

# ORGANIZATION FOR LEGAL SECRETARIES, INC.

97000004812

August 15, 1998

## Officers

Karen Behrens  
President

Elizabeth Dye  
Vice President

K. Marie Keating  
Recording Secretary

Patricia Coyle  
Assistant Recording Secretary  
and  
Vice President in Charge of  
Membership

Joyce Russell  
Corresponding Secretary

Sandi Goodwin  
Assistant Corresponding Secretary

Diane Rondolet  
Treasurer

Katy VanMorkhoven  
Vice President in Charge of  
Programs

Coleen Conway  
Vice President in Charge of  
Public Relations

## Board of Directors

Jan Albury  
Karen Behrens  
Coleen Conway  
Patricia Coyle  
Elizabeth Dye  
Sandi Goodwin  
K. Marie Keating  
Debbi Kofahl  
Diane Rondolet  
Joyce Russell  
Katy VanMorkhoven  
Phillip Waldrop

Corporate Records Bureau  
Division of Corporations  
Department of State  
P. O. Box 6327  
Tallahassee, FL 32301

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-08/24/98-01058-018  
\*\*\*\*\*35.00 \*\*\*\*\*35.00

Re: Organization for Legal Secretaries, Inc.

Dear Sir/Madam:

Enclosed are the original and a copy of Amendment No. 1 to the Articles of Incorporation of the captioned corporation.

A check in the amount of \$35.00 is also enclosed to cover the filing fee. Please date stamp the enclosed extra copy of the Amendment and return it to me in the self-addressed, stamped envelope provided.

Thank you for your assistance.

Sincerely,

*Katy Short VanMorkhoven*  
Katy Short VanMorkhoven  
Vice President in Charge of Programs

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Enclosures

97000004812  
Amend  
308  
8-24-98

**AMENDMENT NO. 1  
TO ARTICLES OF INCORPORATION OF  
ORGANIZATION FOR LEGAL SECRETARIES, INC.  
A Florida Not for Profit Corporation**

ORGANIZATION FOR LEGAL SECRETARIES, INC., a Florida not for profit corporation, under its corporate seal and the hands of its President and Secretary, hereby certifies that:

Upon the proposal of the Board of Directors of the corporation, the following resolution was duly and unanimously adopted by the Members at a meeting duly held on August 11, 1998, and the number of votes cast for the amendment by the Members of the corporation was sufficient for approval, to-wit:

RESOLVED, that, effective on the date of filing with the Department of State of Florida, the Certificate of Incorporation of ORGANIZATION FOR LEGAL SECRETARIES, INC., a Florida corporation not for profit, which was approved and filed in the office of the Secretary of State at Tallahassee, Florida, on August 25, 1997, be amended by striking Article I thereof in its entirety and by substituting therefor the following:

**ARTICLE I**

The name of this corporation shall be ORGANIZATION  
FOR LEGAL SECRETARIES, INC.

and by striking Article III thereof in its entirety and by substituting therefor the following:

**ARTICLE III**

The corporation is a not for profit corporation. The nature and purposes of the corporation is to promote the exchange of information regarding the duties and

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

responsibilities of secretaries employed by legal organizations; to develop educational programs for legal secretaries and to participate in any other way in the advancement of legal secretaries.

In general and in connection with the foregoing, the corporation shall have and possess all the powers for and for all purposes, unless otherwise excluded by these Articles, which are permitted to corporations organized under Chapter 617 of the Florida Statutes and which are exempt from federal taxation under Section 501 and 501(c)(6) of the Internal Revenue Code.

The corporation is one which does not permit pecuniary gain or profit. No part of any net earnings of the corporation shall inure to the benefit of any member, director or officer, and as such they will have no interest in or title to any of the property or assets of the corporation. Nothing herein shall prohibit the corporation from reimbursing its directors or officers for all expenses reasonably incurred in performing services rendered to the corporation.

IN WITNESS WHEREOF, said corporation has caused this Certificate to be signed in its name by its President and Secretary this 11<sup>th</sup> day of August, 1998.

ORGANIZATION FOR LEGAL SECRETARIES, INC.

By Katy Short Van Norder  
KATY SHORT VAN NORDER, President

ATTEST: \_\_\_\_\_

(CORPORATE SEAL)

Peggy Hirschcock  
Peggy Hirschcock, Secretary

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