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FILED
17 JUN -7 AM 8:46
CLERK OF STATE
TALLAHASSEE, FLORIDA

Returned 6/5/17



FLORIDA DEPARTMENT OF STATE
Division of Corporations

April 7, 2017

ZETA LAKE COUNTY COMMUNITY GROUP
252 W ARDICE AVE #415
EUSTIS, FL 32726-6239

SUBJECT: ZETA LAKE COUNTY COMMUNITY GROUP
Ref. Number: W17000021742

RECEIVED
17 JUN -7 PM 2:35
DIVISION OF CORPORATIONS
BUREAU OF COMMERCIAL
INFORMATION SERVICES

We have received your document for ZETA LAKE COUNTY COMMUNITY GROUP and your check(s) totaling \$87.50. However, the enclosed document has not been filed and is being returned for the following correction(s):

The name must contain a word that will clearly indicate that it is a corporation. This word may be: CORPORATION, CORP., INCORPORATED, or INC. Sections 617.0401(1)(a) and 617.1506(1), Florida Statutes, prohibits the use of the word COMPANY or CO. in the name of a non-profit corporation.

Entities may file using only the entity's name. Please delete any reference to the "doing business as name" in your document. If you wish to register your fictitious name, you may do so by filing an application and submitting the appropriate fees to this office.

The designation of the registered office and the registered agent, both at the same Florida street address, must be contained within the document pursuant to Florida Statutes. The registered agent must sign accepting the designation as required by Florida Statutes.

You must list at least one incorporator with a complete business street address.

Incorporator must sign.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6052.

Tyrone Scott
Regulatory Specialist II
New Filings Section

Letter Number: 517A00006569

COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: Zeta Lake County Community Group
(PROPOSED CORPORATE NAME – MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for :

\$70.00
Filing Fee

\$78.75
Filing Fee &
Certificate of
Status

\$78.75
Filing Fee
& Certified Copy

\$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Zeta Lake County Community Group
Name (Printed or typed)

252 West Ardice Ave., Suite 415
Address

Eustis, Fl 32726-6239
City, State & Zip

407-718-9266
Daytime Telephone number

ChairZLCCG@gmail.com
E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.

Letter # 517A 000 6569

Zeta Lake County Community Group, Incorporated

(A State of Florida Corporation)

ARTICLES OF INCORPORATION

As adopted by the Board of Directors on January 17, 2017

ARTICLES OF INCORPORATION
OF
THE ZETA LAKE COUNTY COMMUNITY GROUP, INCORPORATED

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ARTICLES OF INCORPORATION
OF THE
ZETA LAKE COUNTY COMMUNITY GROUP, *Incorporated*

17 JUN -7 AM 8:46
STATE OF FLORIDA
SECRETARY OF STATE
APPROVED
AND
FILED

ARTICLE I **NAME**

The name of this organization shall be the Zeta Lake County Community Group, Incorporated.

ARTICLE II **OFFICE**

Section 1: The registered office of the Zeta Lake County Community Group, Incorporated shall be 252 W. Ardice Ave. Suite 415, Eustis, Florida 32726.

ARTICLE III **MISSION**

Section 1: The Zeta Lake County Community Group, Incorporated is the outreach arm of the Psi Zeta Zeta Chapter of Zeta Phi Beta Sorority, Inc, herein after referred to as Psi Zeta Zeta Chapter.

Section 2: The Zeta Lake County Community Group, Incorporated is dedicated to improving the general welfare of the underprivileged, satisfying the educational and charitable needs noted within the community. Funds for the foundation maybe raised directly by the membership or provided though specific grants from individuals and/or organizations. The Zeta Lake County Community Group, Incorporated is used to fulfill a wide range of outreach services within the community. Annually, the Board of Directors shall provide scholarships and select, in coordination with membership, specific community services to be targeted for the year.

Section 3: The Finance and Budget Committee, shall offer recommendations for raising or dispensing funds to the Board of Directors; however, the Board of Directors is charged with making the final decisions concerning the raising or dispensing of funds.

ARTICLE IV **BOARD OF DIRECTORS**

Section 1: The Board of Directors of the Zeta Lake County Community Group, Incorporated shall be composed of members and an independent governing body broadly representing the community it serves. Explanation: "Governing body" means the Board of Directors, "Broadly representative" means that the governing body reflects the diverse composition and different perspectives of the Lake County community it serves.

Section 2: Members of the Board of Directors of the Zeta Lake County Community Group, Incorporated shall be selected by the group. The term of the interim Board of Directors shall cease on June 30, 2017. Every other year beginning July 1, 2017, newly elected members shall begin a two year term as members of the

Board of Directors of the Zeta Lake County Community Group, Incorporated. The Chair and Secretary shall end their terms on odd years and all others on even years.

Section 3: The term of office for all Board members shall be no more than 2 consecutive 2-year terms.

Section 4: The business and affairs of the Zeta Lake County Community Group, Incorporated shall be managed by the Board of Directors, which may exercise all powers of the Zeta Lake County Community Group, Incorporated and perform all lawful acts and things which are not prohibited by law, the Articles of Incorporation, or these Bylaws. The number of Board of Directors shall be no more than seven.

ARTICLE V OFFICERS

Section 1: The officers of the Zeta Lake County Community Group, Incorporated shall be Chair, Vice- Chair, Secretary, Treasurer, Secretary Treasurer and Parliamentarian. The members of the Board of Directors shall elect the officers. The current President of Psi Zeta Zeta Chapter and current Second Vice-President of Psi Zeta Zeta Chapter shall serve as a member of the Board of Directors.

Section 2: Initial Board of Directors

Deborah Evans, Chair, 23718 Wolf Branch Road, Sorrento, Fl. 32776

Derieth Sutton, Vice-Chair, 216 Lori Court, Umatilla, Fl. 32784

Inez Hall, Secretary, 3481 Galesburg Ct. The Villages, Fl 32162

Michelle Palmer, Treasurer, 38125 Timberlane Dr., Umatilla 32784

Tanya Williams, 603 Skyridge Road, Clermont, Fl 34711

Erica Wiggins, 1000 Wall Street, Apt. 38, Eustis, Fl 32726

TBA

ARTICLE VI DUTIES OF OFFICERS

Section 1: The Chair shall preside over meetings of the Group, co-sign checks, appoint committees as needed and acknowledge correspondence related to the Zeta Lake County Community Group, Incorporated. Provide financial reports quarterly to Psi Zeta Zeta Chapter.

Section 2: The Vice-Chair shall preside over meetings in the absence of the Chairman and shall lend support to the treasurer as needed.

Section 3: The Secretary shall record, or arrange for the recording of meeting minutes of the Zeta Lake County Community Group, Incorporated and maintain complete records of minutes taken during the term of office and provide them to the successor. The Secretary shall serve as an alternate for co-signing checks.

Section 4: The Treasurer shall maintain custody of the Zeta Lake County Community Group, Incorporated financial records and all other valuable effects, and shall keep accurate accounts of all receipts and disbursements in books belonging to the and shall deposit all funds and other valuable effects in such depositories designated by the Board of Directors; prepare and cosign checks; prepare and/or arrange for preparation of the annual IRS Tax Reports and reports required by the State of Florida; endorse all checks

disbursed by the Zeta Lake County Community Group, Incorporated ; and render to the Board of Directors quarterly reports of all transactions.

Section 5: The Secretary Treasurer shall receive all monies of the Chapter, turning over the same to the Treasurer keeping a receipt of the same.

Section 6: The Parliamentarian shall be present at all meetings and shall advise members on the rules and regulations governing said body according to the newly revised Robert Rules and see that order is maintained at all times.

ARTICLE VII

MEETINGS

Section 1: Regular meetings of the Zeta Lake County Community Group, Incorporated shall be held 3 times per year in September, January, and May, in order to facilitate quarterly reporting to Psi Zeta Zeta Chapter.

Section 2: Quorums for all meetings shall be four members. The Chair shall not vote unless there is a tie vote.

Section 3: Special meetings may be called by the chair or may be called by written request by a minimum of five members of the board. The purpose of the meeting shall be stated in the written request. Except in cases of emergency, a seven day notice must be given.

ARTICLE VIII

INDEMNIFICATION OF CERTAIN PERSONS

Section 1: The Zeta Lake County Community Group, Incorporated shall have the power to indemnify any person who was or is a director or officer of the and who was of is a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative by reason of the fact that she is or was a director or officer against expenses (including attorneys' fee), Judgments, fines and amounts paid in settlement actually and reasonably believed to be in or not opposed to the best interests of the Zeta Lake County Community Group, Incorporated and, with respect to any criminal action of proceeding, had no reason to believe his/her conduct was unlawful. The forgoing shall not apply to matters as to which any such person shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty.

ARTICLE IX

TAX YEAR

The tax year shall run from January to December each year.

ARTICLE X

DISSOLUTION OF FOUNDATION

In the event that the Zeta Lake County Community Group, Incorporated is dissolved, its assets shall be given to an exempt organization of Zeta Phi Beta Sorority, Inc., within the meaning of section 501(c) (3) of the Internal Revenue Code, namely, the Zeta Educational Thespian Association.

ARTICLE XI

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rule of Order Newly Revised shall govern the Zeta Lake County Community Group, Incorporated in all cases to which they are applicable and in which they are not

inconsistent with these articles and any special rules of order the Zeta Lake County Community Group, Incorporated may adopt.

ARTICLE XII AMENDMENTS OF ARTICLES OF INCORPORATION

The articles may be amended at any regular meeting of the board of directors by a member vote, provide that the amendment has been submitted in writing at the previous regular meeting

Insight Credit Union, shall be the depository in which the funds of the Zeta Lake County Community Group, Incorporated shall be deposited; and RESOLVED, Further: That the appropriate officers of the Zeta Lake County Community Group, Incorporated shall be, and hereby are, authorized to open a bank account or accounts at said Bank in the name of, and on behalf of, the Zeta Lake County Community Group, Incorporated for the deposit of funds belonging to the Zeta Lake County Community Group, Incorporated, and RESOLVE FURTHER: That the Board of Directors hereby adopts the form resolutions of the said Bank (as completed which appear in the Certification, which is hereby ordered inserted in the appropriate place of the Minute Book of the Zeta Lake County Community Group, Incorporated.

ARTICLE VIII EFFECTIVE DATE

Effective date is the date of filing with the Department of Corporations.

Tanya Williams, Registered Agent
603 Skyridge Road
Clermont, Florida 34711

Having been named as registered agent to accept service of process for the above stated corporation at the Place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

Tanya Williams 6-5-17
Registered Agent Signature Date

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Deborah Evans 6/5/17
Deborah Evans Incorporator Date

252 W. Ardise Ave #413
Eustis, Fl. 32726-6239