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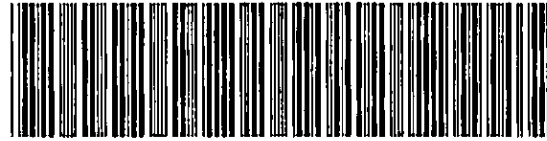
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JAN 10 2018

## COVER LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America, Inc.  
(PROPOSED CORPORATE NAME – MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for:

☐ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee &  
Certificate of  
Status

☒ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

FROM: Larenz Johnson

\_\_\_\_\_  
Name (Printed or typed)

310 Dakota Hill Dr.

\_\_\_\_\_  
Address

Seffner, FL 33584

\_\_\_\_\_  
City, State & Zip

813-482-2778

\_\_\_\_\_  
Daytime Telephone number

Larenzjohnson@gmail.com

E-mail address: (to be used for future annual report notification)

**NOTE: Please provide the original and one copy of the articles.**

## ARTICLES OF INCORPORATION

As set forth in the bylaws In compliance with Chapter 617, F.S., (Not for Profit)

### ARTICLE I NAME

The name of the corporation shall be: The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music  
Workshop of America, Inc.

### ARTICLE II PRINCIPAL OFFICE

Principal <u>street</u> address:	Mailing address, if different is:
310 Dakota Hill Dr.	Same
Seffner, FL 33584	

### ARTICLE III PURPOSE

The purpose for which the corporation is organized is: See Attached

ARTICLE IV MANNER OF ELECTION The manner in which the directors are elected and appointed: see attached

### ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

Name and Title:	Larenz Johnson, President/Dir.	Name and Title:	Windell Roberson, Treasurer/Dir.
Address	310 Dakota Hill Dr. Seffner, FL 33584	Address:	310 Dakota Hill Dr. Seffner, FL 33584
Name and Title:	Arnel Light , Secretary/Dir.	Name and Title:	
Address	911 Quincy St. Apt. 302 Lakeland, FL 33815	Address:	
Name and Title:		Name and Title:	
Address		Address:	

18 JUL 1973

Name and Title: \_\_\_\_\_ Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name and Title: \_\_\_\_\_ Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

**ARTICLE VI REGISTERED AGENT**

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

Name: Larenz Johnson  
Address: 310 Dakota Hill Dr.  
Seffner, FL 33584

**ARTICLE VII INCORPORATOR**

The name and address of the Incorporator is:

Name: Larenz Johnson  
Address: 310 Dakota Hill Dr.  
Seffner, FL 33584

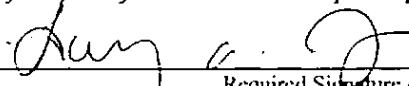
**ARTICLE VIII EFFECTIVE DATE:**

Effective date, if other than the date of filing: \_\_\_\_\_ (OPTIONAL)

(If an effective date is listed, the date must be specific and cannot be more than five business days prior or 90 business days after the filing.)

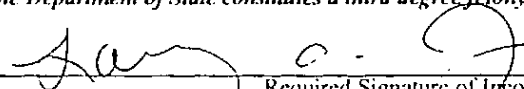
**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

*Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity*

  
Required Signature of Registered Agent

1/5/18  
Date

*I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.*

  
Required Signature of Incorporator

1/5/18  
Date

The Tampa Bay Youth & Young Adult Mass Choir of The  
Gospel Music Workshop of America  
Articles of Incorporation Attachment

ARTICLE III PURPOSE

1. **The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America Inc.**'s mission is strive to develop an aggregation of singers, to spread the gospel of Jesus Christ through song. It is our mission to serve the community by providing music education through the arts by developing the gifts and talents of singers and musicians in the Tampa Bay Area and Beyond.
2. No substantial part of the activities of the corporation shall consist of the carrying on of propaganda or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in, any political campaign on behalf of any candidate for public office.
3. The Corporation is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as an exempt organization under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
4. Prospective members Of the Tampa Bay Youth & Young Adult Mass Choir should complete the membership intake form and interview. An active member would support the organization through yearly or monthly donations.

ARTICLE IV: MANNER OF ELECTION & OFFICERS

1. **The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America, Inc.** shall consist of an executive board (elected) and music staff (appointed). The requirements and qualifications to be an elected officer in the Tampa Bay Youth & Young Adult Mass Choir are as follows:
  - a. Officers no longer wishing to serve on the board must submit a written resignation to the president. Prior to the officer's final day he/she shall provide all documents relating to the organization and brief the president or president's designee of current status of duties/projects.
2. **OFFICERS DUTIES AND RESPONSIBILITIES** as follows:
  - Section I: Duties of the elected Tampa Bay Youth & Young Adult Choir President
    - a. Supervise the activities of the organization.
    - b. Ensure all officers are performing their duties as defined in this Constitution.
    - c. Appoint standing and ad-hoc committees.
    - d. Appoint vacant officer positions until the next election.
    - e. Call and preside over meetings of the executive board.
    - f. Approve all expenditures of the Tampa Bay Youth & Young Adult Mass Choir's budget.
    - g. Dismiss any leadership for misconduct and decorum (No Vote Necessary).

Section II Duties of the elected Tampa Bay Youth & Young Adult Choir Vice President

- a. Assume the powers of the Tampa Bay Youth & Young Adult Mass Choir president upon his/her request, absence, or removal.
- b. Assist the Tampa Bay Youth & Young Adult Mass Choir in general policy and administration of the choir.
- c. Coordinate and oversee all fundraising activities.
- d. Keep accurate records of all meetings in the secretary's absence.

Section III Duties of the elected Tampa Bay Youth & Young Adult Choir Business Manager

- a. Coordinate, in conjunction with the advisors, president, and director, all contracts, performances, and traveling arrangements for the Tampa Bay Youth & Young Adult Mass Choir.
- b. Book facilities for Tampa Bay Youth & Young Adult Mass Choir concerts.
- c. Oversee all of the Tampa Bay Youth & Young Adult Mass Choir sponsored events.

Section IV Duties of the elected Tampa Bay Youth & Young Adult Choir Treasurer

- a. Collect dues/fees from the membership of the Tampa Bay Youth & Young Adult Mass Choir.
- b. Keep a record of all receipts and disbursements concerning Tampa Bay Youth & Young Adult Mass Choir.
- c. Make a report on the status of the Tampa Bay Youth & Young Adult Mass Choir's account during the first meeting of the month of the executive board.
- d. Make all financial reports to The Tampa Bay Chapter Executive board as deemed necessary by the chapter representative.
- e. Prepare monthly financial reports and make available, upon request, to the Tampa Bay Youth & Young Adult Mass Choir.
- f. Approve all expenses.
- g. Assist vice president with fundraising.

Section V Duties of the elected Tampa Bay Youth & Young Adult Choir Secretary

- a. Keep minutes of all executive board meetings.
- b. Prepare agendas for executive board meetings in accordance with the president.
- c. Send out written notices or correspondences as necessary in accordance with the business manager.
- d. Prepare all reports and forms of Tampa Bay Youth & Young Adult Mass Choir for The Tampa Bay chapter of The Gospel Music Workshop of America.
- e. Keep all attendance records of Tampa Bay Youth & Young Adult Mass Choir's rehearsals and meetings, in accordance with the section leaders.
- f. Keep record of attendance for all executive board meetings.
- g. Notify members of meetings via social media, e-mail, or telephone at least 24 hours in advance.
- h. Prepare ballots for elections.
- i. Keep a copy of constitution and have available for members.

Section VII Duties of the elected Tampa Bay Youth & Young Adult Choir Chaplain

- a. Lead all spiritual activities of the choir including, but not limited to, consecration and praise and worship, in all domains.
- b. Advise the president on the spiritual nature and level of events relating to the Tampa Bay Youth & Young Adult Mass Choir.
- c. Uplift and uphold the morale of the Tampa Bay Youth & Young Adult Mass Choir at all times.

Section VIII Duties of the elected Tampa Bay Youth & Young Adult Choir Public Relations Manager

- a. Issue any and all press releases from the Tampa Bay Youth & Young Adult Mass Choir, with the president's consent.
- b. Create and manage all publicity and community service projects: one (1) per quarter, for the Tampa Bay Youth & Young Adult Mass Choir.
- c. Advise the executive board on all television, radio, and video appearances of the Tampa Bay Youth & Young Adult Mass Choir.
- d. Initiate efforts that will increase public awareness of the Tampa Bay Youth & Young Adult Mass Choir.

Section IX Duties of the elected Tampa Bay Youth & Young Adult Choir Historian

- a. Maintain the Tampa Bay Youth & Young Adult Mass Choir's history.
- b. Capture moments and take photos of all events and keep them in a historical file.
- c. Produce a photo presentation at the end of every year.
- d. Keep a working line of communications with former members.
- e. Handle and set up all Tampa Bay Youth & Young Adult Mass Choir photo opportunities.

In case both the Tampa Bay Youth & Young Adult Mass Choir president and vice president are unable to serve, the succession is as follows:

1. Business Manager
2. Treasurer
3. Secretary
4. Parliamentarian
5. Chaplain
6. Public Relations Manager
7. Historian

Section X Duties of the appointed Tampa Bay Youth & Young Adult Choir Director

- a. Give leadership and direction to the total ministry of the Tampa Bay Youth & Young Adult Mass Choir
- b. Oversee and navigate all music staff operations.
- a. Be a major governing aspect of the rules, regulations, and decisions set forth by the executive board.
- b. Provide long and short terms for the operations of Tampa Bay Youth & Young Adult Mass Choir, both presently and beyond.
- c. Appoint music staff members and ministry leaders within the the Tampa Bay Youth & Young Adult Mass Choir.
- d. Teach and train the Tampa Bay Youth & Young Adult Mass Choir, at large, songs and procedures pertaining to effective ministry.
- e. Structure concerts and ministry opportunities that best exemplify the totality of the Tampa Bay Youth & Young Adult Mass Choir's ministry.

g. Be the spiritual leader of the Tampa Bay Youth & Young Adult Mass Choir through example, word, and creed within and outside of Tampa Bay Youth & Young Adult Mass Choir's ministry.

h. Keep and promote order, discipline, decency, integrity, and the like throughout the Tampa Bay Youth & Young Adult Mass Choir.

i. Ensure the longevity and prolonged existence of Tampa Bay Youth & Young Adult Mass Choir through well-organized methods of success.

Section XI Duties of the appointed Tampa Bay Youth & Young Adult Choir Assistant Director

a. Assist the director in all operations.

b. Be ready and apt to lead the Tampa Bay Youth & Young Adult Mass Choir at the discretion and in the absence of the director.

c. Be an example of holiness and righteousness in word and deed within and outside of the Tampa Bay Youth & Young Adult Mass Choir ministry.

d. Carry out the rules, regulations, and procedures set forth by the director.

Section XII Duties of the appointed Tampa Bay Youth & Young Adult Choir Music Director

a. Be an assistant to the director and assistant director(s).

b. Be responsible for the musicians and band of the Tampa Bay Youth & Young Adult Mass Choir.

c. Ensure anointed, creative, and proficient accompaniment to Tampa Bay Youth & Young Adult Mass Choir.

d. Organize and structure rehearsals, labs, and operations of the musicians and band.

e. Train and educate the musicians for competency on their respective instruments.

f. Prepare the musicians spiritually for effective ministry.

g. Be ready and apt to lead the Tampa Bay Youth & Young Adult Mass Choir at the discretion and in the absence of the director and/or assistant director.

h. Oversee and ensure the longevity of Tampa Bay Youth & Young Adult Mass Choir's equipment and apparatus.

i. Ensure the setup of musical instruments both in rehearsals and at engagements.

j. Be an example of holiness and righteousness in word and deed within and outside of the Tampa Bay Youth & Young Adult Mass Choir ministry.

k. Carry out the rules, regulations, and procedures set forth by the director.

l. Oversee musicians' rehearsal.

Section XIII Duties of the appointed Tampa Bay Youth & Young Adult Choir Assistant Music Director

a. Assume all responsibilities of the music director in his/her absence.



Section XIV Duties of the appointed Tampa Bay Youth & Young Adult Choir Overseer

- a. Act as a liaison between the Tampa Bay Youth & Young Adult Mass Choir and the director.
- b. Be a major spiritual leader within the Tampa Bay Youth & Young Adult Mass Choir, through example, word, and creed.
- c. Work closely with the chaplain as an intercessor and spiritual collaborator.
- d. Be ready and apt to lead the Tampa Bay Youth & Young Adult Mass Choir into praise and worship.
- e. Be ready and apt to exhort and admonish Tampa Bay Youth & Young Adult Mass Choir.
- f. Work with the director as a confidant in representing the ideas and feelings of the Tampa Bay Youth & Young Adult Mass Choir through the section leaders.
- g. To be an example of holiness and righteousness in word and deed within and outside of the Tampa Bay Youth & Young Adult Mass Choir ministry.
- h. Carry out the rules, regulations, and procedures set forth by the director.

Section XV Duties of the appointed Tampa Bay Youth & Young Adult Choir Section Leader

- a. Oversee all aspects of the section.
- b. Organize socials, sectionals, and the like of their section.
- c. Check decorum and attire set forth by the director.
- d. Promote unity and balance within the section.
- e. Keep and promote order, discipline, decency, integrity, and the like throughout their section.
- f. Be fair and consistent in preparing each and every section member for success.
- g. Be an example of holiness and righteousness in word and deed within and outside of the Tampa Bay Youth & Young Adult Mass Choir ministry.
- h. Carry out the rules, regulations, and procedures set forth by the director.

Section XVI Duties of the appointed Tampa Bay Youth & Young Adult Choir Fashion Coordinator

- a. Create fashion concepts for Tampa Bay Youth & Young Adult Mass Choir.

ARTICLE IX DISSOLUTION

1. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person.

2. The manner of distribution of assets in this Corporation's winding up is as follows: Upon dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or state or local government for public purpose. Any such asset not so disposed of shall be disposed of by the Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purpose or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

#### ARTICLE X. LIABILITIES

The provision regarding liabilities for breach of duties is:

1. To the extent allowable by the laws of the State of Florida, no present or future **The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America, Inc.**, (or his or her estate, heirs and personal representatives) shall be liable to **The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America, Inc.** or its members for monetary damages for breach of fiduciary duty as a director of **The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America, Inc.** Any liability of a director (or his or her estate, heirs, and personal representatives) shall be eliminated or limited to the fullest extent allowed by the laws of the State of Florida, as may hereafter be adopted or amended.

#### ARTICLE XI.

The provisions regarding indemnification of directors or officers are:

1. With respect to claims or liabilities arising out of service as a director or officer of **The Tampa Bay Youth & Young Adult Mass Choir of The Gospel Music Workshop of America, Inc.** shall indemnify and advance expenses to each present and future director and officer (and his or her estate, heirs and personal representatives) to the fullest extent allowable by the laws of the State of Florida, both as now in affect and as hereafter shall be adopted or amended.