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## FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS

#### INSTRUCTIONS FOR NOT FOR PROFIT ARTICLES OF INCORPORATION

The following are instructions, a cover letter and sample articles of incorporation pursuant to Chapter 617, Florida Statutes (F.S.)

NOTE: THIS IS A BASIC FORM MEETING MINIMAL REQUIREMENTS FOR FILING ARTICLES OF INCORPORATION.

The Division of Corporations strongly recommends that corporate documents be reviewed by your legal counsel. The Division is a filing agency and as such does not render any legal, accounting, or tax advice.

If you intend to apply for IRS federal tax exemption as a charitable organization, your articles of incorporation must contain a required purposed clause and a dissolution of assets provision. Valuable information on 501 (c) (3) qualification is on the IRS website, www.irs.gov. It includes sample articles of incorporation. Click the "charities and Nonprofits" link and then the Life Cycle of a Public Charity link.

Chapter 496, F.S., requires charitable organizations or sponsors intending to solicit contributions from the public in the state of Florida to register annually with the Division of Consumer Services. They may be reached at (850) 488-2221 or 1-800-435-7352 for more information.

A preliminary search for name availability can be made on the Internet through the Division's records at www.sunbiz.org. Preliminary name searches and name reservations are no longer available from the Division of Corporations. You are responsible for any name infringement that may result from your corporate name selection.

Pursuant to Chapter 617.0202, F.S., the articles of incorporation must set forth the following:

Article I: The name of the corporation must include a corporate suffix such as Corporation,

Corp., Incorporated, or Inc.; "Company" or "Co." may not be used as a corporate

suffix by a nonprofit corporation.

Article II: The principal place of business and mailing address of the corporation. The principal address

must be a street address. The mailing address, if different, can be a P.O. Box address.

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Article III: The specific purpose or purposes for which the corporation is organized. A general

statement of "any and all lawful business" will not be sufficient.

Article IV: The manner in which the Directors are elected or appointed.

Article V: The names, address and titles of the Directors/Officers (optional) When naming Directors, 3

must be listed. The names of officers/directors may be required to apply for a license, open a

bank account, etc.

Article VI: The name and Florida street address (P.O. Box NOT acceptable) of the initial

Registered Agent. The Registered Agent <u>must</u> sign in the space provided and type or print his/her name below signature accepting the designation as Registered Agent.

Article VII: The name and address of the Incorporator. The Incorporator <u>must</u> sign in the space

provided and type or print his/her name below signature.

The "incorporator" is the person who prepares and signs the Articles of Incorporation and then submits them for filing to the Division of Corporations. The function of the incorporator usually

ends after the corporation is filed.

An Effective Date: Add a separate article if applicable or necessary: An effective date may be

added to the Articles of Incorporation, otherwise the date of receipt will be the file date. (An effective date can not be more than five (5) days prior to the date

of receipt or ninety (90) days after the date of filing).

#### Important Information About the Requirement to File an Annual Report

All Florida Not- For-Profit Corporations must file an Annual Report yearly to maintain "active" status. The first report is due in the year <u>following</u> formation. The report must be filed electronically online between January 1<sup>st</sup> and May 1<sup>st</sup>. The fee for the annual report is \$61.25. "Annual Report Reminder Notices" are sent to the e-mail address you provide us when you submit this document for filing. To file any time after January 1<sup>st</sup>, go to our website at <u>www.sunbiz.org</u>.

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#### The fee for filing a not for profit corporation is:

Filing Fee \$35.00 Designation of Registered Agent \$35.00

Certified Copy (optional) \$8.75 (plus \$1 per page for each page over 8, not to exceed a

maximum of \$52.50).

Certificate of Status (optional) \$8.75

(Make checks payable to Department of State)

Mailing Address:

Street Address:

Department of State
Division of Corporations

P.O. Box 6327

Tallahassee, FL 32314

(850) 245-6052

Department of State
Division of Corporations

Clifton Building

2661 Executive Center Circle

Tallahassee, FL 32301

(850) 245-6052

### **COVER LETTER**

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314

SUBJECT: ENSEMBLE	OF SOUTH FLORIDA FOUN	DATION, INC.					
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)							
Enclosed is an original a	and one (1) copy of the Artic	eles of Incorporation and	a check for :				
<b>■</b> \$70.00	<b>□</b> \$78.75	□\$ <b>7</b> 8.75	□ \$87.50				
Filing Fee	Filing Fee &	Filing Fee	Filing Fee,				
Timig rec	Certificate of	& Certified Copy					
	Status	17	& Certificate				
		ADDITIONAL COPY REQUIRED					
		ADDITIONAL CO	T REQUIRED				
	YASMINE DOMINIQUE						
FROM: Name (Printed or typed)							
Traile (Times of Sypes)							
	1897 PALM BEACH LAKES BLVD, STE 208						
	Address						
	WEST PALM BEACH, FLORIDA 33409						
	City, State & Zip						
561-316-6576							
	Daytime Telephone number						

TAYANA\_SAINTILMAR@YAHOO.COM

E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.

ARTICLES OF INCORPORATION
In compliance with Chapter 617, F.S., (Not for Profit)

ARTICLE II	PRINCIPAL OFFICE					
	Principal street address:		failing address, if different	t is:		
1897	PALM BEACH LAKES BLVD, STE 208		runing address, it different			
WES	T PALM BEACH, FLORIDA 33409		<del>-</del>			
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ARTICLE III The purpose fo	PURPOSE  T which the corporation is organized is:	ATTACHED	<u> </u>		_	
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ARTICLE IV	MANNER OF ELECTION The manner		elected and appointed:	EIE ATTA	CHED	.—
ARTICLE V	INITIAL OFFICERS AND/OR DIRECTOR	DRS	elected and appointed:		CHED	
	INITIAL OFFICERS AND/OR DIRECTOR	ORS  Name and Title:	elected and appointed:		CHED	
ARTICLE V  Name and Title	INITIAL OFFICERS AND/OR DIRECTOR  YASMINE DOMINIQUE, DIRECTOR	ORS  Name and Title:	elected and appointed:		CHED	
ARTICLE V  Name and Title	YASMINE DOMINIQUE, DIRECTOR  1897 PALM BEACH LAKES BLVD	ORS  Name and Title:	elected and appointed:		CHED	
ARTICLE V  Name and Title  Address	YASMINE DOMINIQUE, DIRECTOR  1897 PALM BEACH LAKES BLVD  STE 208  WEST PALM BEACH, FLORIDA 33409  TAYANA SAINTILMAR, DIRECTOR	Name and Title: Address:	elected and appointed:			
ARTICLE V  Name and Title  Address  Name and Title	YASMINE DOMINIQUE, DIRECTOR  1897 PALM BEACH LAKES BLVD  STE 208  WEST PALM BEACH, FLORIDA 33409  TAYANA SAINTILMAR, DIRECTOR	Name and Title:  Address:  Name and Title:	elected and appointed:		18	
ARTICLE V  Name and Title  Address	YASMINE DOMINIQUE, DIRECTOR  1897 PALM BEACH LAKES BLVD  STE 208  WEST PALM BEACH, FLORIDA 33409  TAYANA SAINTILMAR, DIRECTOR	Name and Title: Address:	elected and appointed:	TALLAIN	18 APR	
ARTICLE V  Name and Title  Address  Name and Title	YASMINE DOMINIQUE, DIRECTOR  1897 PALM BEACH LAKES BLVD  STE 208  WEST PALM BEACH, FLORIDA 33409  TAYANA SAINTILMAR, DIRECTOR  1897 PALM BEACH LAKES BLVD	Name and Title:  Address:  Name and Title:	elected and appointed:	TALLAHASSEE.	18 APR 23	
Name and Title Address Name and Title Address	YASMINE DOMINIQUE, DIRECTOR  1897 PALM BEACH LAKES BLVD  STE 208  WEST PALM BEACH, FLORIDA 33409  TAYANA SAINTILMAR, DIRECTOR  1897 PALM BEACH LAKES BLVD  STE 208	Name and Title:  Address:  Name and Title:	elected and appointed:	TALLAHASSE	18 APR 23	

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	REGISTERED AGENT	***	turad agant in					
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Name:	1897 PALM BEACH LAKES BLVD, S	STE 208						
Address:	WEST PALM BEACH, FLORIDA 33409							
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	INCORPORATOR dress of the Incorporator is:					#F)77	_	
Name:	YASMINE DOMINIQUE				ASSE	23	Ë	
Address:	1897 PALM BEACH LAKES BLVD, S	STE 208			LAHASSEE, I co	FH	Ü	
riduicaa.	WEST PALM BEACH, FLORIDA 33409				) <u>=</u>	777 G2		
ARTICLE VIII	EFFECTIVE DATE:	<del></del>			-	i, ai		Ø)
Effective date, if of	other than the date of filing:  ate is listed, the date must be specific and			or or 90 days	after th	e filing	z.)	
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	inserted in this block does not meet the appive date on the Department of State's reco		filing requirements,	this date will i	not be li	sted as	the	
	ned as registered agent to accept service of miliarly the and accept the appointment as				olace des	signate	d in ti	his
,	he M_			4/17/2018				
	Required Signature of Registered	Agent		r	Date			
	ment and affirm that the facts stated here tof State constitutes a third degree felony of			information s	ubmitted	in a d	осите	ent
Nank	ine Manufical.			4/17/2018				
	Required Signature of Incorp	porator	<del></del>		Date			

Ensemble of South Florida Foundation, Inc. Articles of Incorporation Attachment

#### ARTICLE III PURPOSE

- The organizational purpose of Ensemble of South Florida Foundation, Inc. is to provide
  case management and social services for children and families in Palm Beach County and
  to empower children and families with the tools and resources necessary to reach their full
  potential.
- No substantial part of the activities of the corporation shall consist of the carrying on of
  propaganda or otherwise attempting to influence legislation, and the corporation shall not
  participate in, or intervene in, any political campaign on behalf of any candidates for
  public office.
- 3. The Corporation is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as an exempt organization under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

#### ARTICLE IV MANNER OF ELECTION

The manner in which the directors are elected and appointed: As provided for in the bylaws.

#### ARTICLE IX DISSOLUTION

- 1. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.
- 2. The manner of distribution of assets in this Corporation's winding up is as follows: Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such asset not so disposed of shall be disposed of by the Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purpose or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.