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COVER LETTER

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314

THE FAMIL SUBJECT:	Y BUILDERS CHURCH INC		
SUBJECT.	(PRÔPÔSEĎ CORPO	DRATE NAME – <u>MUST INC</u>	CLUDE <u>SU</u> FFIX)
Enclosed is an original a	nd one (1) copy of the Art	icles of Incorporation and	a check for :
□ \$70.00 Filing Fee	□ \$78.75 Filing Fee & Certificate of Status	□\$78.75 Filing Fee & Certified Copy	\$87.50 Filing Fee. Certified Copy & Certificate
		ADDITIONAL COPY REQUIRED	
FROM:	Andrew Bryant Jr.	ne (Printed or typed)	_
	12762 sw 265th terrace	Address	-

E-mail address: (to be used for future annual report notification)

Miami, FL 33032

305-331-3353

tessandy@aol.com

NOTE: Please provide the original and one copy of the articles.

City, State & Zip

Daytime Telephone number

ARTICLES OF INCORPORATION

In compliance with Chapter 617, F.S., (Not for profit)

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ARTICLES OF INCORPORATION

We, the undersigned, of full age, for the purpose of forming a religious, non-profit corporation under and pursuant to the provisions of Chapter 317A of the State Statutes Annotated, known as the State Nonprofit Corporation Act, and laws amendatory thereto, do hereby certify that at a regular meeting of the undersigned incorporators held on the 30 day of August, 2017, in Miami, Florida, pursuant to the provisions of Chapter 317A, State Statutes Annotated, did associate ourselves as a body corporation and did adopt the following Articles of Incorporation:

ARTICLE 1 NAME

The Name of the corporation shall be "The Family Builders Church Incorporated".

ARTICLE 2 VISION

Building the church of today one family at a time thru the teaching and preaching of the Inspired word of God.

ARTICLE 3 OFFICES

The Corporation shall maintain a principal office in the State of Florida. The location and post office address of the registered office of this corporation shall be 12762 sw 265th terrace, Miami, Florida 33032.

ARTICLE 4 NON-PROFIT PURPOSES

Tax Exemption. This Corporation is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code of 1986 (hereinafter the "Code") pursuant to the provisions of Chapter 317A of the State Statutes Annotated, known as the State Nonprofit Corporation Act, and laws amendatory thereto, as enacted or hereinafter amended, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Code. There shall be no capital stock issued, and this corporation is not organized for profit, nor shall any person or member derive any benefit whatsoever, nor shall any pecuniary profit or benefit inure to the members of this

corporation, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as described in Article IV.

Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, or is not permitted to be carried on by a corporation exempt from federal income tax under section 50l(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Specific Objectives and Purposes. The purpose of this corporation shall be to establish and maintain a church modeled after the early Biblical, Christian community as recorded in the book of Acts, for the advancement of the Gospel of Jesus Christ by all available means, both in local and foreign communities, and to provide Christian fellowship for those of like faith where Jesus Christ may be honored.

<u>Dissolution</u>. "Dissolution" means the complete disbanding of the Corporation so that it no longer functions as a corporate entity. Upon the dissolution of the Corporation, its property shall be applied and distributed as follows: (1) all liabilities and obligations of the Corporation shall be paid and discharged or adequate provision shall be made therefore; (2) pursuant to a plan adopted by the board of directors, assets shall be transferred or conveyed to one or more domestic or foreign corporation, society, or organization that qualify as exempt organizations under section 501(c)(3) of the Code and are engaged in activities substantially similar to those of the corporation.

ARTICLE 5 MEMBERSHIP

Any person who gives scriptural evidence of the saving faith in the Lord Jesus Christ, subscribes to the Statement of Beliefs as set forth in the attached Exhibit "A", and completes and adheres to the standards of the Membership Course, shall be eligible to be Members in this corporation.

ARTICLE 6 PERROGATIVES AND OVERSIGHT

Governance. The Family Builders Church Inc., shall be a church that is pastor-led and subject to the apostolic authority of the Council of Overseers as described herein (Pastor Leadership Team). The Pastoral Leadership Team of Family Builders Church Inc. shall act as the governing authority by providing spiritual guidance, setting its major policies, and exercising responsibility for its business and activities.

Officers. The officers of this corporation shall be the Lead Pastor and members of

the Pastoral Leadership Team, unless otherwise provided by the bylaws of this corporation. The terms of office shall be a period as designated by the bylaws.

Affiliation. While maintaining its inherent rights to sovereignty in the conduct of its own affairs as herein set forth, The Family Builders Church Inc. voluntarily commits to enter into fellowship and partnership with like-minded and charged organizations as it sees fit or is necessary to accomplish its mission. The Family Builders Church Inc. is autonomous and maintains the right to govern itself and to conduct its own affairs, including without limitation, the calling of a Lead Pastor, the selection of leadership, and the implementation of its own ministries. The Family Builders Church Inc. shall also have the right to purchase or acquire by gift, bequest or otherwise, either directly or as trustee, and to own, hold in trust, use, sell, convey, lease, or otherwise dispose of any real estate or property as may be necessary for the furtherance of its purposes, and to exercise all other powers conferred upon it by its state of Florida, other applicable laws of the State of Florida.

ARTICLE 7 TENETS OF FAITH

The Bible shall be the rule and guide of faith as set forth in the Statement of Beliefs. (See Exhibit "A")

ARTICLE 8 BOARD OF DIRECTORS

(PASTORAL LEADERSHIP TEAM)

The incorporators, which constitute the first Pastoral Advisory Team of this corporation, are:

President of the Corporation

Andrew Bryant Jr. address: 12762 sw 265th terr. Miami, FL. 33032

Vice President, Secretary

Dr. Contessa Bryant address: 12762 sw 265th terr. Miami, FL. 33032

Treasurer

Beverly Goodman address: 424 sw 12 ave Homestead, FL 33034

REGISTERED AGENT:

Andrew Bryant Jr. address: 12762 sw 265th terrace. Miami, FL.33032

ARTICLE 9 AMENDMENTS

Amendments to these Articles of Incorporation will be guided by the leadership of the Lead Pastor in cooperation with the Pastoral Leadership Team, at any regular or special business meeting. Upon consideration and completion of recommended changes, an amendment will be presented to the Council of Overseers for revision. **EXHIBIT A STATEMENT OF BELIEFS**

The Family Builders Church Inc. recognizes that it cannot, and does not desire to, bind the conscience of individuals in areas where Scripture is silent. Rather, each believer is to be led in those areas by God, to whom he or she alone is ultimately responsible. We believe the Statement of Beliefs to be an accurate summary of what Scripture teaches.

The Inspired Scriptures - The Scriptures, both Old and New Testaments, are the inspired and infallible revelation of God to man and the authority of faith and conduct. Family Builders Church accepts the Bible as the revealed will of God, as the all-sufficient rule of faith and standard for daily living. (2 Timothy 3:15-17; 1 Thessalonians 2:13, 2 Peter 1:21)

The One True God - The one true God has revealed Himself as the "I Am," the Creator and Redeemer of mankind. We believe God eternally exists in three persons called the Trinity which is compromised of God the Father, God the Son (Jesus) and God the Holy Spirit. (Isaiah 43:10,11; Genesis 1:1; Ephesians 4:5-6)

The Deity of Jesus - The Lord Jesus Christ is the eternal Son of God. The Scriptures declare His virgin birth, sinless life, miracles, death, resurrection, and ascension to the right hand of God. (Revelation 1:8; Hebrews 1:3)

The Fall of Man - Man was created good and upright; however, man voluntarily transgressed and fell, and thereby, is spiritually dead and away from God. (Genesis 1:26-27, 2:17, 3:6; Romans 5:12-19)

The Salvation of Man - Man's only hope is through the shed blood of Jesus Christ. Salvation is by faith through grace and demonstrated in repentance leading to a relationship with Jesus Christ. (John 3:3; Romans 12:13-15; Ephesians 2:8)

Ordinances of the Church – We believe that following faith in the Lord Jesus Christ, the new believer is commanded by the Word of God to be baptized in water by full immersion in the name of the Father, and the Son, and the Holy Spirit. We believe in a unique time of communion in the presence of God when the elements of bread and grape juice (the body and blood of Jesus Christ) are taken in remembrance of Jesus' sacrifice on the cross. (Mark 16:16; 1 Corinthians 11:23-26)

The Baptism of the Holy Spirit - Given at Pentecost, we believe the baptism in the Holy Spirit is the promise of the Father available to all Christians. It was sent by Jesus after His Ascension to empower the Church to preach the gospel throughout the whole earth. In scripture the Baptism in the Holy Spirit is accompanied by speaking in tongues (unknown prayer language) (Acts 1:4-8; 2:1-4; John 14:15-17).

Sanctification - The act of separation from that which is evil and dedicating oneself to God and that which is good, upright, and morally pure. (Romans 12:1, 2; 1 Peter 1:16; Hebrews 12:14)

The Church and Its Mission - The Church is the representative of Jesus on earth and is to carry out the Great Commission. (Matthew 28:19; Luke 19:10) The Ministry - A divinely called and scripturally ordained minister has been provided by God to lead the church in evangelization, worship, building the body, and general leadership of the church. (Mark 16:15-20; John 4:23-24; Ephesians 4:11, 16)

Divine Healing - Is provided for today by the Scriptures and included in the atonement for our sins. (Isaiah 53:4-5; Matthew 8:16-17; James 5:14-16)

The Blessed Hope and Second Coming - The resurrection and rapture of all Christians dead and alive to meet Christ in the air is the Blessed Hope. The Second Coming of Christ includes the rapture and a return to earth by Christ with His saints for a thousand-year reign. (Romans 8:23; 1 Corinthians 15:51-52; Zechariah 14:5; Matthew 24:17, 30)

The Final Judgment - There will be a final judgment at which all men will be judged. (Matthew 25:46; Mark 9:43-48; Revelation 19:20)

The New Heaven and Earth - All of God's children will reign forever in a new heaven and a new earth. (2 Peter 3:13; Revelation 21, 22)

Article 10 BYLAWS

These Bylaws govern the affairs of The Family Builders Church Inc., a not for profit corporation pursuant to the provisions of Chapter 317A of the State Statutes Annotated, known as the State Nonprofit Corporation Act.

PREAMBLE

These Bylaws are intended to provide a simple but adequate form to govern a local church, to advance strong covenantal relationships, and to assure that any issues that do arise will be quickly addressed and remedied through their application.

Accordingly, The Family Builders Church Inc., a State, non-profit corporation, by the solemn and unanimous action of its Board of Directors, hereby adopts these Bylaws. The Board of Directors and members willingly submit to be governed by them so that The Family Builders Church Inc. may effectively carry out the vision of the church. Furthermore, these Bylaws shall constitute and evidence the agreement by and among the Board of Directors, that its governance, business, and activities shall be conducted as provided in these Bylaws.

ARTICLE 11 PASTORAL LEADESHIP TEAM (BOARD OF DIRECTORS)

- 1.01. <u>Function</u>. The Pastoral Leadership Team (who may also be known as the "Board of the Directors") shall provide both spiritual guidance and shall manage the affairs of the Corporation.
- 1.02. Qualifications. The New Testament uses the term "Elder" in every instance to describe the vocational office of a Pastor. The Scriptures also clearly state that Elder and Pastor are interchangeable terms and that the early church was Pastor-led (Elder led). Therefore, the governing council of The Family Builders Church Inc. consists of a Pastoral Leadership Team. In addition to the prerequisites of being a Deacon outlined in 5.02 and the expectations of Pastoral Staff outlined in Article 13. Members of the Pastoral Leadership Team shall be appointed by the Lead Pastor.
- 1.03 <u>Duties.</u> The duty of the Pastoral Leadership Team is to govern the flock, which shall include the following:
- (a) Direct all the affairs of the church to ensure that the mission is accomplished in a spirit of unity, including business decisions enacted upon the advice of the Council of Overseers.
- (b) Oversee the provision of the physical facilities needed by The Family Builders Church Inc., including the buying and selling of real estate and securing real estate leases.

- (c) Be responsible for any construction project (The actual coordination of a construction project may be delegated to a Building Team.)
- (d) Work in cooperation with the Council of Overseers as a Pastoral Search Team to assist in locating a new Lead Pastor
- (e) Appoint Deacons. 1.04. <u>Number and Term of Directors</u>. The powers of the Corporation shall be exercised by or under the authority of the Pastoral Leadership Team, and the property, business and affairs of the Corporation shall be managed under the direction of the Pastoral Leadership Team. The total number of directors shall not be less than three (3). Each Director shall serve for a period according to the discretion of the Lead Pastor. The Directors are to be automatic members of the corporation.

Directors shall be natural persons.

- 1.05. <u>Appointment of Directors</u>. The Lead Pastor shall appoint persons whom he deems qualified to serve on the Board of Directors.
- 1.06. <u>Vacancies</u>. The Lead Pastor shall fill a vacancy occurring on the Pastoral Leadership Team. Vacancies reducing the number of Directors to less than three (3) shall be filled before the transaction of any other business. The Corporation's Pastoral Leadership Team shall be comprised solely of Staff Pastors. However, if it becomes such that a non Staff-Pastor must be appointed to fill a vacancy, which shall only occur if it is necessary to raise the number of directors to at least three, said replacement shall only serve as long as necessary before a suitable Staff- Pastor replacement can be located.
- 1.07. <u>Limits of Authority:</u> The Pastoral Leadership Team is responsible for all decisions for The Family Builders Church Inc. The Lead Pastor shall preside over all decisions as long as the issue at hand does not involve a conflict of interest for the Lead Pastor.
- 1.08. Meetings. The Lead Pastor shall preside over all meetings of the Pastoral Leadership Team. If it is not possible for the Lead Pastor to attend, then the Lead Pastor shall designate a chairman for the meeting. All decisions require a simple majority of those present. Any motions passed and recorded in a meeting without the Lead Pastor may not take effect without the consent of the Lead Pastor or until the following meeting if the Lead Pastor is present and the minutes of the previous meeting are approved. The Pastoral Leadership Team will meet once a year and may meet more at the discretion of the Lead Pastor. Notification must be made at least ten (10) days in advance of the meeting.

- 1.09. Action by Consent of Board Without Meeting. Any action required or permitted to be taken by the Pastoral Leadership Team may be taken without a meeting, and with the same force and effect as a unanimous vote of Directors, if all members of the Board consent in writing to the action. Such consent may be given individually or collectively.
- 1.10. Quorum. A majority of the number of Directors then in office shall constitute a quorum for the transaction of business at any meeting of the Pastoral Leadership Team. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if enough Directors leave the meeting so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of Directors required to constitute a quorum. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting one time without further notice.
- 1.11. Proxies. Voting by proxy is prohibited.
- 1.12. <u>Compensation</u>. Directors shall not receive salaries or compensation for their services as Board members.
- 1.13. <u>Removal of Directors</u>. The Pastoral Leadership Team may vote to remove a Director, other than the Lead Pastor, at any time, without good cause.
- 1.14. Removal of Lead Pastor. The Lead Pastor may only be removed for the following reason, upon unanimous consent of the Pastoral Leadership Team. Mental Incompetence; Failure to uphold the fundamental Christian values after having an instance of Council from the Board of Directors; Illness that does not allow him to execute the demands of the Pastoral duties.
- 1.15 <u>Participation of Spouses.</u> Spouses of Pastoral Leadership Team members are encouraged to participate in all relevant meetings, activities, and functions, unless otherwise requested by the Lead Pastor due to the nature of the meeting, activity, or function.

ARTICLE 12 COUNCIL OF OVERSEERS

2.01. Function. To be established at a later date.

ARTICLE 13 PARTNERS

3.01. <u>Partners</u>. The words "Partner" is used in these Bylaws as terms solely reflecting the individuals who participate in the spiritual activities and ministries of The Family Builders Church Inc.. The word "Partnership" referenced herein reflects only a spiritual unity and shall not be deemed to have any legal status under State Law.

ARTICLE 14 MEMBERS

- 4.01. <u>Members.</u> Members shall be all people who officially covenant together and agree, in writing to fulfill the vision of The Family Builders Church Inc. The word "Member" shall not be deemed to hold any ownership in The Family Builders Church Inc. Likewise, the word "Membership" referenced herein reflects only a spiritual unity and shall not be deemed to have any legal status under State law except what is provided therein 10.4.
- 4.02 <u>Eligibility:</u> Individuals at The Family Builders Church Inc. may become Members in good standing if they satisfy the following criteria:
- (a) Be born again, giving evidence of a consistent Christian life in line with the moral principles of Scripture.
- (b) Complete and adhere to the standards of the Leadership/Membership Course, as administered by the leadership of the church at various opportunities in the calendar year.
- (c) Fully subscribe to the Statement of Beliefs as set forth in the Articles of Incorporation, Exhibit A.
- (d) Be at least eighteen years of age.
- (e) Regularly attend the weekly worship services.
- (f) Contribute to the financial support in the form of a tithe and offering to Family Builders Church Inc.
- 4.03 Appointment and Removal. Individuals who possess the above qualifications and desire to officially participate in the vision and mission of The Family Builders Church Inc. as a Member shall attend all required classes and or meetings as determined by the Pastor, then present their names to the Pastoral Leadership Team for approval. Their names added to the Membership roster after they have met the requirements of Membership. Those approved for Membership by the Pastoral Leadership Team shall be encouraged to attend a primary service to be received into the church publicly.

The Pastor or his Leadership Team shall have the right to remove any Member that fits into the following criteria:

- a) A member's conduct and lifestyle is violating Biblical standards and the individual refuses correction.
- b) A member leaves the church as a result of relocation or other reason.
- c) A member requests to be removed.
- d) Six months pass without any record of contribution or attendance. In this case the Member is telling The Family Builders Church that He is resigning his membership due to inactivity. (e) A member is not in harmony with the vision or leadership of The Family Builders Church.
- 4.04 <u>Member Meetings.</u> The Lead Pastor shall preside over and solely call all Member meetings.
- (a) The Annual State of the Church Meeting shall be held in the first quarter of every year at such time and place, as the Pastoral Leadership Team shall decide, to present information pertaining to the business of the church. Due notice of said meeting shall be given for at least two (2) successive Sundays immediately preceding it, by church publication and by announcement.
- (b) Special membership meetings may be called by the Senior Pastor in cooperation with the Pastoral Leadership Team. Due notice shall be given for two successive Sundays immediately preceding the meeting by church publication and announcement. Notice of said meetings shall state the purpose for such meeting.
- (c) Membership meetings of the church shall be governed by acceptable procedures in keeping with the spirit of Christian love and fellowship.
- (d) It is understood that all active Members should be able to voice any concern or seek additional information from the Lead Pastor or Pastoral Leadership Team prior to official meetings.
 - 4.05 Voting and Quorum. A quorum shall consist of all Members in good standing that is present. No vote shall be taken at any Member meeting except as shall be authorized by the Pastor and the Leadership Team. In order to be eligible to vote, a Member must be present to participate in discussions prior to a vote.
 - 4.06. <u>Establishing Initial Membership</u>. For the purpose of adopting these bylaws provisional Membership shall be granted to the Pastoral Staff and the individuals who made up the original Church Launch Team. Their Membership status will be

confirmed upon completion of the membership course when offered by the Pastoral Leadership Team.

ARTICLE 15 DEACONS

- 5.01. <u>Function</u>. Deacons are a specialized group of Members who are appointed by the Pastoral Leadership Team to assist in the spiritual ministry of The Family Builders Church Inc. They are to be considered Servant Leaders and are selected to serve as Deacons due to their already proven value and ministry in the church. They are the spiritual lay backbone of The Family Builders Church Inc.
- 5.02. <u>Prerequisites for Deacons.</u> Being a Member in good standing is a prerequisite for serving as a Deacon. Furthermore, in order to be eligible to serve in said roles, a Member must possess the following qualities:
- (a) Demonstrate the calling, character, competence, chemistry, and culture of leadership conducive to the Family Builders Church environment.
- (b) Support the Pastors and refrain from divisive attitudes and behavior.
- (c) Have wisdom, a good reputation, exemplary conduct, and self-control.
- (d) Be committed to a covenant relationship with his/her spouse if married.
- (e) Manage his own household wisely being attentive to his/her own children, having their respect, and keeping them under control with true dignity.
- (f) Not given to excessive drinking of alcoholic beverages and abstain from all illegal drugs.
- (g) Abstain from all forms of extra-marital sensual behavior.
- (h) Not be a new convert.
- (i) Be a member for at least six months
- (j) Hold firmly to sound Scriptural doctrine so that he will be able to exhort and encourage others to good works and disprove those who speak against the Tenets of Faith of The Family Builders Church.
- (k) Contribute in tithes and offerings to the mission of The Family Builders Church.
- 5.03. <u>Duties</u>. The duties of the Deacons include the following:

- (a) Prayer and intercession for the Pastoral Leadership team and The Family Builders Church. (b) Special Ministry projects as directed from the Pastoral Leadership Team.
- (c) Prayer and counseling of the church Partners and Members.
- 5.06. Appointment and Removal of Deacons. The Pastoral Leadership Team appoints the individual/couple to be a Deacon. There are no term limits; their appointment lasts as long as they or the Lead Pastor so desires. The Pastoral Leadership Team may remove any Deacon at its sole discretion at any time unless otherwise specified herein.
- 5.07. <u>Meetings</u>. The Lead Pastor and Spouse shall call and preside over all Deacon meetings. The Deacons will meet at least once per year to hear the heart of the Lead Pastor. They may meet more often at the discretion of the Lead Pastor.

ARTICLE 16 LEAD PASTOR

- 6.01. <u>Function.</u> The Lead Pastor shall serve as the Spiritual Overseer of The Family Builders Church Inc., the President of the Corporation and the Chairman of the Board of Directors (Pastoral Leadership Team).
- 6.02. Duties. The Duties of the Lead Pastor include the following:
- (a) <u>Spiritual Oversight:</u> The Lead Pastor shall work cooperatively with the Pastoral Leadership Team, Deacons, Members and Partners. The Lead Pastor shall establish and communicate the God-given vision and mission of the church. Oversee and coordinate the day-to-day ministry and Coordinate the day-to-day administration of the church.
- (b) <u>Corporate Oversight:</u> The Lead Pastor shall also serve as the Chief Executive Officer of the Corporation, Chairman of the Pastoral Leadership Team, and Chairman of Member Meetings, according to the Articles of Incorporation. He shall oversee all the ongoing activities related to the development, the implementation, and the maintenance of the spiritual and temporal mission and business of the church. He shall follow and adhere to the policies and procedures, both assumed and specifically outlined by these Bylaws herein, in compliance with federal, state, and municipal laws.
- (c) The Lead Pastor shall preside over all meetings of the Pastoral Leadership Team who serve as the Board of Directors for the Corporation, assuring that all orders and resolutions of that team are fulfilled. The Lead Pastor shall also call the meetings for the Pastoral Leadership Team and determine the agenda for each meeting. He shall execute in the name of The Family Builders Church all deeds, contracts, loans and other documents under the advice of the Treasurer and confirmation from the Pastoral Leadership Team. He shall also serve as an ex-officio member of the

Deacons as well as all Ministry Teams, connection groups or any other group that meets within the body of the Church and shall have the general powers and duties of supervision and management usually vested in the executive office of any corporation.

- (d) <u>Budget and Expenditures</u>: Since the Lead Pastor is primarily responsible for the spiritual life of the Church, he shall also have corporate authority to make expenditures, within the approved budget by the Pastoral Leadership Team, ensuring that financial strength is directed toward the ministry directives of the Pastoral Leadership Team. The Lead Pastor, with the assistance of the Treasurer, shall be responsible for the preparation of an annual budget and its submission to the Pastoral Leadership Team.
- (e) <u>Compensation</u>: The Pastoral Leadership team will serve as the Compensation Team for the function of the review of salary packages for all staff of the church, which is determined by the Lead Pastor or his designee. The Pastors Salary for services rendered shall be 20% of the Tithes and a freewill Love offering from the members of the congregation. After review if it is determined that this is not sufficient, an increase of Pastor's Salary will be renegotiated with the Leadership team.
 - 6.03. Qualifications. The Lead Pastor must be an ordained minister in good standing. All other qualifications of the Lead Pastor will be determined by the Pastoral Leadership team.
 - 6.04. Appointment and/or Removal. In the event Lead Pastor is deceased while in office, incapacitated indefinitely, resigns, or if the position becomes vacant for any other reason, then the Pastoral Leadership team shall locate a new Lead Pastor. If the Lead Pastor resigns or is in good standing with the church and wishes to be a part of the pastoral search process he may do so as long as it is not deemed a conflict of interest by The Pastoral Leadership team. Given the latitude for leadership the Lead Pastor is given under these Bylaws and the leadership and ministry qualities needed by the Lead Pastor to empower the church, the process of selection of a new Lead Pastor shall be conducted in the most careful manner.

Once the team has determined its choice of Lead Pastor, they shall present their Appointment to the Church at a duly called meeting or Public service.

If a situation should arise where immoral or illegal conduct is committed, it shall be the duty of the Leadership team to take appropriate actions.

<u>Transition between Lead Pastors.</u> To ensure the unity of the church by a smooth transition between Lead Pastor appointments, the following procedures shall be followed:

(a) <u>Governance During the Interim</u>: At their discretion, the Pastoral Leadership Team, may select an Interim Lead Pastor from outside or inside the Pastoral

Leadership Team to fulfill the basic duties of the Lead Pastor until a new Lead Pastor is selected.

- (b) Function and Limits of an Interim Lead Pastor: The Interim Lead Pastor shall not alter the philosophy of The Family Builders Church Inc. to reflect his own personal views. The Interim Lead Pastor shall cover the primary preaching schedule, discharge the basic pastoral care duties, and ensure that the ministries of The Family Builders Church continue to function. The Interim Lead Pastor shall not possess any other corporate powers granted to the Lead Pastor by these Bylaws. In the event that an Interim Lead Pastor is secured from outside The Family Builders Church, he shall be remunerated for his service at a fair salary mutually agreed upon by the Interim Lead Pastor and the Pastoral Leadership Team under the counsel of the Treasurer.
- Pastor appointments, members of the Pastoral Leadership Team are to continue in their positions. Should leadership or financial problems arise, the Interim Lead Pastor shall have the authority to alter the duties, roles, and/or terms of employment of all employees and the terms of service for all volunteer leadership positions, including dismissal if necessary. Any employees serving under a previous Lead Pastor shall tender their resignations to the new Lead Pastor immediately upon his appointment. The new Lead Pastor shall have up to six months to accept or reject said resignations. When the new Lead Pastor is in place, he has full authority to select his staff, replacing existing staff members if he should so choose.

ARTICLE 17 PASTORAL STAFF

- 7. 01. <u>Function.</u> A Staff Pastor includes a staff member that is assigned a ministerial responsibility by the Senior Pastor.
 - 7.02. Qualifications. A Staff Pastor must meet the qualifications of a Deacon as described in 5.02 and must be a credentialed minister in good standing. All additional qualifications will be determined by the Lead Pastor.
 - 7.03. Responsibilities. The responsibilities and duties shall be assigned by the Lead Pastor.
 - 7.04. <u>Appointment/Dismissal</u>. Staff Pastors shall be appointed or dismissed by the Lead Pastor with the consideration of the Pastoral Leadership Team and/or the Counsel of Overseers.

ARTICLE 18 OFFICERS

- 8.01. Officer Positions. The officers of the Corporation shall be a President, a Secretary/Treasurer, and a Vice President. The Pastoral Leadership Team may create additional officer positions, define the authority and duties of each such position, and elect or appoint persons to fill the positions. Any two or more offices may be held by the same person, except the offices of President and Secretary.
- 8.02. <u>Election and Term of Office</u>. The officers of the Corporation shall be appointed by the Lead Pastor and confirmed by the Pastoral Leadership Team. Each officer shall hold office until a successor is duly selected and appointed.
- 8.03. <u>Removal</u>. Any officer, other than the President, may be removed by the Lead Pastor with the confirmation of the Pastoral Leadership Team.
- 8.04. Removal of the President. The President who is the Lead Pastor may only be removed for good cause upon unanimous consent of the Pastoral Leadership Team.
- 8.05. <u>Resignation</u>. Any officer may resign at any time by giving written notice to the Board of Directors, the President, or the Secretary. Such resignation shall take effect at the time specified in the notice. The acceptance of such resignation shall not be necessary to make it effective.
- 8.06. <u>President</u>. The President shall be the chief executive officer of the Corporation. The President shall supervise and control all of the business and affairs of the Corporation and may execute any deeds, mortgages, bonds, contracts, or other instruments that the Pastoral Leadership Team authorizes to be executed. The President shall provide spiritual leadership to the Corporation. The President shall perform other duties prescribed by the Pastoral Leadership Team and all duties incident to the office of President.
- 8.07. <u>Vice-President</u>. When the President is absent, is unable to act, or refuses to act, the Vice President shall perform his or her duties. When the Vice President acts in place of the President, he or she shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall perform other duties as assigned by the President and be present at all Board Meetings.
- 8.08. <u>Secretary/Treasurer</u>. The secretary/treasurer should be an officer of the corporation on the Pastoral Leadership Team. As Secretary, the Secretary/Treasurer shall act as clerk

and record (or have recorded) all votes and the minutes of all proceedings in a book to be kept for that purpose. He shall oversee the keeping of the membership rolls of the corporations, and in general perform the duties usually incident to the office of secretary. He shall also oversee such further duties as shall be prescribed from time to time by the Pastoral Leadership Team or by the President.

Treasurer's role over Accounting. As Treasurer, the secretary / treasurer shall oversee the keeping of full and accurate accounts of the receipts and disbursements in books belonging to the Corporation, and shall oversee the deposit of all monies and other valuable effects in the name and to the credit of the corporation in such banks and depositories as may be designated by the president. He/She will assist the President in the creation of the annual budget by providing the necessary information to create such a budget. He/She does not determine expenditures, but shall oversee the disbursement of the funds of the corporation as may be ordered by the Pastoral leadership Team or the president. He/She shall perform the duties usually incident to the office of Treasurer and such other duties as may be prescribed from time to time by the Pastoral Leadership Team or by the President.

ARTICLE 19 TRANSACTIONS OF THE CORPORATION

- 9.01. <u>Contracts</u>. The Pastoral Leadership Team may authorize any officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of and on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of possible contracts and instruments.
- 9.02. <u>Deposits</u>. All funds of the Corporation shall be deposited to the credit of the Corporation in banks, trust companies, or other depositories that the Pastoral Leadership Team selects.
- 9.03. <u>Gifts</u>. The Pastoral Leadership Team may accept any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation.
- 9.04. <u>Loans and Related Parties</u>. The Corporation shall not make any loan to a Director or officer of the Corporation.
- 9.06. <u>Prohibited Acts</u>. As long as the Corporation is in existence, and except with the prior approval of the Board of Directors, no Director, officer, or committee member of the Corporation shall:
- (a) Do any act in violation of the Bylaws or a binding obligation of the Corporation.

- (b) Do any act with the intention of harming the Corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
- (d) Receive an improper personal benefit from the operation of the Corporation.
- (e) Use the assets of this Corporation, directly or indirectly, for any purpose other than carrying on the business of this Corporation.
- (f) Wrongfully transfer or dispose of property of the Corporation, including intangible property such as good will.
- (g) Use the name of the Corporation (or any substantially similar name) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.
- (h) Disclose any of the Corporation's business practices, trade secrets, or any other information not generally known to the business community to any person not authorized to receive it.

ARTICLE 20 ACQUISITION AND DISPOSITION OF PROPERTY

- 10.01. <u>Authority.</u> No asset, real estate or otherwise, valued in excess of 20% of the current approved operating budget, or \$250,000, whichever amount is lower, shall be purchased by The Family Builders Church Inc., nor shall a contract to sell said. Church assets be entered into, unless the same shall be first approved by the Pastoral Leadership Team. Furthermore, the Pastoral Leadership Team, have the authority to unilaterally accept major assets, including real property, valued in excess of the current approved operating budget if it is partially or entirely being donated, provided that it has clear title and that any funding used to augment the donation does not exceed available funding.
- 10.02. <u>Documentation</u>. Title to all real property acquired by The Family Builders Church Inc. shall be deeded to The Family Builders Church Inc.and held in its name. The Lead Pastor and/or the Treasurer shall certify all documents relating to the purchase, sale, or lease of real property, and that the same has been duly authorized in accordance with these Bylaws.
- 10.03. <u>Property Status upon Division.</u> In the event the Partners of The Family Builders Church Inc. become divided over irreconcilable differences, all property of said Church shall remain with those Members, whatever their number, whom the Pastoral Leadership Team side with. leadership team, the same shall be deemed authorized to continue as Members under these Bylaws. The remaining Members shall then have their membership revoked.

10.04. Property and Asset Status upon Disaffiliation. The Family Builders Church Inc. shall not disaffiliate with the Affiliated Network without a decision of the Pastoral Leadership Team. Such proposal shall include a statement of the reasons for the proposed change in affiliation and be kept on file in the official minutes for access to any Member who desires to read it. Upon disaffiliation from an Affiliate Network, property owned by The Family Builders Church Inc. shall remain the property of The Family Builders Church Inc.

ARTICLE 21 BOOKS AND RECORDS

- 11.01. Required Books and Records. The Corporation shall keep correct and complete books and records of account. The Corporation's books and records shall include:
- (a) A file-endorsed copy of all documents filed with the State Secretary of State.
- (b) A copy of the Bylaws, and any amendments to the same.
- (c) Minutes of the proceedings of the Board of Directors, and of any committees having the authority of the Board of Directors.
- (d) A list of the names and addresses of the Directors, Members and Officers of the Corporation.
- (e) A balance sheet for the three (3) most recent fiscal years.
- (f) An income statement for the three (3) most recent fiscal years.
- (g) All rulings, letters, and other documents relating to the Corporation's federal, state, and local tax status.

ARTICLE 22 SPECIAL PROCEDURES CONCERNING MEETINGS

12.01. <u>Meeting by Electronic Means</u>. The Board of Directors, and any committee of the Corporation, may hold a meeting by telephone conference call or other electronic means in which all persons participating in the meeting can hear each other.

ARTICLE 23 AMENDMENTS TO BYLAWS

13.01. <u>Amendments.</u> The Bylaws may be altered, amended, or repealed, and new Bylaws may be adopted by the Pastoral Leadership Team. The notice of any meeting at which the Bylaws are altered, amended, or repealed, or at which new Bylaws are adopted shall include the text of the proposed Bylaw Sections as well as the text of any existing sections proposed to be altered, amended, or repealed or a fair summary of those sections.

ARTICLE 24 MISCELLANEOUS

- 14.01. <u>Legal Authorities Governing Construction of Bylaws</u>. The Bylaws shall be construed in accordance with the laws of the state of State. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time.
- 14.02. <u>Legal Construction</u>. If any section of the Bylaws is held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other section and the Bylaws shall be construed as if the invalid, illegal, or unenforceable section had not been included in the Bylaws.
- 14.03. <u>Dispute Resolution</u>. Any controversy, claim, or dispute arising from or related to these Bylaws shall be settled by mediation and, if mediation is unsuccessful, by legally binding Christian arbitration. Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction. The parties understand that these methods shall be the sole remedy for any controversy, claim, or dispute arising out of these Bylaws and they expressly waive their rights to file a lawsuit in any civil court against one another for such controversies, claims or disputes, except to enforce an arbitration decision.
- 14.04. <u>Gender</u>. Wherever the context requires, all words in the Bylaws in the male gender shall be deemed to include the female or neuter gender, all words in the female gender shall be deemed to include the male or neuter gender, all singular words shall include the plural, and all plural words shall include the singular.

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

Andrew Bryant Jr

Required Signature of Registered Agent

Date

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Andrew Bryant Jr.

Required Signature of Incorporator

Date

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