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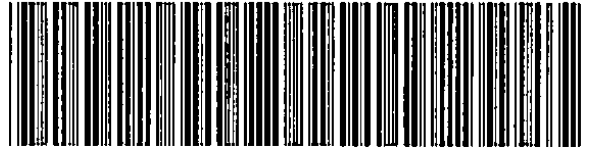
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# COVER LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** The Association of Caribbean Women Writers and Scholars, Inc.

(PROPOSED CORPORATE NAME – MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for :

☒ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee &  
Certificate of  
Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

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**FROM:** Donna Aza Weir-Soley  
\_\_\_\_\_  
Name (Printed or typed)

ACWWS - Dept. of English, AC1, Suite 347, FL Int. Univ.  
\_\_\_\_\_  
Address

North Miami, FL 33181  
\_\_\_\_\_  
City, State & Zip

786-274-2359  
\_\_\_\_\_  
Daytime Telephone number

weirsole@fiu.edu

\_\_\_\_\_  
E-mail address: (to be used for future annual report notification)

**NOTE: Please provide the original and one copy of the articles.**

**ARTICLES OF INCORPORATION**  
In compliance with Chapter 617, F.S., (Not for Profit)

**ARTICLE I NAME**

The name of the corporation shall be: The Association of Caribbean Women Writers and Scholars, Inc.

**ARTICLE II PRINCIPAL OFFICE**

Principal street address:  
ACWWS

Dept. of English, AC1, Suite 347, FL Int. Univ.

North Miami, FL 33181

Mailing address, if different is:

Same as Principal Address

**ARTICLE III PURPOSE**

The purpose for which the corporation is organized is: See Attachment A

**ARTICLE IV MANNER OF ELECTION** The manner in which the directors are elected and appointed: \_\_\_\_\_

**ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS**

Name and Title: See attachment A Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name and Title: \_\_\_\_\_ Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name and Title: \_\_\_\_\_ Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

# ***ATTACHMENT A***

## **Articles of Incorporation for The Association of Caribbean Women Writers and Scholars, Inc.**

The undersigned incorporator for the purpose of forming a Florida not-for-profit corporation, hereby adopts the following Articles of Incorporation:

### **Article I**

**The name of the corporation is:**

The Association of Caribbean Women Writers and Scholars, Inc.

### **Article II**

**The principal place of business address:**

Dept. of English, AC1, Suite 347, FL Int. Univ.  
Biscayne Bay Campus  
3000 NE 151<sup>st</sup> Street  
North Miami, FL 33181

**The mailing address of the corporation is:**

Dept. of English, AC1, Suite 347, FL Int. Univ.  
Biscayne Bay Campus  
3000 NE 151<sup>st</sup> Street  
North Miami, FL 33181

### **Article III**

**The specific purpose for which the corporation is organized is:**

The Association of Caribbean Women Writers and Scholars (ACWWS) was created to advance creative writing and criticism by and about Caribbean women. ACWWS celebrates and circulates the literature, orature and multidisciplinary research about Caribbean women, gender, and sexuality; provides a forum for critical examinations of this body of work; increases awareness of the Caribbean diaspora; and fosters a climate of cooperation among all linguistic and cultural groups of the Caribbean.

ACWWS is organized exclusively for charitable, religious, educational, literary and scientific purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law.

Notwithstanding any other provision of these articles, this corporation will not carry on any other activities not permitted to be carried on by an organization exempt from federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law.

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In the event of dissolution, the assets of the organization will be turned over to one or more organizations which themselves are exempt from federal Income Tax under the provision of sections 501(c)(3) of the Internal Revenue Code or to the Federal, State or county government for exclusive public purpose. Any such assets not disposed of shall be disposed of by a court of competent Jurisdiction of the county in which the principal office of the corporation is located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

No Part of the earnings of this organization shall ever inure to the benefit of or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of section 501(c)(3) purposes. No substantial part of the activities of the corporation shall be carrying on of propaganda, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

## Article IV

The manner in which directors are elected or appointed is:

As provided for in the by-laws

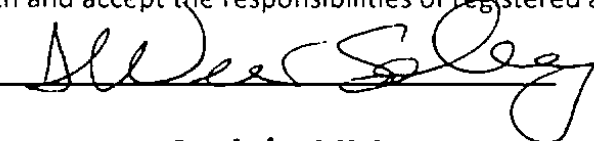
## Article V

The name and Florida street address of the registered agent is:

Name : Donna Aza Weir-Soley  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

I certify that I am familiar with and accept the responsibilities of registered agent.

Registered Agent Signature:

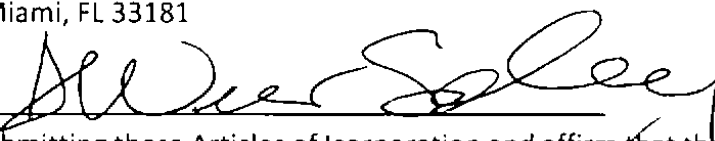


## Article VI Incorporator

The name of and address of the incorporator is:

Name : Donna Aza Weir-Soley  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

Incorporator Signature:



I am the incorporator submitting these Articles of Incorporation and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided in s.817.155, F.S. I understand the requirement to file annual report between January 1st and May 1st in the calendar year following formation of this corporation and every year thereafter to maintain "active" status.

## Article VII Initial officers

The initial officers of the corporation are:

Title: President  
Name : Donna Aza Weir-Soley  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.

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3000 NE 151st Street  
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Title: Vice President  
Name : **Carol Bailey**  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

Title: Secretary  
Name : **Daniele Bobb**  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

Title: Publications Editor  
Name : **Marie Alexandra Cornelius**  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

Title: Social Media Publicist  
Name : **Marissel Hernández Romero**  
Address: Dept. of English, ACU 344, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

Title: Treasurer  
Name : **Allison E. Francis**  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

Title: Archivist  
Name : **Michael Grafals**  
Address: Dept. of English, AC1, Suite 347, FL Int. Univ.  
3000 NE 151st Street  
North Miami, FL 33181

## Article VIII Effective Date

Effective date of this corporation shall be:

11/12/2021

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OF THE BOARD OF COUNTY COMMISSIONERS  
DADE COUNTY, FLORIDA