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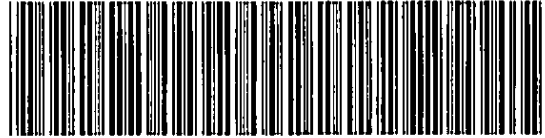
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SECRETARY OF STATE  
TALLAHASSEE, FL

**COVER LETTER**

TO: Amendment Section  
Division of Corporations

NAME OF CORPORATION: Shadow Pines Estates Homeowners Association Inc

DOCUMENT NUMBER: FEL # 59-3322089

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

ANGELA SOCHA  
(Name of Contact Person)

Shadow Pines HOA  
(Firm/ Company)

1541 SHADOW PINES DR  
(Address)

New Smyrna Beach, FL 32168  
(City/ State and Zip Code)

ANGIEALLAIR@AOL.COM  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

ANGELA SOCHA at (386) 451 4773  
(Name of Contact Person) (Area Code) (Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- |   |  |   |  |
|---|--|---|--|
| <input checked="" type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is<br>enclosed) | <input type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy is<br>Enclosed) |
|---|--|---|--|

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

Shadow Pines Estate Homeowners Association Inc

(Name of Corporation as currently filed with the Florida Dept. of State)

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

*The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.*

**B. Enter new principal office address, if applicable:**  
(Principal office address MUST BE A STREET ADDRESS)

**C. Enter new mailing address, if applicable:**  
(Mailing address MAY BE A POST OFFICE BOX)

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent:

(Florida street address)

New Registered Office Address:

(City)

Florida

(Zip Code)

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

*Signature of New Registered Agent, if changing*

Type of Action (Check One)	Title	Name	Address
1) <input type="checkbox"/> Change <input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove	P	Renata Lowe	1531 Shadow Pines Dr New Smyrna Beach, FL 32168
2) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	P	Angela Socha	1541 Shadow Pines Dr New Smyrna Beach, FL 32168
3) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove			
4) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove			
5) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove			
6) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove			

(attach additional sheets, if necessary). (Be specific)

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

The date of each amendment(s) adoption: \_\_\_\_\_, if other than the date this document was signed.

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

**Adoption of Amendment(s) (CHECK ONE)**

- ☐ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated 12-2-22

Signature Angela Socha  
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator - if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

ANGELA SOCHA  
\_\_\_\_\_  
(Typed or printed name of person signing)

PRESIDENT  
\_\_\_\_\_  
(Title of person signing)

#### **Topic #5: Bid Process**

Discussion: Clarification was made regarding the bid where one bid was not sent in writing to the President and the scope of work changed twice. The first change was requested by the President and the work was re-bid. The second change was not requested and not re-bid because the change was voluntarily submitted in a written bid. The group was reminded to be respectful to their neighbors and refrain from unfriendly rants, remarks and reactions.

Action: A motion was made for all bids to be in writing and submitted to the President by postal mail. If the scope of work changes, there will be a new Request for Proposal (RFP). RFPs will include a detailed scope of work, a submit-by date and completion date. Bids will be accepted only at the HOA P.O. box and will be opened by the Board after the submit-by date. Motion seconded and passed by majority vote.

#### **Topic #6: Open Board Meetings**

Discussion: Per Florida Statute, Board meetings must be open to all homeowners. Attendees who are not Board members must request in writing if they wish to speak at the meeting. The Board will listen to discussion, but has the final word on decisions. This will include when bids are unsealed.

Action: All homeowners will be notified before a meeting of the Board is held. No action required at this time.

#### **Topic #8: Approval of Expenditures**

Discussion: It was suggested that all homeowners approve any expenditure of community funds over \$1,000.

Action: A motion was made to cap the Board's authority at \$2,500. Motion was seconded and passed by majority vote.

#### **Topic #9 Record Retention**

Discussion: The Board is in care of records that have been kept since the incorporation of Shadow Pines Estates. This has become quite voluminous and some is now obsolete and unnecessary.

Action: The Board will research what documents can be safely destroyed and purge accordingly.

#### **Topic #10: Shadow Pines Website**

Discussion: A website for neighborhood updates was discussed. As opposed to group emails, it would be informational only, not open for reply or opinions. A web administrator is needed to develop and maintain the site and be responsible for content. While it was generally agreed this sounds like a good idea, there were no volunteers.

Action: None taken.

#### **Topic #11: Update of Covenants and Restrictions**

Discussion: Covenants and restrictions have not been updated since 1993. A committee to review and update them to be more relevant was authorized by Renata Lowe. Larry Budd appointed Kathy and Mick McCormick, Terry and Gail Roe and Sam and Steve Mears to the committee. Hank Lamb offered to contribute as a consultant as his schedule allows. The committee will notify all homeowners when they are meeting and will welcome any suggestions for consideration. The committee will present their proposals to the Board for approval. If approved, the Board will bring it to the entire group for vote. If not approved by the Board, or by majority (2/3) vote, the committee will continue working until there is agreement. Once finalized, an attorney may be retained to ensure the covenants are legal and enforceable before filing with the county and the state.

Action: The Board Secretary cannot participate on the Revision Committee and has removed herself. Christine Lamb agreed to be appointed in her place. The committee will select a chairman and convene in January.

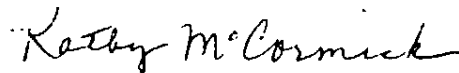
#### **Topic #12: Election of Board President**

Discussion: Only one person expressed interest in filling the vacant Board seat.

Action: A nomination was made to elect Angela Socha for Board President. The motion was seconded and passed by majority vote. Angela will finish Renata Lowe's 3-year term.

There being no further business, the meeting adjourned at 11:50 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kathy McCormick". The signature is written in a cursive, flowing style.

Kathy McCormick, HOA Secretary