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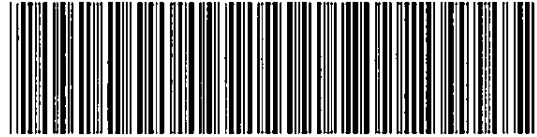
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FILED
Oct 03, 2023 08:00 AM
Secretary of State

FILED
Oct 03, 2023 08:00 AM
Secretary of State

Article of Incorporation
For
LEVEL UP LIFE SERVICES INC Inc
Formed pursuant to Florida Statutes Chapter 617 as a
Not for Profit Corporation
EIN 99-0986344

ARTICLE I. NAME.

The name of the corporation is LEVEL UP LIFE SERVICES INC.

ARTICLE II PRINCIPAL OFFICE AND ADDRESS.

**The address of the principal office of the corporation is 25508 Bruford Blvd.,
Land O Lakes, FL 34639**

ARTICLE III DURATION.

**The term of existence of the Corporation is perpetual; and the corporate
existence will commence on the filing date of these articles by the Department
of State.**

ARTICLE IV PURPOSE.

**The purpose for which the Corporation is organized is to operate as a charitable
resource to help the unstably housed and homeless of Pasco County and
surrounding communities.**

ARTICLE V DIRECTORS.

**The Board of Directors of the Corporation are elected or appointed in the
manner that follows: The Chief Executive Officer/President will appoint the
initial Board of Directors. As set forth by the Chief Executive Officer/President,
the initial number of directors that constitutes the first Board of Directors is
five. The Board of Directors, in accordance with the Corporation's By-Laws, may
increase or decrease the future number of directors as the needs of the
Corporation change. The Board of Directors will manage the business operations
of support of the Corporation. In managing the business operations of the**

corporations, the Board of Directors may exercise any and all powers given to them by these Articles of Incorporation, the Corporation's By-Laws, or Florida Statute, which shall include, but are not limited to any and all lawful acts required to conduct the operational affairs of the Corporation. Further, the Board of Directors shall fill any vacancies or newly created directorships resulting from any increase in the authorized number of directors. In filling such vacancies or newly created directorships, the Board of Directors shall fill the positions by a majority vote of the directors who are in office at that time. Any directors chosen in this manner shall hold office until the next annual election or until their successors are duly elected and qualified. If there are no remaining directors in office, then an election of directors shall take place in the manner provided by Florida Statute.

Finally, the Corporation's officers who are chosen by the Board of Directors are CEO/President/President, Vice - President, Secretary, Treasurer, Training Chair. The Board of Directors shall choose these officers at its annual meeting. Moreover, the Board of Directors may additionally appoint any other officers that the Board of Directors deems necessary. These officers will hold their offices for such terms, exercise such powers, and perform such duties as the Board of Directors determine from time to time or as governed by the Corporation's By-Laws. Lastly, the Board of Directors may remove any officer elected or appointed at any time by the affirmative vote of a majority vote of the Board of Directors.

ARTICLE VI POWERS

Notwithstanding any other provision of these Articles of Incorporation, this Corporation shall not carry on any activities that organization exempt from Federal Income Tax under section 501 (c)(3) of the Internal Revenue Code of 1986 or any other corresponding provision of any future United States Internal Revenue Code are not permitted to carried on. The Corporation shall have and possess all powers and rights conferred upon corporations by the Florida Non-profit Corporation Act and any enlargement of such powers conferred by subsequent legislative acts; and, in addition thereto, the corporation shall have and exercise all powers and rights not otherwise denied to Nonprofit Corporations by the laws of the State of Florida, as are necessary, suitable,

proper, convenient, or expedient to the attainment of the purposes set forth in Article IV herein.

ARTICLE VII QUALIFICATION OF MEMBERS.

The authorized number and qualification of members of the Corporation, the manner of their admission, the different classes of membership, if any, the property, voting and other rights and privileges of members and their liability for dues and assessments and the method of collection thereof, shall be set forth in the by-laws.

ARTICLE VIII BY-LAWS.

Subject to the limitations contained in the by-laws and any limitations set forth in Chapter 617, Florida Statutes, concerning corporate action that must be authorized or approved by the membership of the corporation, the Board of Directors may make, alter, rescind, add to or adopt, by-laws for the Corporation by a resolution of the Board of Directors or another procedure set forth in the Corporations By-Laws.

ARTICLE IX AMENDMENTS.

The Board of Directors may amend these Articles of Incorporation in any manner provided by Florida Statute Chapter 617.017 (1-3) (1987) and as subsequently amended or the Corporation's by-laws.

ARTICLE X LOCATION.

The initial street address of the corporation's registered office shall be 25508 Bruford Blvd., Land O Lakes, FL 34639.

ARTICLE XI INTERNAL REVENUE CODE REFERENCES.

All references herein to provisions of the Internal Revenue Code of 1986 shall include all corresponding provisions of future United States Internal Revenue Code that may succeed any previous provisions of the Internal Revenue Code of 1986.

ARTICLE XII LIMITATION OF LIABILITY.

The private property of incorporates, directors, and officers of this corporation shall not be subject to the payment of corporation debts, unless the officers

exceed the limitations imposed under the Articles of Incorporation or the Corporation's By-Laws.

Additionally, no part of the Corporation's activities shall involve carrying on propaganda or otherwise attempting to influence legislation or participating in or intervening in any political campaign on behalf of any candidate for public office including, but not limited to publishing or distributing any statement for a political candidate or position; nor shall the corporation engage in any activities that are unlawful under applicable federal, state, or local laws.

ARTICLE XIII DIRECTORS AND OFFICERS

The name and address of each initial directors and officers is:

Chief Executive Officer/President

**Cristina M. Falbo,
25508 Bruford Blvd.
Land O Lakes, FL 34639**

Vice President

**Melody M. Seys
1755 White Willow Drive
Wesley Chapel, FL 33542**

Secretary

**Kristi E. Tunick
6813 Bluff Meadow Court
Wesley Chapel, FL 33545**

Treasurer

**Lisa A. Baird
25010 Tradewinds Drive
Land O Lakes, FL 34639**

Training Chairman

**Lorri Robins
37811 Chancey Road, Lot 110A**

Zephyrhills, FL 33541

ARTICLE XIV OFFICERS.

The Corporation's officers are a Chief Executive Officer/President, Vice-President, Treasurer, Secretary, and Training Chair, and such subordinate officers as the Board of Directors may appoint from time to time as provided in the Corporation's By-Laws. Each subordinate officer, insofar as permissible under Florida law, and as provided in the Corporation's By-Laws or by resolution of the Board of Directors, shall assume responsibility for the exercise of authority or performance of any duty incident to that subordinate's office.

ARTICLE XV DISSOLUTION OF CORPORATION.

Upon dissolution of the Corporation, the Board of Directors shall distribute all of the Corporation's assets for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or any other corresponding section of any future federal tax code. Otherwise, the Board of Directors shall distribute the Corporation's assets to the Federal Government, or any State or local government that will use the assets for any public purpose. Any appropriate Court in accordance with Florida law may dispose of any assets that the Board of Directors cannot dispose of in this manner.

ARTICLE XVI REGISTERED OFFICE AND AGENT.

The initial registered agent of the Corporation shall be Cristina M. Falbo, 25508 Bruford Blvd., Land O Lakes, FL 34639

As the registered agent for the Corporation, Cristina M. Falbo agrees to accept services of process for the Corporation at the place designated in the provision. Further, Cristina M. Falbo understands and accepts this appointment as the Registered Agent and agrees to act in this capacity.

Further, the Registered Agent, in addition to the Corporation's Board of Directors, understand that failure to designate and continuously maintain a registered office and registered agent will result in a fine for each year or part of a year that the Corporation does not comply with the requirements of Florida Statute 617.0503(1).

ARTICLE XVII INCORPORATOR.

The name and address of the incorporator is:

Cristina Falbo
25508 Bruford Blvd.
Land O Lakes, Florida 34639

ARTICLE XVIII INCORPORATOR Real Property

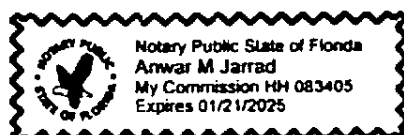
LEVEL UP LIFE SERVICES INC INC may own real property, maintain, or acquire any equitable interest in real property, that supports the operation of the LEVEL UP LIFE SERVICES INC INC. Notwithstanding the foregoing, the LEVEL UP LIFE SERVICES INC INC may, at the discretion of the Board of Directors and in accordance with the principles, aims and purposes of the organization, hold and/or own real property for the use and benefit of the organization. Any real property shall be owned in the name of LEVEL UP LIFE SERVICES INC INC and in appropriate instances be held under circumstances approved by the Board of Directors.

IN WITNESS WHEREOF, Cristina Falbo has subscribed my name this 19th
day of March, 2024.

Incorporate

Cristina M. Falbo
Cristina Falbo, President/CEO
Incorporate/Registered Agent

Anwar M. Jarrad
Notary



Formed pursuant to Florida Statutes Chapter 617 as a

Not for Profit Corporation

EIN 99-0986344

Board of Directors

BY-LAWS

ARTICLE I – NAME, AUTHORITY, PURPOSE, POWERS AND DUTIES

- A. Authority: Authority for the organization shall be the LEVEL UP LIFE SERVICES INC INC is a 501(c) 3 not-for-profit corporation and is governed by the LEVEL UP LIFE SERVICES INC Board of Directors.**
- B. Purpose: The purpose of the Board of the LEVEL UP LIFE SERVICES INC Directors is to act in the best interest of the community.**
- C. Mission Statement: The mission of the LEVEL UP LIFE SERVICES INC Board of Directors is to provide social services opportunities to reach out to the community, embrace the social culture, education, spiritual values of our neighbors, and to mold together a true quality of life.**
- D. Guiding Principle: We are committed to a decision-making process that always keeps its primary goal that is in the best interest of the community.**

ARTICLE II- MEMBERSHIP

- A. Board of Directors: LEVEL UP LIFE SERVICES INC INC Board of Directors membership shall not exceed 11 members. The number of members may be increased or decreased from time to time by election in accordance with these By-Laws.**

B. Membership on the Board of Directors shall consist of the following:

- 1. CEO/President**
- 2. Vice President**
- 3. Secretary**
- 4. Treasurer**
- 5. Training Chairman**

Names & Address	Initial Term Expires
1. Chief Executive Officer/President Cristina M. Falbo, 25508 Bruford Blvd. Land O Lakes, FL 34639	Indefinite
2. Vice President Melody M. Seys 1755 White Willow Drive Wesley Chapel, FL 33542	June 2025
3. Secretary Kristi E. Tunick 6813 Bluff Meadow Court Wesley Chapel, FL 33545	June 2025
4. Treasurer Lisa A. Baird 25010 Tradewinds Drive Land O Lakes, FL 34639	June 2025
5. Training Chairman Lorri Robbins 37811 Chancey Road, Lot 110A Zephyrhills, FL 33541	June 2025



C. Members of the Board of Directors of LEVEL UP LIFE SERVICES INC Board of Directors shall have the power to vote in all matters pertaining to the business operations of the LEVEL UP LIFE SERVICES INC

D. Members shall serve with no compensation as a Board Member.

E. A member who cannot attend a regular or specially called meeting shall notify the Chief Executive Officer/President or a designated staff person.

F. Any Member or Officer may resign at any time by giving written notice to the Chair. Any resignation submitted in writing shall take effect at the time specified in the notice, otherwise if the person does not specify a date in the notice, the resignation shall take effect immediately.

ARTICLE III - MEETINGS

A. The Board of Directors shall Hold no less than four (4) regular meetings. The fiscal calendar year is defined as January 1 to December 31 of the following year.

B. Written notice of quarterly meetings shall be mailed or e-mailed to all Members of LEVEL UP LIFE SERVICES INC board seven days prior to such meetings. All meetings are open to the public.

C. Special meetings of LEVEL UP LIFE SERVICES INC Board of Directors may be called at the discretion of the Chief Executive Officer/President or by written request of no less than four (4) members. An agenda together with a notice of the time and place of any special meeting, must be provided to the Members. Only matters contained on the agenda shall be voted upon at the special meeting unless there is a temporary setting aside of the order of business.

ARTICLE IV - ANNUAL MEETING

A. There shall be an annual meeting of LEVEL UP LIFE SERVICES INC Board of Directors at the beginning of each calendar year. The Purposes of the annual meeting is to review any matters of importance pertaining to the By-Laws any

unfinished business matters and end of the year financial status of the incorporation.

B. At the annual meeting, Officers for the new year shall be elected by the LEVEL UP LIFE SERVICES INC Board of Directors. The Chief Executive Officer/President cannot be removed from office by any vote, or by the Board of Directors. The Chief Executive Officer/President must resign his or her position or appoint a new Chief Executive Officer/President.

ARTICLE V - QUORUM OF VOTING OF MEMBERS

A. A quorum shall consist of one-third of the Members of LEVEL UP LIFE SERVICES INC Board of Directors then in office, and shall include any not less than one Officer of LEVEL UP LIFE SERVICES INC Board of Directors.

B. If less than a quorum is present at any meeting of LEVEL UP LIFE SERVICES INC Board of Directors, those members present may recess the meeting, until a quorum can be established.

C. When a quorum is present at any meeting, the votes of $\frac{2}{3}$ of the Board of Directors present shall decide any question brought before such meeting, except in any case where a larger vote is required or by these By-Laws.

D. Every Member of LEVEL UP LIFE SERVICES INC Board of Directors shall have the right and be entitled to one vote, in person, upon every motion properly submitted to vote at any meeting of the Board.

E. Actions consented to in writing by the majority of the members shall be as valid as if adopted by LEVEL UP LIFE SERVICES INC Board of Directors at a duly held meeting thereof.

F. Vacancies and newly created Board positions, resulting from any increase in the authorized number of members may be filled by a majority vote of the Board of Directors who are in office at that time, even if it's less than a quorum, or by a sole remaining director. The directors chosen shall hold office until the next annual election and until their successors are duly elected and qualified,

unless sooner displaced. If there are no directors in office, then an election of directors may be held in the manner provided by statute.

G. The Chief Executive Officer/President shall be the Senior Officer of LEVEL UP LIFE SERVICES INC Board of Directors and shall in general supervise all business and affairs of LEVEL UP LIFE SERVICES INC. The Chief Executive Officer/President shall call to order board meetings, sign off on official business, announce the results of each vote, assist in expediting board business and affairs.

H. Vice-President shall serve in the absence of the Chief Executive Officer/President or at such times as the Chief Executive Officer/President relinquishes his role.

I. The Officers shall be elected for 2 year terms and shall begin the term of office at the close of the meeting at which they were elected. Officers elected to fill vacancies created by the resignation; removed or death of the predecessors shall serve the remainder of the regular term. After the appointment term has ended the appointed officer is subject to the reelection or reappointment to remain in office.

J. The Chief Executive Officer/President, Vice - President, or a designated representative shall be the spokesperson at any appropriate forum or place for the expression of any position of LEVEL UP LIFE SERVICES INC

K. By-laws Committees: The Board when necessary, shall determine committees and the Chief Executive Officer/President shall appoint its members. By-Laws may be revised or by a majority vote of all members provided that each member receives written notice of the intent to revise the by-laws at least fifteen (15) days prior to the meeting at which the amendment is considered. Email is an acceptable means of communication of these notices.

L. The Chief Executive Officer/President of LEVEL UP LIFE SERVICES INC will appoint each committee chair. Committee chairs will be responsible for submitting a report of committee activities at the quarterly meetings of LEVEL UP LIFE SERVICES INC or as required.

ARTICLE VI - DUTIES

Chief Executive Officer/President: Senior Officer of the LEVEL UP LIFE SERVICES INC The Chief Executive Officer/Director has the authority to remove any board member from office providing that there is evidence to support the removal of a Board member. The Chief Executive Officer/President shall handle the daily operations of LEVEL UP LIFE SERVICES INC

Vice - President: At the request of the Chief Executive Officer/President, or in his absence or disability, the Vice - President shall perform all the duties of the Chief Executive Officer/President, when so acting, the Vice - President shall have the powers of, and be subject to all the restrictions upon the Chief Executive Officer/President. The Vice - President shall have such other duties and responsibilities and may exercise such other powers as from time to time may be assigned to him by these By-Laws, the Board of Directors, or the Chief Executive Officer/President.

Secretary: The Secretary shall keep an accurate record of proceedings of all meetings. Give all notices required by law, by the Board of Directors, by the Articles of Incorporation or by these By-Laws and assist in keeping the books of the corporation and correspondences. The Secretary shall have such other duties and responsibilities and may exercise such other powers as are usually incident to the office or as from time to time may be assigned to him or her by these By-Laws, the Chief Executive Officer/President, the Board of Directors, or the Chairman.

Treasurer/Finance Officer: The Treasurer shall have custody of the corporation's funds, keep full and accurate accounts of all receipts and disbursements of the corporation, an inventory of assets, and a record of the liabilities of the corporation, deposit all money and other securities in such depositories as may be designated by the Board of Directors. Disburse the funds of the corporation as ordered by the Chief Executive Officer/President , taking proper vouchers for disbursements, and prepare all statements and reports required By-Law. The Treasurer shall have such other duties and responsibilities and may exercise such other powers as are usually incident to the office or as from time to time may be assigned to him or her by these By-Laws, the Chief Executive Officer/President, or the Board of Directors.

Training Chairman: The Training Chairman shall serve as a chair of LEVEL UP LIFE SERVICES INC Board of Directors, and is subject to the direction and under the supervision of the Chief Executive Officer/President and Board of Directors, The Training Chairman shall have general charge of the business affairs and property of the corporation and control of its officers. The Training Chairman shall have such other duties and responsibilities as assigned to him or her by the Chief Executive Officer/President or by the Board of Directors.

ARTICLE VII FISCAL YEAR

A. The fiscal year of the of Directors shall be from July 1 through June 30 of the following year.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

A. Robert's Rules of Order shall constitute the ruling authority in all cases in which they are not inconsistent with these By-Laws or with any statute of the State.

ARTICLE IX - AMENDMENTS

A. These By-Laws may be amended by a majority vote of the Members present at any meeting of LEVEL UP LIFE SERVICES INC Board of Directors with public notice for that purpose and notice delivered to each Member at least five (5) days before the date set for the meeting. The written notice shall include copies of the proposed amendment or amendments to the By-Laws.

ARTICLE X-Effective Date of LEVEL UP LIFE SERVICES INC Board of Directors.

The effective date of LEVEL UP LIFE SERVICES INC is October 3, 2023.

A. LEVEL UP LIFE SERVICES INC Board of Directors shall initially be selected and appointed by the Chief Executive Officer/President of LEVEL UP LIFE SERVICES INC.

B. Following the appointment of the Board of Directors, the first order of business shall be the approval and adoption of LEVEL UP LIFE SERVICES INC By-Laws.

FILED
Oct 03, 2023 08:00 AM
Secretary of State

Adopted this 19th day of March 2024.

Cristina M. Falbo
Chief Executive Officer/President

3/19/2024
date

Melody Supp
Vice – President

3/19/24
date

Kristi Seune
Secretary

3/19/24
date

Lisa Baird
Treasurer

3/19/2024
date

Lori Hobins
Training Chair

3/19/24
date

IN WITNESS WHEREOF, these board members have subscribed our names
this 19th day of March, 2024.

Anwar M. Jarrad
Notary

03-19-24
date

