

VOLUSIA COUNTY FIRE FIGHTERS COUNCIL

4606 Clyde Morris Blvd., Suite 2-P Port Orange, FL 32119-7454 (904) 322-1200 FAX: (904) 322-0598



6000003192

June 10, 1996

Secretary of State Corporation Information Division of Corporation 409 East Gains Street Tallahassee, FL 32399

Please find enclosed a check for \$122.50 for filing the Volusia County Firefighters Council's Article of Incorporation.

If you need additional information, please contact me at (904) 322-1200.

Administrative Assistant

Linda Scanlon GAVE

AUTHORIZATION BY PHONE TO

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DATE LO-14-911

DOC EXAMIL

GARY SEDACCA President

RICK LEMMOND Secretary/Transurer

ARTICLES OF INCORPORATION OF THE VOLUSIA COUNTY FIRE FIGHTERS COUNCIL, INC.

ARTICLE I

- SEC. 1 The name of this organization shall be the Volusia County Fire Fighters Council, INC.
- SEC. 2 References to the "FPF" or "State Association" shall refer to the Florida Professional Firefighters.
- SEC. 3 This Council, its officers, representatives and members, shall recognize, observe and be bound by the provisions of this Constitution and By-Laws and the Constitution of the State Association and the interpretations rendered by the State president, the resolutions, decisions, and directives of the Executive Board of the State Association when made in conformity with the Authority granted by the Constitution and By-Laws and resolutions adopted and policies established by the delegates at Convention.
- SEC. 4 This Council shall have perpetual duration.

ARTICLE II - OBJECTIVES

- SEC. 1 The objectives of the Volusia County Firefighters Council, Inc. shall be to encourage and promote mutual assistance between all paid Fire Fighters affiliated with the State Association and the International. Friendship and fellowship among the members of the Council is encouraged, and all members are encouraged to unite in common allegiance on political issues.
- SEC. 2 The goals of the Volusia County Firefighters Council, Inc. shall include, but not be limited to, the following: Providing assistance in setting up and training new local officers in managing their local unions; assist in writing contract language, and provide expertise in labor agreement negotiations; assist and represent the affiliated locals in areas of grievance handling, ULP tiling, arbitration and Special Master hearings; hold periodic seminars on such topics as the Council Executive Board deems necessary to provide service to the locals; and assist the IAFF and FPF in organizing non-affiliated fire departments in the area.

ARTICLE III

- SEC. 1 Order of business at regular meetings:
 - 1. Meeting called to order
 - 2. Pledge of Allegiance to the Flag
 - 3. Moment of silonce
 - 4. Roll call of officers and delegates
 - 5. Introduction of new affiliates
 - 6. Guest speakers
 - 7. Reading of minutes
 - 8. Treasurers report
 - 9. Secretaries report
 - 10. Presidents report
 - 11. Vice Presidents reports
 - 12. Delegates report
 - 13. Committee report
 - 14. Unfinished business
 - 15. New Business
 - 16. Good and Welfare
 - 17. Set time, date and location of next meeting
 - 18. Adjournment

ARTICLE IV - MEMBERSHIP

- SEC. 1 Member Local Any IAFF Local located within the confines of Volusia County, is a member in good standing with the International and State Associations, and complies with the terms and conditions of the agreement between the Council and the solicitor. (See Policy)
- SEC. 2 Member Any member of an affiliated local as outlined in Section 1 above, and all elected officers of the Council.
- SEC. 3 Honorary Members For meritorious service to this Council or for distinguished public service, persons may be elected honorary members by majority vote. Honorary members shall not pay initiation fees, dues, or other charges and shall have no voice or vote in the Council. Such membership may be revoked for cause.
- SEC. 4 Delinquent members Any local whose dues are more than sixty (60) days in arrears shall be duly notified, and within fourteen (14) days thereafter forfeit their membership in the Council. Any delinquent local may be reinstated upon receipt of their back dues plus fifteen (15) cents per capita reinstatement fee. This may be superseded by Executive Board action.

- SEC. 5 Method of affiliation Any local that receives a majority vote of the delegates of this Council and complies with this Constitution and By-Laws (specifically ARTICLE IV, Section 1) will be duly admitted as a member in good standing.
- SEC. 6 Any Local in Bad standing with the Council may be reinstated to a Good standing status by complying with this Constitution and By-Laws (specifically Article IV Section 4) along with a majority vote of the affiliated locals.

ARTICLE V - MEETINGS

- SEC. 1 Regular meetings of the Council shall be held quarterly. Meeting date shall be set prior to adjournment of previous meeting. This will constitute advance notice to all locals. However, when possible notification in writing shall be sent no less than ten (10) days in advance to all locals, council officers and delegates. Meeting may be rescheduled with notification of all concerned parties no less than 48 hours prior to scheduled meeting.
- SEC. 2 Special meetings shall be called by the President or by the Executive Board as provided by ARTICLE IX, Section 4 of this Constitution and By-Laws. All Council delegates must be notified at least forty-cight (48) hours prior to special meetings of this Council.
- SEC. 3 The quorum for any meeting of the Council, either regular or special, shall fifty percent (50%) representation of the delegates to this council.
- SEC. 4 Rules for meetings The rules contained in "Atwoods Rules for Meetings" shall govern the meetings of this Council in all cases not in conflict with this Constitution and By-Laws, or that of the International Association of Fire Fighters.

ARTICLE VI - DELEGATES TO MEETINGS

- SEC. 1 Delegates to Meetings Each member Local in good standing with the Council shall be entitled to one (1) delegate.
- SEC. 2 Alternate to Meetings Each member Local in good standing with the Council shall be entitled to one (1) alternate.

SEC. 3 Voting - Each member Local in good standing with the Council shall be entitled to one (1) vote. The delegate from the member Local shall cast that Local's vote. In the absence of the delegate, the alternate shall cast the Local's vote.

ARTICLE VII - OFFICERS AND ELECTIONS

- SEC. 1 Officers The officers of this Council shall consist of a President, Vice President, Secretary, and Treasurer.
- SEC. 2 Eligibility of Officers Any member in good standing with a local in good standing with this Council shall be eligible to hold office in this Council.
- SEC. 3 All members in good standing with this Council shall be entitled to vote in accordance with ARTICLE VI, Section 3 of this Constitution.
- SEC. 4 Election Committee The President shall appoint an Election Committee which shall be responsible for distributing and tabulating the votes and shall have such functions as are provided for in ARTICLE XIII, Section 2 of the Constitution and By-Laws of the International Association of Fire Fighters.
- SEC. 5 The ballots and all the other records of an election shall be preserved by the Secretary for two (2) years.
- SEC. 6 The Executive Board shall make appointments as necessary to fill vacancies until special elections are held. Special elections shall be held within thirty (30) days of a vacancy occurring.
- SEC. 7 Each candidate for office shall be entitled to appoint one (1) poll watcher to observe and insure the integrity of the election.
- SEC. 8 Nominations shall open at the regular October Meeting and shall remain open until 6:00PM on the day before the regular November meeting. Any nominations made after the close of the October meeting shall be made in writing and submitted to one of the principle officers.
- SEC. 9 Regular elections shall be held at the regular November meeting of the Council and all terms shall begin on 1 December of that year. The President and Vice President shall be elected in the even numbered years, and the Secretary and Treasurer snall be elected in the odd numbered years. The terms of all officers shall be for two (2) years.

ARTICLE VIII - TRUSTEES AND APPOINTMENTS

- SEC. 1 Trustees One (1) appointed trustee shall serve in an advisory capacity to the executive board, and as provided for herein.
- SEC. 2 Eligibility of Trustee Any member in good standing with a local in good standing with this council shall be eligible for appointment as trustee, provided such local does not have any members currently serving as elected officers of this Council.
- SEC. 3 Appointment The Trustee shall be appointed by a majority of the four (4) elected officers of the Council, at the first organizational meeting of the executive board each December.
- SEC. 4 Term of Office Trustees shall serve for a term of one (1) year, which shall begin immediately following appointment as trustee, at the first organizational meeting of the executive board each December.
- SEC. 5 Responsibilities It shall be the duty of the Trustee to audit the books of the Council at least once a year in accordance with ARTICLE XI of this Constitution and By-Laws. The Trustee shall make a written report of his/her findings to the principle officers and to the delegates of the Council at the first regular meeting following such audits. The Trustee shall make recommendations to the Executive Board in the areas of accounts, per capita taxes, debts and the budget. He/She shall assist the President in other areas as directed.

ARTICLE IX - DUTIES OF OFFICERS

SEC. 1 President - It shall be the duty of the President to preside at all meetings. He/She shall be the executive head of the Council, and shall be a member ex-officio of all committees. He/She shall appoint such committees as are needed and as authorized by the Council. shall enforce strict observance of the Constitution and By-Laws. The President shall have general supervision of the activities of the other officers and chairmen of all committees. The President shall discharge on behalf of the Council such duties as may be imposed upon him by applicable law, including the execution and filing of any reports to federal and/or state authorities. shall cause to be maintained by the Council such records as the law requires to be kept in support of reports filed by it.

- SEC. 2 Vice President - The Vice President shall assist the President in such a manner as the President determines. In the absence of the President, the Vice President shall preside at meeting of the Council and Executive Board. The Vice President shall represent the Council in all functions as directed by the President. Additionally, President will be responsible for Vice the legislative duties of the Council including, but not limited to, screening of candidates for elections, coordinating election workers in various campaigns, supervising the setting up of mail-outs and phone banks, coordinating political sign distribution and other activities related to political campaigns. He/She shall assist the President in lobbying the legislators on issues of Council interest, and shall track legislation pertaining to firefighters and keep the other principle officers informed of the progress of these bills through the legislature.
- Secretary The Secretary shall assist the President in SEC. 3 such a manner as the President determines. The Secretary shall represent the Council in all functions as directed by the President. In the absence of the President, and the Vice President, the Secretary shall preside at meetings of the Council and Executive Board. shall keep accurate minutes of all Council meetings, Executive Board Meetings and Special Meetings. He/She shall be responsible for keeping all records of the Council in an accurate, up to date manner. He/She shall keep and publish to each affiliated local an up-to-date directory of Council and Local Officers. He/She shall assist the affiliated locals in areas of grievance handling, ULP filing, arbitration and Special Master hearings, and contract negotiations. He/She shall be responsible for all correspondence relating to the Council, and shall deliver to his/her successor in office all books, papers and property of the Council.
- SEC. 4 Treasurer The Treasurer shall assist the President in such a manner as the President determines. The Treasurer shall represent the Council in all functions as directed by the President. In the absence of the President, the Vice President, and the Secretary, the Treasurer shall preside at meetings of the Council and Executive Board. The Treasurer shall receive and hold all monies turned over to him/her by the Secretary/Treasurers' of the affiliated locals and deposit same within two (2) weeks after receipt in only such banks as approved by the Executive Board of the Council. He/She shall make all disbursements by check. All checks shall be countersigned by two (2) principle officers together with their official titles. He/She shall prepare a financial

statement prior to each Council meeting and read same into minutes of each meeting. He/She shall immediately notify the Executive Board of any local that is over three months in arrears in per Capita. He/She shall prepare and submit any and all reports or documents pertaining to Council monies to the proper authorities, and shall prepare an annual financial report for audit as prescribed in Article XI. He/She shall keep all Council checkbooks up-to-date and in a professional manner, and he/she shall deliver to his/her successor in office all books, papers and property of the Council.

SEC. 5 Executive Board - The Executive Board shall consist of the four (4) principal officers of the Council, and it shall be the duty of the Executive Board to exercise general supervision and control of the funds and property of the Council. It shall have the authority to act in the name of the Council during intervals between meetings with such acts being subject to confirmation by the membership at the next regular meeting of the Council. It shall ensure an annual audit of the books is conducted in accordance with these Articles prior to 1 January of each year.

ARTICLE X - DELEGATES AND ALTERNATES TO CONVENTIONS

- SEC. 1 The four Principle officers of the Council shall be able to attend FPF State Ann al Convention by virtue of their office. The President of the Council shall be chairman of the delegation. If the Council President attends the convention as a delegate from his local, the Vice President shall be the Council's delegate and the Secretary and Treasurer shall be alternates on a rotating basis.
- SEC. 2 Delegates to the State Conventions from this Council shall have their reasonable expenses paid for by the Council, provided that the Council has adequate funds available and un-committed to other purposes.

ARTICLE XI - INITIATION FEES AND DUES

- SEC. 1 Initiation fees shall be in the amount of one dollar (\$1.00) per capita.
- SEC. 2 Dues shall be twenty five cents (\$0.25) per capita each and every month.

- SEC. 3 Assessments may be made in the following manner: Each member in good standing shall be notified at least 30 days in advance of the date on which the vote for assessment is to occur. The proposed assessment shall become effective upon a majority vote of the members in good standing, by secret ballot, at a regular or special meeting.
- SEC. 4 Increase in the rates of initiation fees, dues or assessments shall require notice of such proposed increase to be given to the members in good standing at least 30 days in advance of the date on which the vote for such increase is to occur.

ARTICLE XII - AUDIT

- SEC. 1 The books and accounts of this Council shall be audited annually, prior to January 15, and a report of the last such audit shall be forwarded to each member of the Executive Board.
- SEC. 2 The Audit Committee shall consist of 3 members of the Council in good standing appointed by the Trustee.

ARTICLE XIII - FUND RAISING

SEC. 1 The Council shall participate in fundraising activities to subsidize the Council's annual budget, and it's various projects throughout the year.

ARTICLE XIV - FPF BYLAWS

SEC 1. In the event of occurrences not covered by this Constitution and By-Laws, the governing authority will be the Constitution and By-Laws of the FPF.

AR _CLE XV - REGISTERED OFFICE / FRINCIPAL ADDRESS

- SEC 1. The street address of the initial registered office shall be 4606 Clyde Morris Boulevard, Suite 2-P, Port Orange, Florida, 32119.
- SEC 2. The initial registered agent at such address is Gary Sedacca.

ARTICLE XVI - BOARD OF DIRECTORS

SEC. 1 The initial Board of Directors shall be four. The initial Board of Directors shall be comprised of:

	Home Address	Business Address
Gary Sedacca	2463 Old Samsula Road Daytona Bch, FL 32124 (904) 756-7575	4606 Clyde Morris Blvd. Suite 2-P Port Orange, FL 32119 (904) 322-1200
Len Taft	422 Seaview Avenue Daytona Bch, FL 32118 (904) 258-0808	4606 Clyde Morris Blvd. Suite 2-P Port Orange, FL 32119 (904) 322-1200
Vaughn Lemmond	119 Minerva Road Daytona Bch, FL 32118 (904) 251-4099	4606 Clyde Morris Blvd. Suite 2-P Port Orange, FL 32119 (904) 322-1200
Bill Heric	2 Pine Valley Circle Ormond Beach, FL 32174 (904) 673-3334	4606 Clyde Morris Blvd. Suite 2-P Fort Orange, FL 32119 (74) 322-1200

ARTICLE XVII - NAMES AND ADDRESSES OF EACH INCORPORATOR

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	Home Address	Business Address
Gary Sedacca	2463 Old Samsula Road Daytona Bch, FL 32124 (904) 756-7575	
Len Taft	422 Seaview Avenue Daytona Bch, FL 32118 (904) 258-0808	4606 Clyde Morris Blvd. Suite 2-P Port Orange, FL 32119 (904) 322-1200
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	Gary Sedacca, President
Sworn to and subscribed Gary Sedac(a.	perfore me this $315 + day$ of May, 1996, by
LINDA SCANLON My Commission CC364339 Expires Apr. 13, 1998	Notary Public State of Florida, at Large
· W (A)	Len Taft, Vice Président
Sworn to and subscribed Len Taft.	before me this 315 ; day of May, 1996, by
LINDA SCANLON My Commission CC304339 Expires Apr. 13, 1998	Notary Public State of Florida, at Large
Sworn to and subscribed Vaughn Lemmond.	before me this day of May, 199 , by
LINDA SCANLON My Commission CC384389 Expires Apr. 13, 1908	Notary Public State of Flc.ida, at Large William Heric, Secretary
Sworn to and subscribed William Heric.	before me this 5th day of May, 1996, by
CANLON CC384339 Apr. 13, 1998	Notary Public State of Florida, at Large
ACCEPT	CANCE OF REGISTERED AGENT
I hereby accept design County Professional Fir	ation as registered agent by the Volusia efighters Council. Inc.
6-5-96	GARY SEDACCA
DATED) GARI DEDACCA