

N31516

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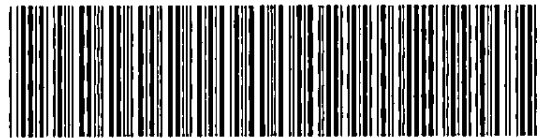
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23 MAR 27 AM 3:57

COVER LETTER

TO: Amendment Section
Division of Corporations

NAME OF CORPORATION: CHERA, INC.

DOCUMENT NUMBER: N31516

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Thomas Austin
(Name of Contact Person)

CHERA, INC.
(Firm/ Company)

1001 Carpenters Way, Apt. I-514
(Address)

Lakeland, Florida 33809
(City/ State and Zip Code)

taustin21@verizon.net
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Thomas Austin at 863 937-1938
(Name of Contact Person) (Area Code) (Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &
Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &
Certified Copy
(Additional copy is
enclosed) | <input type="checkbox"/> \$52.50 Filing Fee
Certificate of Status
Certified Copy
(Additional Copy is
Enclosed) |
|---|--|---|--|

Mailing Address
Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address
Amendment Section
Division of Corporations
The Centre of Tallahassee
2415 N. Monroe Street, Suite 810
Tallahassee, FL 32303

Articles of Amendment
to
Articles of Incorporation
of

CHERA, INC.

(Name of Corporation as currently filed with the Florida Dept. of State)

CHERA, INC.

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

N/A

The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.

B. Enter new principal office address, if applicable:

N/A

(Principal office address MUST BE A STREET ADDRESS)

C. Enter new mailing address, if applicable:

N/A

(Mailing address MAY BE A POST OFFICE BOX)

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent:

N/A

New Registered Office Address:

(Florida street address)

Florida

(City)

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.

Signature of New Registered Agent, if changing

23 MAR 27 AM 3:57

(Attach additional sheets, if necessary)

P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Example:

Address

have full voting rights.

Article III is amended to read as follow:

The purpose of this Board is to advise the President and the Board of Directors on
pertinent matters. It is composed of all members of the Board of Directors, the two
(2) representatives to the Estates at Carpenters Board (EAC), the East and West
Wing Representatives, the M Building Representative, the Health Center
Representative and the Chairperson of the Financial Advisory Committee. The
President may appoint others as he/she desires. Meetings are normally held on the
second Thursday of each month at 7:15AM or at an alternate Date and Time at the
discretion of the President. The EAC Executive Director and EAC Management
Company Representative and/or a representative of HMS Lakeland, Inc., may join
the meeting at about 8:30 A.M.

Article VI, Section I is amended to read as follows:

The officers of the CHERA shall be the President, Vice President,
Secretary, Corresponding Secretary, Treasurer, Residents Club Treasurer,
the Immediate Past President, and the Parliamentarian. (non-voting). The
above listed officers shall constitute the Board of Directors of the Association.

PAGES WITH ADDITIONAL AMENDMENTS ARE ATTACHED

The date of each amendment(s) adoption: March 10, 2023, if other than the
date this document was signed.

Effective date if applicable: March 10, 2023
(no more than 90 days after amendment file date)

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the
document's effective date on the Department of State's records.

Adoption of Amendment(s) **(CHECK ONE)**

- ☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s)
was/were sufficient for approval.

- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated March 22, 2023

Signature Carolyn J. Bauer
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Carolyn Bauer
(Typed or printed name of person signing)

President
(Title of person signing)

Additional Amendments and Changes for CHERA INC
Document Number N31516

Article VI, Section 2(A) is amended to read as follows:

The President shall preside at all meetings, regular or special, of the Board of Directors, the Advisory Board, and the CHERA Residents Meetings. Furthermore, the President shall perform any other duties as stated in the Policies and Procedures Manual.

Article VI, Section 2(G) is amended to read as follows:

The Parliamentarian will inform and advise the Board about parliamentary issues. If an issue is not addressed in CHERA's Articles of Incorporation, its Bylaws, or the Policies and Procedures Manual, the Parliamentarian will refer to Robert's Rules of Order as a guideline.

Article VII, is amended to read as follows:

Committees are divided into two categories, the first being Standing Committees, the second, Ad Hoc Committees. Standing committees are those created by the current President of CHERA, who reports committee member names to the CHERA Board. Ad Hoc Committees are those Committees which have arisen as a result of a specific need and report to the CHERA Board. The President can create a new Committee when he/she determines it desirable. The President can, subject to Board approval, remove or change the category of any Committee. The Committee Members, with the exception of the Nominating-Committee, shall select the Chairperson of their Committee with the approval of the President. If no Chairperson is chosen by the Committee, The President may do so. New members can be added by the Chairperson. The President, with the approval of the Board, has the authority to remove a Committee Chairperson.

Article VII, Section 1(A) is amended to read as follows:

The current Vice President of CHERA shall appoint the Chairperson of the Nominating Committee, be a voting member of the Committee, and shall be familiar with the proceedings of the Committee. The Chairperson shall appoint no more than 4 additional residents to serve on the Committee.

Additional Amendments and Changes for CHERA INC
Document Number N31516

Article VII, Section 1(A)(1)(b)(1) is amended to read as follows:

Residency of at least one year is beneficial.

Article VII, Section 1(A)(1)(b)(2) is added and shall read as follows:

Previous position specific background should be considered.

Article VII, Section 1(B) is amended to read as follows:

With the exception of the Nominating Committee, the newly elected President will, no later than May 15th, announce at a quarterly meeting and publish to all Board members a list of Committee Chairpersons for all Standing Committees.

Article VII, Section 1(C) is amended to read as follows:

Committee Chairpersons may select additional members for their Committee throughout the year. Any resident may volunteer or request membership on any Committee. If there is an opening on the Committee, the Chairperson may add the person to his/her Committee and notify the President to update the master list.

Article VII, Section 1(D) is deleted.

Article VII, Section 2 is deleted.

Article VII, Section 3 is renumbered as Section 2

Article VII, Section 4 is renumbered as Section 3

Article VII, Section 3(B) is amended to read as follows:

Committee Chairpersons submit a report monthly to the President and Secretary and give oral reports at the Quarterly Residents Meeting.

Additional Amendments and Changes for CHERA INC
Document Number N31516

Article VIII, Section 1 is amended to read as follows:

There shall be four (4) CHERA meetings of the Residents per year on the Second Thursday in March, June, September and December. The meeting can be held on an alternate date at the discretion of the President. Notification must be given to all residents five (5) days in advance.

Article VIII, Section 3 title is changed to "Advisory Board Meetings" and is amended to read as follows:

Advisory Board Meetings shall be called by the President or by a quorum of the Board of Directors. Notice shall be given to all Committee Members at least three (3) days prior to the meeting date.

Article VIII, Section 5 is amended to read as follows:

The President may call a Special Meeting of the Residents, but in each instance the only matters that may be considered, are those specified in a notice at least three (3) days prior to such Special meeting.

Article VIII, Section 7 is added, the title which shall read "Resident Issues (Residents)", and shall read as follows:

Residents may submit an issue for board consideration during a regularly scheduled resident's meeting or in writing to the President at anytime or five (5) days prior to the Quarterly Meeting. If an issue submitted in writing can be fully addressed to the satisfaction of the board, it may be voted upon by the Board, if so required. That issue will be considered as resolved and duly recorded in the meeting minutes. The Board retains the right to defer discussion of the issue to the next Advisory Board meeting and if required, prepare to vote on the issue at the next regular residents meeting. That issue and vote will be recorded in the meeting minutes.

Article XI is amended to read as follows:

Any parliamentary procedure not covered by these Bylaws shall be guided by Robert's Rules of Order.