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(Requestor's Name)

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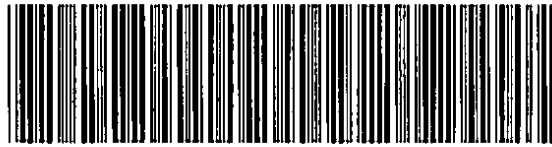
(Business Entity Name)

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TALLAHASSEE, FL  
SECRETARY OF STATE

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NOV 24 2020

11:30



November 13, 2020

Florida Department of State  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

SUBJECT: Association of Standardized Patient Educators, Inc. (A Not-for-Profit Corporation)

Good morning:

Enclosed is an original and one (1) copy of the Articles of Incorporation for the Association of Standardized Patient Educators, Inc., as a not-for-profit corporation.

Also enclosed is our check for \$87.50 which includes the cost of the filing fee, designation of registered agent, certified copy of the Articles of Incorporation, and Certificate of Incorporation.

If you need any additional information, please contact me at 407-774-7880 or email me at [mdixon@kmgnet.com](mailto:mdixon@kmgnet.com).

Cordially,

Melanie Dixon, CAE, PHR  
Executive Director

**Association of Standardized Patient Educators**

222 S. Westmonte Drive, Suite 111 ■ Altamonte Springs, FL 32714  
p: 407-774-7880 ■ f: 407-774-6440 ■ w: [www.aspeducators.org](http://www.aspeducators.org)



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

December 11, 2020

MELANIE DIXON  
222 S. WESTMONTE DRIVE, SUITE 1111  
ALTAMONTE SPRINGS, FL 32714

SUBJECT: ASSOCIATION OF STANDARIZED PATIENT EDUCATORS, INC.  
Ref. Number: W20000140942

We have received your document for ASSOCIATION OF STANDARIZED PATIENT EDUCATORS, INC. and your check(s) totaling \$87.50. However, the enclosed document has not been filed and is being returned for the following correction(s):

The name designated in your document is unavailable since it is the same as, or it is not distinguishable from the name of an administratively dissolved/revoked entity. Names of administratively dissolved/revoked entities are not available for one year from the date of administrative dissolution/revocation unless the dissolved/revoked entity provides the Department of State with an affidavit or letter stating that they have no intention of reinstating, therefore, releasing the name for use to another entity.

The effective date is not acceptable since it is not within five working days of the date of receipt.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6052.

Neysa Culligan  
Regulatory Specialist III

Letter Number: 520A00025055



January 22, 2021

Florida Department of State  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

SUBJECT: Association of Standardized Patient Educators, Inc., a for-profit corporation

Good morning:

Per advice from Catherine Brumbley on your staff, we are sending this letter to notify you that our Board of Directors has no intention of reinstating the administratively-dissolved for-profit corporation named Association of Standardized Patient Educators, Inc. (shown as Document #P18 0000 99244 on the Florida Division of Corporations website).

We are eager to clear up any loose ends on availability of the name for the for-profit corporation so that we can obtain approval through a separate application as a not-for-profit corporation.

If you need additional information, please contact me at 407-774-7880 or email me at [mdixon@kmgnet.com](mailto:mdixon@kmgnet.com).

Cordially,

Melanie Dixon, CAE, PHR  
Executive Director

Cc: Catherine Brambley

**ARTICLES OF INCORPORATION  
OF  
ASSOCIATION OF STANDARDIZED PATIENT EDUCATORS, INC.**

**ARTICLE I - NAME**

The name of the not-for-profit corporation shall be Association of Standardized Patient Educators, Inc.

**Article II - PRINCIPAL PLACE OF BUSINESS**

The principal place of business and mailing address of this corporation shall be:

222 S. Westmonte Drive, #111  
Altamonte Springs, FL 32714

**ARTICLE III - PURPOSE**

The not-for-profit corporation is organized exclusively for educational, research, and scientific purposes, including:

- Promoting best practices in the application of Standardized Patient methodology for education, assessment, and research;
- Fostering the dissemination of research and scholarship in the field of Standardized Patient methodology; and
- Advancing the professional knowledge and skills of its members.

The corporation is organized as a not-for-profit organization exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code, as amended. The corporation will not engage in any activities not permitted for an organization which is tax exempt pursuant to such provision of the Internal Revenue Code.

**ARTICLE V - OFFICERS AND DIRECTORS**

The officers of the corporation shall consist of a President, President-Elect, Past President, Vice President for Finance, Vice President for Operations, and such other officers and directors as may be provided in the Bylaws. The qualifications for holding office and the manner of election to office shall be prescribed in the Bylaws.

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SECRETARY OF STATE  
TALLAHASSEE, FL

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The officers are:

President: Robert MacAulay  
SOM Undergraduate Medical Education  
9500 Gilman Drive, MC-0606  
La Jolla, CA 92093

Vice President for Finance: Dena Higbee  
5 Hospital Drive  
CS&E Building, Room 625  
Columbia, MO 65212

Vice President for Operations: Holly Gerzina  
4209 State Route 44  
Rootstown, OH 44272

Past President: Valerie L. Fulmer  
M211 Scaife Hall  
Pittsburgh, PA 15261

#### **ARTICLE VI - REGISTERED AGENT NAME AND ADDRESS**

The name and Florida street address of the Registered Agent are:

Melanie Dixon  
222 S. Westmonte Drive, #111  
Altamonte Springs, FL 32714

#### **ARTICLE VII - INCORPORATOR**

The name and address of the Incorporator are:

Melanie Dixon  
222 S. Westmonte Drive, #111  
Altamonte Springs, FL 32714

#### **ARTICLE VIII - EFFECTIVE DATE**

The effective date of incorporation shall be December 1, 2020.

### **ARTICLE IX - INUREMENT**

No part of the net earnings of the corporation shall inure to the benefit of, or be distributed to, its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof."

### **ARTICLE X - CORRESPONDENCE NAME AND EMAIL**

The name and address for all correspondence related to this corporation are:

Melanie Dixon  
222 S. Westmonte Drive, #111  
Altamonte Springs, FL 32714  
Email: [mdixon@kmgnet.com](mailto:mdixon@kmgnet.com)

### **ARTICLE XI - DISSOLUTION**

Upon the dissolution of the corporation, after payment of all liabilities of the corporation, remaining assets shall be distributed to such charitable organizations which at the time qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

**IN WITNESS WHEREOF**, the undersigned pursuant to the laws of the State of Florida, does hereby make and file in the office of the Secretary of State of Florida these Articles of Incorporation and further certifies that the facts stated herein are true and correct. I am aware that the false information submitted in a document to the Department of State constitutes a third-degree felony as provided for in Section 817.155, Florida Statutes.

Signature of Incorporator:

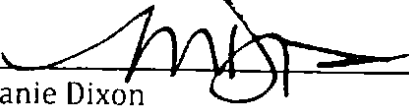
  
Melanie Dixon

11/13/2020  
Date

**ACCEPTANCE BY REGISTERED AGENT:**

Having been named to accept service of process for the above stated corporation, at the place designated in this certificate, I hereby agree to act in this capacity, and I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I accept the duties and obligations of Section 617.0501, Florida Statutes.

Signature of Registered Agent:

  
\_\_\_\_\_  
Melanie Dixon

11/13/2020  
Date

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SECRETARY OF STATE  
TALLAHASSEE, FL

FILED