

# Institute of Specialized Training & Management

## N30121

January 11, 1998

Division of Corporation  
P.O. Box 6327  
Tallahassee, Florida 32314

400002431564--6  
-02/16/98--01086--008  
\*\*\*\*\*35.00 \*\*\*\*\*35.00

To Whom It May Concern:

Please make the following amendments to the Articles of Incorporation for The Institute of Specialized Training & Management, Inc., adopted January 11, 1989.

Change Corporate Name as follows:

Institute of Specialized Training & Management, Inc. DBA City College

- Amend: Article III, Paragraph 3 (a): The Board of Directors may remove any director thereof for cause only. "For Cause" shall mean the result of any of the following acts being committed by the Director;
- (a) Willfully damaging the Corporation's property, business, reputation or goodwill.
  - (b) Willfully injuring any person in the course of the performance of service for the Corporation.
  - (c) Commission of a felony.
  - (d) Stealing, dishonesty, fraud or embezzlement.
  - (e) Deliberate neglect of duty.
  - (f) The use of alcohol or narcotics to the extent that it prevents the Employee/Officer from efficiently performing her duties for the Corporation.
  - (g) Recruitment of the Corporation's personnel on behalf of a competitor or potential competitor.
  - (h) Solicitation of business on behalf of a competitor or potential competitor.

The above amendments were adopted by the directors on the 11th of September 1997. Please expedite this request. Enclosed is a check to amend the Article of Incorporation and for a certified copy. Contact me at 407-831-8466 if you have any questions regarding this matter.

Sincerely,

Linda C. Hart  
President

N30121 Amend  
LCH  
3-5-98

FILED  
98 MAR -2 PM 3:13  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA



FLORIDA DEPARTMENT OF STATE

• Sandra B. Mortham  
Secretary of State

February 18, 1998

LINDA C. HART  
853 E. HWY. 436, SUITE 200  
CASSELBERRY, FL 32707

SUBJECT: INSTITUTE OF SPECIALIZED TRAINING & MANAGEMENT, INC.  
Ref. Number: N30121

We have received your document for INSTITUTE OF SPECIALIZED TRAINING & MANAGEMENT, INC. and your check(s) totaling \$35.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

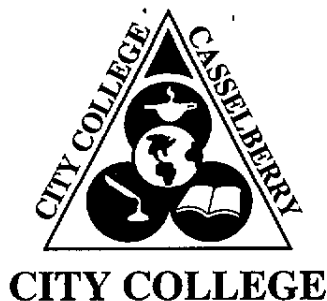
Corporations may file using only the corporate name. Please delete any reference to the "doing business as name" in your document. If you wish to register your fictitious name, you may do so by filing the enclosed application and submitting the appropriate fees to this office.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 487-6916.

Carol Mustain  
Corporate Specialist

Letter Number: 298A00009340



February 24, 1998

Division of Corporation  
Ms. Carol Mustain  
Corporate Specialist  
P.O. Box 6327  
Tallahassee, Florida 32314

SUBJECT: Institute of Specialized Training & Management, Inc.  
Ref. Number: N30121  
Letter Number: 298A00009340

Dear Ms. Mustain:

Enclosed please find the corrected document as noted in your letter. I have enclosed a copy of the Fictitious name filing for "d/b/a City College".

If you have any questions, please contact me directly at 407-831-8466.

Sincerely,

Linda C. Hart  
President

Enclosures

*A Non-Profit Institution Of Higher Learning*

853 E. Highway 436 • Suite 200 • Casselberry, Florida 32707 • (407) 831-9816 • Fax (407) 831-1147

**ARTICLES OF AMENDMENT**  
**to**  
**ARTICLES OF INCORPORATION**  
**of**

FILED  
98 MAR -2 PM 3: 13  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Institute of Specialized Training & Management, Inc.

*Pursuant to the provisions of section 617.1006, Florida Statutes, the undersigned Florida nonprofit corporation adopts the following articles of amendment to its articles of incorporation.*

**FIRST:** Amendment(s) adopted: (INDICATE ARTICLE NUMBER(S) BEING AMENDED, ADDED OR DELETED.)

Change Corporate Name as follows:

Institute of Specialized Training & Management, Inc.

Amend: Article III, Paragraph 3 (a): The Board of Directors may remove any director thereof for cause only. "For Cause" shall mean the result of any of the following acts being committed by the Director;

- (a) Willfully damaging the Corporation's property, business, reputation or goodwill.
- (b) Willfully injuring any person in the course of the performance of service for the Corporation.
- (c) Commission of a felony.
- (d) Stealing, dishonesty, fraud or embezzlement.
- (e) Deliberate neglect of duty.
- (f) The use of alcohol or narcotics to the extent that it prevents the Employee/Officer from efficiently performing her duties for the Corporation.
- (g) Recruitment of the Corporation's personnel on behalf of a competitor or potential competitor.
- (h) Solicitation of business on behalf of a competitor or potential competitor.

**SECOND:** The date of adoption of the amendment(s) was: September 11, 1997

**THIRD:** Adoption of Amendment (CHECK ONE)

☒ The amendment(s) was(were) adopted by the members and the number of votes cast for the amendment was sufficient for approval.

☐ There are no members or members entitled to vote on the amendment. The amendment(s) was(were) adopted by the board of directors.

Institute of Specialized Training & Management, Inc.

Corporation Name

Linda C. Hart

Signature of Chairman, Vice Chairman, President or other officer

Linda C. Hart

Typed or printed name

President

Title

January 11, 1998

Date