. Jn 4:24 Eph 4:11- 15)
4. To point the lost to the way of life by publishing at home and abroad the true plan of salvation, exhorting believers to be filled with the Holy Spirit. (St. Jn 1:29, Lk 11:13 Acts 1:8 and 2:38)

5. To provide rules of Christian conduct, based upon the Word of God. (Titus 2)

ARTICLE II

MEMBERSHIP

Section 1. Eligibility,

1. Anyone believing in and accepting the Apostolic Doctrine as set forth in the Articles of Faith of the United Pentecostal Church, Intl., is eligible to become a member by the following obligations listed.

Section 2. Obligations,

1. As a member of the assembly, each one must accept the following obligations;

- a) To cleanse one's self from all filthiness of the flesh and spirit, perfecting holiness in the fear of God. (2 Cor 7:1)
- b) To conduct one's self everywhere as becometh a Christian.
- c) To endeavor to manifest a spirit of brotherly love and fellowship toward all of God's people.
- d) Not forsaking the attendance of church services, as the manner of some is, but to be faithful to all the regular or special called services of the assembly.
- e) To support the work of the assembly with one's prayers and financial as God prospers; which includes tithing of personal income (10%) and offerings of an individuals increase as recorded in the Bible. (Mal 3:10 1 Cor 16:2)
- f) To maintain family and secret devotions, so as to strengthen the family and promote commitment toward God.
- g) To abide by the By-laws of the assembly as prescribed in this form of local church government. (Titus 2:1-8 Heb 13:17)
- h) To Avoid ungodly and sinful places that one may be blameless and harmless in an evil generation and thus bring no reproach upon the name of Christ or the Church.
- I) To secure, in case of moving, a letter of membership from this assembly, and unite with another church of the same faith as soon as possible.

Section 3, Admission

1, Anyone who meets the qualifications of membership and abides by the foregoing obligations shall become a member of the assembly by registering his/her name and address with the pastor or secretary, with this being acknowledged publicly before the assembly after approval by the Pastor.

2, No person being a member of another church in our organization shall be received as a member into another assembly without a letter of recommendation, unless the Pastor deems it appropriate of circumstances involved.

3, No person desiring to withdraw their membership shall be refused a letter of membership unless proven guilty of misconduct by confession, or conviction, or failure to adhere to the membership as previously set forth.

Section 4. Membership Participation

1, All members fulfilling the obligations as set forth, shall be able to participate in offices and positions of the church and have the right to inspect and view all church financial records (with the exception of individual membership contributions), and shall be qualified to vote at business meetings, and shall have a voice in church business matters. Members meeting these requirements will be known as qualified members

2, In the event of immoral conduct or rebellious acts, this shall be dealt with according to the scriptures and according to Church Discipline as noted in Section 5 below.

3, The minimum age for voting in a business meeting shall be 16 years of age

Section 5. Church Discipline.

1, Any member failing or refusing after the first and second instruction, to keep the obligations and abide by the rules of the assembly may have his/her membership and privileges automatically suspended. (2 Thess 3:6), or dealt with according to the following methods;

a) If any member of this church be overtaken in a fault, he or she may be dealt with according to (Gal 6:1, 1 John 5:16,17 and James 5:19,20).

b) Any grievance arising between individual members of this assembly shall be dealt with according to Matt 18:15-18. Should the accused be found guilty by the church, he or she may be disfellowshipped from the membership roll unless he or she truly repents, makes confession to Pastor and Advisory Board and makes any restitution that is needed.

c) In the event that an immoral act has been proven against a member, it shall be taken to the Church Advisory Board, and dealt with according to the scriptures. the member shall be given a time to repent, until which time their membership and all rights as such shall be suspended. If the member fails to make restitution, or if the acts are such that the Church Body feels necessary, the member may be dropped from fellowship.

d) The Pastor, with the assistance of the Church Advisory Board shall be responsible for handling the discipline of any member according to the Church discipline guidelines, the emphasis being that of reconciliation and restoration to the Lord and assembly when at all possible.

e) All Local, State and Federal Laws MUST be adhered to when dealing with Church Discipline issues.

ARTICLE III

OFFICERS

Section 1, Officers.

1, The Officers of the assembly shall be as follows: 1) A Pastor, 2) An Associate Pastor (when deemed necessary by the Pastor), 3) A church Advisory Board (at least one and not more than seven), 4) Board Of Trustees (this board shall consist of at least 3 members when property is owned) 5) Secretary and or Treasurer. Other positions, as may be needed for the benefit of the Church, however these will not be considered as official officers of the Church. These non-official positions are appointed by the Pastor.

Section 2, Eligibility.

1, The Pastor must be licensed by the United Pentecostal Church Intl. and have the recommendation from the Superintendent of the Florida District of the United Pentecostal Church Intl. A recommendation shall not be withheld from any minister Of the United Pentecostal Church Intl. if he holds a current fellowship card. However, if there is any question concerning his conduct and or qualifications, the District Superintendent or other district official, shall contact the church to discuss such matters.

2, Other officers must have been members in good standing in this local assembly for at least one year, and must meet the requirements of a qualified member.

Section 3. Pastor

1, To select a Pastor, the Church Advisory Board shall make recommendation to the church, of one or more qualified names, with the final decision voted upon by the qualified members of the church. A 2/3 vote of the qualified members present is required for and election of a Pastor. It shall be the decision of the Advisory Board after consulting Sectional and or District officials as to the number of Pastoral candidates to try out at the church if more than one are desired.

a) If there are less than 3 (three) members on the Advisory Board the District Superintendent and or the Sectional Presbyter, who may be authorized by the District Superintendent, shall with the Advisory Board, call for and election of a Pastor. In such case the method of election shall be the same as Article IV, Section 5 Paragraphs 1 thru 4 of the General Constitution of the United Pentecostal Church Intl. Manual. At any meeting where a vote on a new Pastor is being conducted, there must be a District Representative (approved by the District Superintendent) present to preside over the meeting.

2, Resignation or Dismissal, rules relating thereto;

a) A Pastor desiring to leave the church must give the advisory Board thirty days notice. by mutual agreement the time may be changed. In any event it shall be the considered the church's responsibility to pay his stipulated income for a maximum of thirty days following the resignation or until a successor is elected. In the event of a resignation, the advisory board is immediately at liberty to start negotiations for a new pastor as outlined in article III Section 3.

b) In the case of alleged misconduct of the pastor, the same shall be reported in writing, sent by certified mail, return receipt requested, by any member of the advisory board, to the District Superintendent or Sectional Presbyter of the local section, and also the Pastor. The District Superintendent and or Sectional Presbyter shall investigate said report and take further action by first contacting the pastor and arranging a meeting of the pastor and the advisory board for the purpose of discussing the allegation. If the allegation is found to be true, the District Officials shall handle it according to the Judicial procedures and constitution of the United Pentecostal Church, Intl.. If it is found that there is no basis for the alleged misconduct, the District Officials shall attempt to restore the advisory board and the pastor to a working relationship. Should the matter not be resolved in a meeting arranged by the District Officials, the matter shall be brought to the church membership in a duly called meeting

presided over by District Superintendent or his delegate . in which meeting a vote of confidence on the pastor shall be taken.

c) Pastor may only be removed by 2/3rds of the qualified members voting against him.

d) After the pastor notifies the church, of his resignation, there shall be no changes made in the By-laws, membership roll or officers until a new pastor has been elected.

3, The income of the Pastor shall be such as he and the advisory board shall agree upon. (Lk 10:7; 1 Cor 9:7-14). There shall be an annual review of the total compensation package of the pastor as required by the IRS Should the advisory board and the pastor not be able to agree upon the compensation of the pastor, it shall be taken before the church in a business meeting to discuss and decide upon the compensation. the advisory board shall have the right to pass resolutions and make decisions concerning all financial support of the pastor in accordance with the IRS regulations so that the pastor can take of all tax laws.

4, The duties of the pastor shall be;

a) To preach and teach the Word as God gives him the ability.

b) To visit and pray for the sick.

c) To encourage the weak.

d) To reprove and warn the unruly. (1 Thess 5:14. 2 Tim 4:1,2)

e) To give advice as needed, and be ready to every good work.

f) To administer in the fiscal areas of the church, as an overseer of the church.

5, The Pastor's authority shall be as follows;

a) He shall have the spiritual oversight and superintendence of the interest of the church and of all departments of its work, both spiritual and temporal, (1 Pet 5:2,3) inasmuch as he is responsible for the guardianship and watch-care of all who are committed to his trust.

b) He should be regularly be consulted in regard to all business of any importance pertaining to the spiritual, moral, material, and financial affairs of the church.

c) He shall call for and preside over all business and advisory board meetings, and shall, with the approval of the assembly, appoint committees.

d) He shall be the chairman of all boards and business meetings regarding the business of the church, and shall be a member of the trustee board as required by law, and shall act as the registered agent for the Corporation as long as he is pastor.

e) He shall be required (with assistance of the secretary) to keep a current listing of the membership of the local assembly.

f) He shall handle disciplinary action of the membership when necessary as previously set forth in these by-laws..

Section 4, Assistant Pastor

1) The assistant pastor shall be appointed by the pastor and endorsed by the church advisory board.

2) His duty shall be to assist the pastor in all matters as directed by the pastor.

3) The decision as to the job description of the assistant pastor, and determining his financial arrangements shall be the decision of the Pastor.

Section 5, Advisory Board

1) Members of the advisory board are to be nominated by the pastor and voted on by the church for alternate terms of up to 3 years. This selection process will be handled at a called business meeting of the qualified members of the church.

2) They, together with the pastor, shall care for the business affairs or the assembly as prescribed in these by-laws. This board and the pastor can make any decisions as to major purchases or borrowing money in the amounts up to \$5,000.00. If the amounts is to exceed \$5,000.00. or if the transaction involves the purchase or sale of church property, it shall be taken to the church membership in a called business meeting for discussion. A vote shall be taken for each transaction over \$5,000.00 or the sale/purchase of property. To approve the transaction a majority vote is required of the qualified members present.

3) In case of a Pastoral vacancy, the advisory board shall immediately notify the District Superintendent or Presbyter of such vacancy and the selection of a new pastor shall be handled according to article III, Section 3

4) The advisory board shall work closely with the pastor to keep current with all government regulations and shall have authority to pass resolutions concerning such, especially those pertaining to the pastor.

5) This board shall be responsible for any other duty as noted in these by-laws, and can be called upon by the pastor for assistance in any area of church work as needed.

Section 6, Trustees

1) the board of trustee are to be nominated by the pastor and voted upon, and shall serve on alternate yearly terms for up to 3 years. The trustee must be a property owner unless no one is available who own property.

2) Their duties shall be;

a) To hold all property belonging to the assembly in trust for the assembly as required by state law.

- b) To make all legal acquirement and transactions which the assembly shall dictate concerning the purchase and or sale of property and borrowing of money concerning the church property.
- c) To look after and be responsible for making repairs of the physical property of the church.

Section 7, Secretary / Treasurer

- 1) The secretary-treasurer shall be one or more persons, and shall be appointed by the pastor and approved by the church for a term of one year.
- 2) The duties of the secretary shall be; to take minutes, and to preserve records of business proceedings and all other papers belonging to the assembly.
- 3) The duties of the treasurer shall be; to receive and care for all funds of the assembly, and make all disbursements, and to keep accurate records of all such transactions; and to hold the books open for inspection by the qualified members of the assembly.
- 4) The advisory board may call for a monthly, quarterly, or annual reports from the treasurer, with 10 days notice. The advisory board shall review the books, not less than twice per year, to determine the financial condition of the church, The treasurer shall prepare an annual financial report to be read at the annual business meeting held within 60 days of the years end. The books of this church shall remain open for review by any qualified member along with the pastor, for 10 days after the annual business meeting of the church, after which time the books will be closed and maintained according to government requirements.
- 5) Pastor shall endorse all bills before the treasurer shall pay them, with the exception of regular payments such as; Mortgage, salaries, utilities, ect. All bills are to be paid for by check.

Section 8, Dismissal of Officers.

- 1) Any officer or other individual who holds an office or position in the church, manifesting a lack of interest and/or failing to attend services a reasonable amount of time, and/or failing to meet the obligations of a qualified member shall be removed from office by the pastor. At the time of the removal, the pastor shall notify the existing advisory board of such dismissal and determine with the board as to the filling of the unexpired term until the next business meeting.

ARTICLE IV

PROPERTY

1) If at any time the church decided to purchase or sell property, the pastor and advisory board shall look after the business matters and present their views to the assembly. Then, when a majority decides upon the purchase or sale of the property, in a called business meeting, the trustees shall be responsible for transacting the necessary business as required by the church.

2) The title of the property shall be in the name of; **UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE COAST**, and shall be held in trust by said trustees until their successors are elected.

3) In the event this assembly ceases to exist, the church shall be desolved according to the non-profit requirements of the Internal Revenue Service and all assets shall be assigned to the Fla. District United Pentecostal Church Intl., and must be held in escrow for another church here in St Lucie County.

ARTICLE V

BUSINESS MEETINGS

1) The church will be required to have an annual business meeting within 60 days of the year end for the purpose of conducting church business and the reading of the annual finical report, and election of officers. This meeting shall be announced in at least 3 services, the first announcement being 10 days previous to the meeting.

2) The church may call as many business meetings as is necessary to conduct it's business. The announcement process that is set forth in these by-laws is to followed in any and all church business meetings.

3) A majority vote of the qualified members present at any business meeting shall be the deciding factor of any church business discussed, with the exception of the election of the pastor or changes in these by-laws as noted.

4) The minimum age of a member voting in a called business meeting shall be 16 years of age.

5) Those participating in the church business at any meeting must meet the obligations and requirements as previously set forth in these by-laws.

6) Any changes in the by-laws shall require a 2/3 vote of qualified members of the church present at a called business meeting.

ARTICLE VI

AFFILIATION

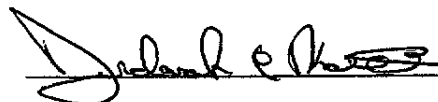
1) Be it hereby noted that the **UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE COAST**, through the membership of it's pastor, is in affiliation with the United Pentecostal Church International, Headquarters located in St. Louis, MO.

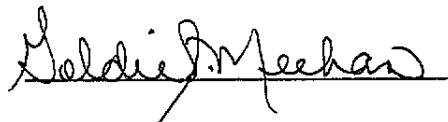
2) This local assembly, being in fellowship with the United Pentecostal Church Intl., comes under the umbrella of the non-profit exemption of the UPCI as stated by the IRS in code 501 (c) 3

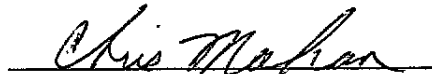
ARTICLE VII

RECORD OF ADOPTION

The **UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURE COAST** has met on this day, **Thursday, April 1st, 1999**, in a duly called business meeting, and caused to be adopted the forgoing form of Local Church Government. There were 19 qualified members present, with 100% vote in favor of adoption of the By-laws, as written;

 Pastor

 Secretary

 Trustee

 Trustee

 Trustee

FIRST OFFICERS OF THE CORPORATION/INCORPORATORS

The first Officers of the Church are as follows;

Pastor, Frederick C. Kotthaus...Trustee/Reg Agent
5805 Papaya Dr.
Ft Pierce, Fl 34982

Rev Chris Meehan... Trustee
2001 S 30th St
Ft Pierce, Fl 34947

Mark McCloud..Trustee
5911 Balsam Dr
Ft Pierce, Fl 34982

Steve Byrd... Trustee
766 NW Rainbow St
Port St. Lucie, Fl 34983

Susan Meehan Secretary- Treasurer
2001 S 30th St
Ft Pierce, Fl 34947

Registered Agent

The Registered Agent for the Corporation is Rev Frederick C. Kotthaus, of 5805 Papaya Dr. Ft Pierce, Fl 34982.

Acceptance of Registered Agent

I hereby am familiar with and accept the duties and responsibilities as registered Agent for the UNITED PENTECOSTAL CHURCH, INC. OF THE TREASURY COAST.

Signed by:


Rev Frederick C. Kotthaus,

FILED
99 MAY 13 AM 10:56
SECRETARY OF STATE
TALLAHASSEE, FLORIDA