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(Requestor's Name)

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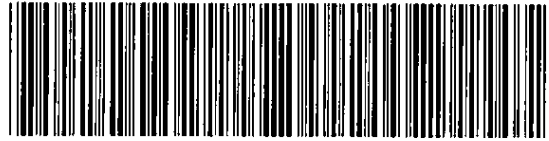
(Business Entity Name)

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Certified Copies _____ Certificates of Status _____

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Office Use Only



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04/23/21 10:00:00 +70.00

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2024 JUN 11 PM 1:46
CLERK OF COURT
STATE OF FLORIDA

COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

RECEIVED

2024 MAY 21 PM 5:49

FLORIDA DE CORPORATIONS
DIVISION OF COMMERCIAL
REGISTRATION SERVICES

SUBJECT: COTTONDALE BAND BOOSTER INC.

(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for :

☒ \$70.00
Filing Fee

☐ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Ashley King
Name (Printed or typed)

1510 E Mowry Drive Apt 102
Address

Homestead, FL 33033
City, State & Zip

305-244-5126
Daytime Telephone number

AMKING.AK@gmail.com

E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.

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STATE
TALLAHASSEE, FL

No\$

ARTICLES OF INCORPORATION
In compliance with Chapter 617, F.S., (Not for Profit)

ARTICLE I NAME

The name of the corporation shall be: COTTONDALE BAND BOOSTER INC.

ARTICLE II PRINCIPAL OFFICE

Principal street address:
3317 KYNESVILLE RD COTTONDALE, FL 32431

Mailing address, if different is:
P.O. Box 0172 Cottondale, FL 32431

ARTICLE III PURPOSE

The purpose for which the corporation is organized is: Please see attachment

ARTICLE IV MANNER OF ELECTION The manner in which the directors are elected and appointed: will be stated in the bylaws.

ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

Name and Title: Cindy Donaldson (P)

Address: P.O. Box 0172 Cottondale, FL 32431

Name and Title: Robin Mercer (VP)

Address: P.O. Box 0172 Cottondale, FL 32431

Name and Title: Patricia Branch (S)

Address: P.O. Box 0172 Cottondale, FL 32431

Name and Title: Richard Campbell (T)

Address: P.O. Box 0172 Cottondale, FL 32431

Name and Title: _____

Address: _____

Name and Title: _____

Address: _____

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Name and Title: _____ Name and Title: _____

Address _____ Address: _____

Name and Title: _____ Name and Title: _____

Address _____ Address: _____

ARTICLE VI REGISTERED AGENT

The **name and Florida street address** (P.O. Box NOT acceptable) of the registered agent is:

Name: Ashley King _____

Address: 1510 E Mowry Drive Apt 102 Homestead, FL 33033 _____

ARTICLE VII INCORPORATOR

The **name and address** of the Incorporator is:

Name: Ashley King _____

Address: 1510 E Mowry Drive Apt 102 Homestead, FL 33033 _____

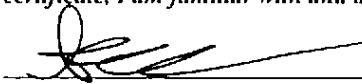
ARTICLE VIII EFFECTIVE DATE:

Effective date, if other than the date of filing: _____ (OPTIONAL)

(If an effective date is listed, the date must be specific and cannot be more than five days prior or 90 days after the filing.)

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity



Required Signature of Registered Agent

5/14/2024

Date

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

5/14/2024

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STATE OF FLORIDA

Attachment to Articles of Incorporation

Cottdondale Band Booster, Inc.

Said organization is organized exclusively for charitable, religious, education, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under the section 501 (c)(3) of the Internal Revenue Code. or corresponding section of any future federal tax code. The business activity for said organization is as follows: To support the Cottdondale High School Band. Fund raising for school events and uniforms.

No part of the net earnings of this organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of this organization shall be the carrying on propaganda, or otherwise attempting to influence legislation, and this organization shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the corporation shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c) (3) of the Internal revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code. or the corresponding section of any future federal tax code.

Upon the dissolution of the corporation, assets remaining shall be distributed for one or more exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine.

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COTTDONDALE

Cottondale Band Booster INC.

2024-2025

CONSTITUTION

AND

BY LAWS

April 15, 2024

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Cottondale Band Booster INC Constitution and Bylaws

Article 1. NAME

The name of this society shall be the Cottondale Band Booster INC (CBBINC). It is a non-profit group supporting the CHS Band Program.

Article II. Purpose

The purpose of this society shall be to support and promote the CHS Band, band activities, and musical education on local, state and national levels; to provide engagement opportunities to former members, parents, and supporters of band programs and music education; to promote greater knowledge of the music industry and support education in music and arts; to cooperate with the CHS Band, and at the state and national level; to promote and maintain an appreciation of music and art education; and to promote the personal development aspect of band/music education.

Article III. MEMBERS

Section 1. Membership shall be open to all who support CHS Band. A member is considered to be in good standing with full voting privileges if they attend three meetings of the society per school year. Any member must also be cleared with a volunteer status with the Jackson County School Board.

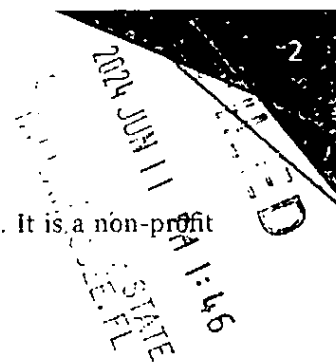
Section 2. Donations can be accepted by members as well as other contributors at any time throughout the year.

Article IV. OFFICERS

Section 1. Officers and Duties. The officers of the society shall be a President, Vice President, Secretary, Treasurer, and Student Representative. Other officers may be elected as needed. The officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the society. In the event an officer must step down the society can continue with three officers until an election can be held.

Section 2. Nomination Procedure, Time of Elections. Nominations and election of officers shall occur at the annual meeting.

Section 3. Ballot Election, Term of Office. The officers shall be elected by ballot to serve for one (1) three-year term or until their successor is nominated and elected. Their term of office shall begin at the close of the annual meeting at which they are elected. However, it is preferred that no one serve more than two (2) consecutive terms in the same office, unless there are no other volunteers.



Cottdendale Band Booster INC Constitution and Bylaws

3

Article V. MEETINGS

Section 1. Regular Meetings. The regular meetings of the society shall be held on the (second) (Monday) bi-monthly unless otherwise specified by the CBBINC.

Section 2. Annual Meetings. The regular meeting in (April) shall be known as the annual meeting and shall be for the purpose of electing officers, receiving reports of officers and committees and for any other business that may arise.

Section 3. Special Meetings. Special meetings may be called by the President, the Executive Board, or a quorum of the members with two weeks' notice. No business should be concluded except those items stated in the call of the special meeting.

Section 4. Quorum. A quorum shall consist of a majority of active members present.

Article VI. EXECUTIVE BOARD

Section 1. Board Composition. The officers of the society, an ex officio current representative from the Cottdendale Band Booster INC, and an ex officio band director shall constitute the Executive Board.

Section 2. Board Duties and Powers. The Executive Board shall have general supervision of the affairs of the society between its business meetings, fix the hours and place of meetings, make recommendations to the society and perform such other duties as are specified in these bylaws. The Board shall be subject to the orders of the society, and none of its acts shall conflict with action taken by the society.

Section 3. Board Meetings. Unless otherwise ordered, the Executive Board shall meet prior to the society's regular and special meetings. This includes electronic correspondence. Additional special meetings of the Executive Board may be called by the President.

Article VII. COMMITTEES

Standing or special committees shall be appointed by the President as the society of Executive Board shall from time to time deem necessary to carry out the work of the society. The President shall be an ex officio member of all committees.

Article VIII. PARLIMENTARY AUTHORITY

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Cottondale Band Booster INC Constitution and Bylaws

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the society in cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the society may adopt.

Article IX. AMENDEMENT OF BYLAWS

These bylaws may be amended at any regular meeting of the society by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

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FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

INSTRUCTIONS FOR NOT FOR PROFIT ARTICLES OF INCORPORATION

The following are instructions, a cover letter and sample articles of incorporation pursuant to Chapter 617, Florida Statutes (F.S.)

NOTE: THIS IS A BASIC FORM MEETING MINIMAL REQUIREMENTS FOR FILING ARTICLES OF INCORPORATION.

The Division of Corporations strongly recommends that corporate documents be reviewed by your legal counsel. The Division is a filing agency and as such does not render any legal, accounting, or tax advice.

If you intend to apply for IRS' federal tax exemption as a charitable organization, your articles of incorporation must contain a required purposed clause and a dissolution of assets provision. Valuable information on 501 (c) (3) qualification is on the IRS website, www.irs.gov. It includes sample articles of incorporation. Click the "charities and Nonprofits" link and then the Life Cycle of a Public Charity link.

Chapter 496, F.S. requires charitable organizations or sponsors intending to solicit contributions from the public in the state of Florida to register annually with the Division of Consumer Services. They may be reached at (850) 488-2221 or 1-800-435-7352 for more information.

A preliminary search for name availability can be made on the Internet through the Division's records at www.sunbiz.org. Preliminary name searches and name reservations are no longer available from the Division of Corporations. You are responsible for any name infringement that may result from your corporate name selection.

Pursuant to Chapter 617.0202, F.S., the articles of incorporation **must** set forth the following:

- Article I: The name of the corporation **must** include a corporate suffix such as Corporation, Corp., Incorporated, or Inc.; **"Company" or "Co." may not be used** as a corporate suffix by a nonprofit corporation.
- Article II: The principal place of business and mailing address of the corporation. The principal address must be a **street** address. The mailing address, if different, can be a P.O. Box address.

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DIVISION OF CORPORATIONS

- Article III: The specific purpose or purposes for which the corporation is organized. A **general statement of “any and all lawful business” will not be sufficient.**
- Article IV: The manner in which the Directors are elected or appointed.
- Article V: The names, address and titles of the Directors/Officers (**optional**) When naming Directors, 3 must be listed. The names of officers/directors may be required to apply for a license, open a bank account, etc.
- Article VI: The name and **Florida street address** (P.O. Box **NOT** acceptable) of the initial Registered Agent. The Registered Agent **must** sign in the space provided and type or print his/her name below signature accepting the designation as Registered Agent.
- Article VII: The name and address of the Incorporator. The Incorporator **must** sign in the space provided and type or print his/her name below signature.

The “incorporator” is the person who prepares and signs the Articles of Incorporation and then submits them for filing to the Division of Corporations. The function of the incorporator usually ends after the corporation is filed.

An Effective Date: Add a **separate** article if applicable or necessary: An effective date **may** be added to the Articles of Incorporation, otherwise the date of receipt will be the file date. (An effective date can not be more than five (5) days prior to the date of receipt or ninety (90) days after the date of filing).

Important Information About the Requirement to File an Annual Report

All Florida Not- For-Profit Corporations must file an Annual Report yearly to maintain “active” status. The first report is due in the year **following** formation. The report must be filed electronically online between January 1st and May 1st. The fee for the annual report is \$61.25. “Annual Report Reminder Notices” are sent to the e-mail address you provide us when you submit this document for filing. To file any time after January 1st, go to our website at www.sunbiz.org.

The fee for filing a not for profit corporation is:

Filing Fee	\$35.00
Designation of Registered Agent	\$35.00
Certified Copy (optional)	\$8.75 (plus \$1 per page for each page over 8, not to exceed a maximum of \$52.50).
Certificate of Status (optional)	\$8.75

(Make checks payable to Department of State)

Mailing Address:

Department of State
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314
(850) 245-6052

Street Address:

Department of State
Division of Corporations
The Centre of Tallahassee
2415 N. Monroe Street, Suite 810
Tallahassee, FL 32303
(850) 245-6052

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